ST BRIDES MINOR COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 12th OCTOBER 2026 AT SARN LIFELONG LEARNING CENTRE AND VIA TEAMS

PRESENT:

Councillors: Shaun Morgan (Chair)

I Curzon (via Teams)
E Davies (via Teams)
Y Walton-Davies (part online/part in person from 6.10)
M John
T Thomas (via Teams from 6.13 pm)
B Tiltman
M Williams (via Teams from 7.20 pm)
R Williams

Apologies: Councillors C Booton, P Deenik and D McConnell

Public: PCSO A Jenkins (up to item 6)

Clerk & RFO: Ann Harris

Minute No: 80/26-27

81/26-27 DECLARATIONS OF INTEREST

Councillor Name	Minute Number	Declaration	Speak/Vote
Emma Davies	n/a 84 & 85/26-27	Employee Awen Cultural Trust Clerk Ynysawdre Community Council	No/No No/No
Yvonne W-Davies	84, 87, 92 |&| 93/26-27 84 & 94/26-27 84 & 94/26-27	Member Coity Higher Community Council Coity Wallia Commoner Grazier Rep Board of Conservators for Coity Higher CC Member Local Access Forum	No/No No/No No/No No/No
Mark John	84 & 85/26-27 All applicable	Vice-Chair Ynysawdre CC All BCBCC Matters incl. Planning	No/No No/No
Shaun Morgan	n/a 84 & 92/26-27	Tenant Allotment Gardens Bryncethin Bryncethin Community Centre and Bryncethin RFC	No/No No/No
Tim Thomas	84 & 85/26-27 All applicable	Ynysawdre Community Council All BCBC Matters incl. Planning	No/No No/No
Martin Williams	All applicable 94/26-27 84, 87, 92 |&| 93/26-27	All BCBC Matters incl. Standards Committee Rep Board of Conservators for Coity Higher CC Vice-Chair Coity Higher Community Council	No/No No/No No/No
Robert Williams	84 & 85/26-27	Ynysawdre Community Council	No/No

82/26-27 PUBLIC TO SPEAK

There were no public in attendance.

Resolved: Noted.

83/26-27 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE SEPTEMBER 2026 ORDINARY MEETING

The Minutes of the September 2026 Ordinary meeting had been distributed with the meeting papers.

Resolved: The Minutes were accepted and approved as being a true and accurate record and the Chair signed the minutes.

84/26-27 TO CONSIDER MATTERS ARISING FROM THE SEPTEMBER 2026 MEETING

Minute 25/26-27 Matters Arising from the July 2026 Meeting

Cwmberri Footpath: Rights of Way have agreed to fund the work and accepted the SBM CC contractor's quote. Work will commence in January 2026 and will be projected managed and procured by SBM CC.

CEO/BCBC: his PA has asked what SBM CC want to discuss if he attends a meeting and I informed her. Unfortunately, he is unable to attend the October or November meeting.

MUGA: the Clerk has now received the minute requested to find out why the refund for the noise assessment wasn't agreed, however the minute doesn't mention it. The Clerk has received another request from Jason Frowen to meet with the council though the BCBC staff can only meet up to 3.30 pm and the council can only meet in the evening so nothing has been arranged.

Digital Footpath Map and Community Bus Routes: unfortunately, due to only 2 councils remaining interested in the digital footpath map and the lack of bus companies interested in providing the community buses, both these projects are now finished.

Minute 67/26-27 Quotes for Christmas 2026

The Clerk has booked Centregreat to switch on the lights, however some information regarding Bryncethin Community Centre/RFC's Christmas offer this year might change that. This will be discussed further in the Finance & Accounts item.

The Christmas motifs have been removed from storage and checked in preparation for installation and a number are faulty; the repair costs total £880. They are now out of warranty and replacing one will cost more than £880.

Minute 75/16-27 Clerk's Report

The plaque removed from the rotting bench in Sarn Cemetery has been returned to the Clerk. The Clerk had spoken to the Bereavement Services Manager and BCBC has a bench policy which now requires the benches in the cemetery to be the same type, they are wood and not recycled plastic as SBM CC uses. BCBC has offered to supply, install and maintain the bench going forward and place a new plaque on the new bench as the old plaque is not suitable for use. The cost will be £1,057 minus VAT which BCBC as the purchaser will reclaim.

Minute 77/26-27 Planning Matters

As requested at the last meeting the Clerk had written to Planning at BCBC to enquire about the number of parking spaces there should be in relation to the size of the property regarding planning. A reply had not been received. However, Councillor M John had also enquired and received a reply.

Resolved: The repairs to the Christmas motifs was agreed, the Clerk will give the other 3 councils

an update on the Digital Footpath Map and Community Bus Routes, it was unanimously agreed to cover the cost of a replacement bench for the cemetery which BCBC would source and install and the response regarding parking spaces received by Councillor John will be shared with all councillors.

85/26-27 CRIME FIGURES SEPTEMBER 2026

PCSO A Jenkins attended the meeting and took Members through the crime figures explaining the figures including the drug and dwelling burglary and other burglary. The all other theft were shoplifting offences. Councillor Y Walton-Davies said that a road traffic crime on Pant Hirwaun was not showing on the figures and PCSO Jenkins explained the two reporting systems used an example was the recent sheet on the M4 incident which won't show unless there is an issue of criminal negligence. Councillor T Thomas raised a matter regarding parking for Brynmenyn Primary School.

Resolved: The information was noted.

86/26-27 AMENDMENT TO MODEL STANDING ORDERS

Resolved: This item was deferred to the November 2026 agenda.

87/26-27 MOTIONS FOR OVW AGM

The councillors of SBM CC did not have any motions to put forward for the OVW AGM.

A paper had been distributed giving full details. Member councils are invited to propose a maximum of two motions for debate at the AGM on 3rd February 2027 which must arrive no later than noon on 4th December for consideration at a Motions Committee being held on 11th December. Motions must reflect a national issue or problem, each motion must be accompanied by a short explanatory note and if the motion is accepted it must be seconded by another council with both the proposer and the seconder being present at the AGM.

Coity Higher Community Council had proposed a motion that all councillors should have access to OVW assistance and not just the Chair and Clerk at their recent meeting and had asked the Clerk to invite SBM CC to second the motion. This was discussed. Councillor Davies disagreed.

Resolved: A proposal to second Coity Higher CC's motion was put forward and seconded and a vote taken. The proposal was moved with 6 councillors voting in favour, Councillors Davies and R Williams against and Councillor Y Walton-Davies abstaining.

88/26-27 EXPRESSION OF NO CONFIDENCE LETTER

This item was requested by Councillor M Williams who had been delayed at a previous meeting.

Resolved: **The item was deferred to the November 2026 agenda.**

89/26-27 QUOTES FOR GRASS CUTTING, FOOTPATH MAINTENANCE, WEED SPRAYING AND FLORAL DISPLAYS FOR PRECEPT 2027/28

The Clerk had obtained quotes for the above items and had provided a list in the meeting papers of the breakdown of the quotes received. All quotes were discussed and considered.

Resolved: **It was unanimously resolved to award the following:**

- **Grass cutting – Evans Gardening Services**
- **Weed Spraying – Evans Gardening Services**
- **Footpath Maintenance – Evans Gardening Services**
- **Floral Displays – D Thomas**

90/26-27 CO-OPTION BRYNCOCH WARD

This co-option had been readvertised with a deadline of Midday on 5th October 2026 and no applications had been received.

Resolved: **As time is heading towards the May 2027 local elections the Clerk will seek to readvertise, but will also seek advice from Electoral Services at BCBC.**

91/26-27 PROJECT IDEAS FOR 2027/28 DRAFT PRECEPT

Councillors had been asked to bring ideas for projects for 2027/28 precept to the meeting to give the Clerk time to obtain quotes with a view to the Finance Committee setting a draft precept. Councillor S Morgan brought some ideas to the meeting which were discussed and some of these can be achieved through normal maintenance schedules.

The Clerk reminded members that previously quotes had been obtained for a shelter and for welcome signs. Councillor S Morgan also raised the grass cutting project previously agreed with Coity Wallia on Sarn Common.

Resolved: **It was agreed that the Clerk would obtain up-to-date shelter and welcome sign quotes, obtain a grass cutting quote. It was also agreed that the Clerk would ask BCBC if they had land that would be suitable for an alternative location for a MUGA.**

92/26-27 FINANCE & ACCOUNTS

1.Payments:

The September 2026 payments totaling £3,581.19 were submitted as below:

September 2026

Ref.	Payee	*Description*	*£*	*p*
BP66	United Graphic Design	Annual web hosting fee	168	00
BP67	HMRC	NI & PAYE August 2026		
BP68	Clerk	Salary September 2026		
BP69	RCT Pension Fund	Staff Costs August 2026		
BP70	Evans Gardening Services	Footpath Maintenance	195	00
BP71	Coity Higher CC	Photocopier hire	125	03
BP72	Coity Higher CC	Copying and printing costs	93	72
BP73	Sarn & Brincwils Social Club	Donation for defibrillator pads	180	00
BP74	Starboard Systems	Initial Scribe payment	538	80
BP75	Evans Gardening Services	Grass cutting September 2026	670	00
BP76	Clerk	Annual anti-virus protection	69	99
BP77	RCT Pension Fund	Staff Costs August 2026 (additional payment)		
BP78	Clerk	September 2026 Mileage	14	85

2.Income

No income had been received in the month.

3.External Audit 25/26

No questions have been asked nor conclusion received.

4.Financial Requests

Sarn & Bryncwils Social Club: the Clerk read out a request asking for a donation towards their Christmas event including a tree. The Clerk had responded to them saying that only one donation can be paid to an organization within the same financial year and because they'd received a donation towards the defibrillator pads last month a further donation is not possible. In reference

to the Christmas tree the Clerk had given them guidance on what is needed, the construction of a pit, the cost and the supplier details to help them.

Bryncethin Community Centre/RFC Christmas Event: the Clerk read out an email informing the council that they are unable to go ahead with the Christmas tree lighting and event this year. However, they said the4re is the possibility of Santa arriving by sleigh if the community council take responsibility for arranging and co-ordinating it. They also said they are putting on an event and ask for donations of £300 in the hope of catering for 100 children to enable them to buy selection boxes and arrange face painting. The meeting was informed that this event is being advertised and tickets are £12 for children under 12 and £4 per adult. The requests were discussed.

Councillor Tim Thomas – asked for two items on the November 2026 agenda a financial donation to the Boys & Girls Club and a skip for Jubilee Crescent.

Resolved: The information was noted and accepted and authority given to make the payments listed for September 2026; the budget monitoring sheet for the September was also accepted and approved. The action of the Clerk in response to the second donation was unanimously accepted. Councillor Thomas' two financial requests were approved for inclusion on the November 2026 agenda. The Clerk was asked to request a breakdown of costs, the total cost of the event and how many children from SBM will be attending the event in Bryncethin and the request will be considered at the November 2026 meeting. In light of there being no event at the tree the Clerk was asked to change the Centregreat order to no manual switch on this year and for the lights in Bryncethin, Bryncoch and Sarn to come on 1st December 2026 and off 5th January 2027

93/26-27 CHAIR'S REPORT

The Chair requested the Clerk ask Coity Higher CC if they can cut back the sides of the footpath from Heol Spencer to Pantypwllau and said he'd attended a meeting of the Coity Wallia Board of Conservators which Councillor Y Walton-Davies would give an update on as the council's representative.

Resolved: The information was noted. The Clerk will make the request to CHCC.

NOTE: the meeting was suspended for 5 minutes as two members went to investigate footsteps on the roof of the building.

94/226-27 MEMBERS/WARD REPORTS

Councillor M John: gave an update on the Coity Wallia Board of Conservators meeting where the minutes clerk had resigned and a Vice-Chair had been elected. Correspondence between the Commoner representative and Cenin was noted and ash tree overgrowth in Bryncethin had also been raised and Mari Sibley was dealing with this. Councillor John also gave an update on pot holes and some information on school meals for foster children.

Councillor Y Walton-Davies: gave more information on the Board of Conservators meeting and an email regarding the Tyrisha land.

Councillor T Thomas: updated on parking complaints by the surgery and complaints about commercial vehicles on land on Coity common which Councillors M John and T Thomas agreed to monitor.

Councillor E Davies: mentioned new V2C allotments at the Green, vandalism, the V2C drop in at the library the following day and the Urban Foundry consultation in the library – a concern was that the door entry into the centre is putting people off using the library as the buttons on the entry system need to be larger and clearer.

Resolved: All updates were noted. Councillor M Williams proposed the council requests financial support for a judicial review rom BCB and the other minor authorities and to support the 1976 Act. A vote was taken and unanimously agreed.

95/26-27 CLERK'S REPORT

Remembrance Wreaths: have been ordered and will be collected this week.

Resolved: The Clerk will deliver the wreaths to the library for the 3 representatives to collect from there before 8th November.

96/26-27 CORRESPONDENCE

All correspondence had been forwarded by email to Members.

The following were highlighted by the Clerk:

- Bridgend Town Council – Invitation to their Remembrance Service
- Publication of draft annual remuneration report 2026/27
- Democracy and Boundary Commission – 2030 Review of Senedd Constituencies

- South Wales Police Youth Trust – details of event
- Sarn & Bryncwils Social Club – thank you for the defibrillator pads donation
- Welsh Government Vision for Culture & Sport in Wales – call for evidence by 25/1/26
- BCBC – Information on Community Christmas Kitchen 2026
- Mayor's Citizenship Awards 2026
- Draft Supplementary Planning Guidance on Planning Obligations and Infrastructure (closes 10/11/26)
- Urban Foundry – open feedback sessions on Community Hubs Tuesday 13th October 1.30 pm to 3.00 pm at Sarn Library.

Resolved: The items of correspondence were noted. The Clerk would accept the invitation to Bridgend Town Council's service and Councillor Ian Curzon will lay the council's wreath. The Clerk reminded all to attach a label to the wreaths giving the council's name. The SW Police Trust event details have been published on the council's noticeboards. The Mayor's Citizenship Awards will be included on the November 2026 agenda. The thank you was noted.

97/26-27 PLANNING MATTERS

1 planning request had been sent out in the month and 0 decisions and 0 appeals.

5 Aid Wales items of correspondence had been sent out in the month.

PEDW REF: CAS-03468-k2b2j8 Application to de-register land Cefn Hirgoed and Hirwaun Common – comments by 8th October 2026

Resolved: The information was noted. The PEDW information had arrived in the month between meetings. The Clerk had asked for comments and had submitted the reiteration about using the correct act. Application P/26/512/FUL Parkfield – it was noted that the bat survey would have been carried out when the original planning application was for a single dwelling with a nature corridor at the rear. This change in application to two dwellings means that there will be a bungalow in that nature corridor so the Clerk was asked to object and check whether the original bat survey is still acceptable given the changes to the application.

98/26-27 ITEMS FOR THE NOVEMBER 2026 MEETING

The agenda will be kept open for any urgent items that may arise during the month.

- Amendment to Model Standing Orders
- Expression of No Confidence Letter (MW)
- Skip for Jubilee Crescent (TT)
- Mayor's Citizenship Award Nominations
- Finance & Accounts to include a request from the Boys & Girls Club (TT) and Bryncethin Community Centre/RFC request

99/26-27 DATE OF NEXT MEETING

The next meeting of the St Brides Minor Community Council will take place on Monday 9th November 2026 Sarn Lifelong Learning Centre and via Teams at 6.00 pm. The meeting closed at 8.17 pm

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Chair of Council **9th November 2026**