ST BRIDES MINOR COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 14th SEPTEMBER 2026 AT SARN LIFELONG LEARNING CENTRE AND VIA TEAMS

PRESENT:

Councillors:	Shaun Morgan (Chair)
	C Booton
	I Curzon
	E Davies (via Teams)
	P Deenik
	Y Walton-Davies (part online from 6.10 to 6.55 pm/from 6.55 in person
	D McConnell (via Teams)
	T Thomas (via Teams)
	B Tiltman
	M Williams (via Teams)
	R Williams
Apologies:	Councillor M John
Public:	PCSO A Jenkins (up to item 5)
Clerk & RFO:	Ann Harris

Minute No: 60/26-27

61/26-27 DECLARATIONS OF INTEREST

Councillor Name	Minute Number	Declaration	Speak/Vote
Emma Davies	64 & 74/26-27 74/26-27	Employee Awen Cultural Trust Clerk Ynysawdre Community Council	No/No No/No
Yvonne W-Davies	73 &\ 74/26-27 73 & 74/26-27 73 & 74/26-27 73, 74 & 76/26-27	Member Coity Higher Community Council Coity Wallia Commoner Grazier Rep Board of Conservators for Coity Higher CC Member Local Access Forum	No/No No/No No/No No/No
Paul Deenik	74/26-27 n/a n/a	Chair Ynysawdre Community Council Member Local Health Board Governor CCYD	No/No No/No No/No
Shaun Morgan	n/a n/a	Tenant Allotment Gardens Bryncethin Bryncethin Community Centre and Bryncethin RFC	No/No No/No
Tim Thomas	76/26-27 All relevant	Ynysawdre Community Council All BCBC Matters incl. Planning	No/No No/No
Martin Williams	All relevant 73 & 74/26-27 73 & 74/26-27	All BCBC Matters incl. Standards Committee Rep Board of Conservators for Coity Higher CC Vice-Chair Coity Higher Community Council	No/No No/No No/No
Robert Williams	76/26-27	Ynysawdre Community Council	No/No

62/26-27 PUBLIC TO SPEAK

There were no public in attendance.

Resolved: Noted.

63/26-27 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE JULY 2026 ORDINARY MEETING

The Minutes of the July 2026 Ordinary meeting had been distributed with the meeting papers.

Resolved: The Minutes were accepted and approved as being a true and accurate record and the Chair signed the minutes.

64/26-27 TO CONSIDER MATTERS ARISING FROM THE JULY 2026 MEETING

Minute 25/26-27 Matters Arising from the previous minutes

Coal Drams: no news on the application to date. The Clerk has been informed that currently it is 12 weeks to determination and not 8; the Clerk had appealed for a quicker determination. This means the determination will be either in early or late November.

Cwmberri Footpath: the Rights of Way Manager has accepted the quote obtained by SBM CC and asks if SBM CC can procure the work, project manage the work and reclaim the full amount from BCBC minus the £500 promised by the Ramblers. In addition, the council was asked if they'd approached the Board of Conservators for funding and if SBM CC could contribute.

CEO/BCBC: his PA has asked what SBM CC want to discuss if he attends a meeting?

MUGA: SMB CC's request for reimbursement for the noise assessment from BCBC has been declined. The CAT Officer and the T&CC Liaison Officer have requested a daytime meeting with the council to discuss comments made at a recent T&CC Forum meeting regarding working in partnership. Councillor M Williams expressed no confidence in the CAT Committee and suggested the council writes an expression of no confidence letter and withdraws from the T&CC Forum.

Minute 49/26-27 Consideration of an Annual Chair's Award

The Clerk had taken advice on this and was advised that if the Chair accepts his annual Chair allowance the payment could be made from this. However, if he doesn't accept the allowance then the council has the legal power to accept gifts of money under the Local Government Act 1972. The person making the gift can stipulate how the money should be used.

Minute 50/26-27 Feasibility Study Consultation Sarn Library

No further information has been received on this consultation. The BCBC Officer has not responded to SBM CC's request for information since the council received an apology for no reply in July when the Clerk was informed that they would chase Awen for the information and respond.

Minute 52/26-27 Finance & Accounts

The new payroll services has found an error and has corrected it in this month's Clerk's salary. The Clerk explained the error in the tax software.

Resolved: The information was noted and accepted. The council had not budgeted to contribute towards Cwmberri footpath and had not approached the Board of Conservators as it is not their project, but agreed that SBM CC could procure the work, project manage it and would reclaim from BCBC. The Clerk was asked to inform the CEO that they wished to discuss the promised finance for the MUGA and footpath, the CAT for the MUGA and working in partnership with BCBC. The request for a daytime meeting with the CAT Officer and the T&CC Liaison Officer and

Councillor M Williams' proposal would be an agenda item in October. The Chair and Clerk would discuss and arrange the Annual Chair's Award. The payroll error and its correction was unanimously accepted.

65/26-27 CRIME FIGURES JULY AND AUGUST 2026

PCSO A Jenkins attended the meeting and took Members through the crime figures explaining the figures including the two dwelling burglaries and the interference with a motor vehicle. The recent dog attack was mentioned, this had been included in the violence against a person figures.

Councillor Y Walton-Davies asked some questions about off-road bikes, Councillor Bernard Tiltman reminded everyone about reporting and the facility of South Wales Listens which makes it easy to report and Councillor Tim Thomas raised the parking issues at Brynmenyn School and the number of complaints; this is within one the Ynysawdre CC wards

Resolved: The information was noted.

66/26-27 DRAFT TRAINING PLAN 2026/27

A draft plan had been included with the meeting papers and this was discussed.

Resolved: The plan was unanimously accepted and the Clerk was asked to publish it on the council's website.

67/26-27 QUOTES FOR CHRISTMAS 2026

3 quotes had been obtained for the installation, removal and storage of 36 column motif features and the supply, installation, removal and dressing/undressing of lights on 2 x 20ft trees.

The quotes were discussed.

Resolved: The quote from Centregreat Ltd was unanimously accepted.

69/26-27 DRAFT ANNUAL REPORT 2025/26

A draft report had been included with the meeting papers and this was discussed.

Councillor Y Walton-Davies thanked the Clerk for her work.

Resolved: The report was unanimously accepted and the Clerk was asked to publish it on the council's website.

70/26-27 HEOL CWRDY PROJECT

The idea of a path from the pavement to the bench on Heol Cwrdy was mentioned by Councillor Tim Thomas.

Resolved: **It was unanimously agreed that the Clerk would make enquiries to V2C about this possibility and obtain quotes to include in the precept for 2027/28 as a project.**

71/26-27 GOVERNOR VACANCY BRYNCETHIN PRIMARY SCHOOL

Councillor Mark John's term of office had ended; he'd expressed his wish to remain for another term to the Clerk. This was discussed.

Resolved: **It was unanimously agreed that Councillor M John would remain as the council's representative governor at Bryncethin Primary School.**

72/26-27 C0-OPTION BRYNCOCH WARD

The vacancy has been advertised and will close on 5th October for consideration at the October 2026 Ordinary Meeting on 12th October 2026.

Resolved: **The information was noted.**

72/26-27 FINANCE & ACCOUNTS

1.Payments:
The July and August 2026 payments totaling £3,057.96 and £4,080.46 were submitted as below:

July 2026

Ref.	Payee	*Description*	*£*	*p*
BP43	CCYD	Donation to school production	250	00
BP44	HMRC	NI & PAYE June 2026	[redacted]	
BP45	Clerk	Salary July 2026		
BP46	Clerk	Stationery	16	20
BP47	RCT Pension Fund	Staff Costs June 2026	[redacted]	
BP48	Clerk	Community Award Engraving	15	00
BP49	Clerk	Community Award Gifts	75	60
BP50	Youthworks	Summer playscheme	400	00
BP51	Evans Gardening Services	Footpath Maintenance	195	00
d/d	Lloyds Bank	Account services	4	25

BP52	Maison et Jardin	Noticeboard cleaning and maintenance	49	50
BP53	Clerk	July 2026 Mileage	38	10
BP54	Evans Gardening Services	Grass cutting	670	00
Total			**£3,057**	**96**

August 2026

Ref.	**Payee**	*Description*	*£*	*p*
BP55	Clerk	Salary August 2026	[redacted]	
BP56	HMRC	NI & PAYE July 2026		
BP57	RCT Pension Fund	Staff Costs July 2026		
BP58	Evans Gardening Services	Footpath Maintenance		
BP59	Youthworks	Summer playscheme	400	00
BP60	Youthworks	Summer playscheme	400	00
BP61	Youthworks	Summer playscheme	400	00
BP62	Clerk	Planning Aid Wales course for Cllr Y Walton-Davies	20	00
BP63	Evans Gardening Services	Grass cutting	670	00
BP64	Youthworks	Summer playscheme	400	00
d/d	Lloyds Bank	Account Services	4	25
BP65	Clerk	August 2026 Mileage	6	93
Total			**£4,080**	**46**

2.Income

No income had been received in the month.

3.Conclusion of Audit 24/25

A quote for Scribe has been obtained. There is an initial payment of £449 and a monthly payment of £55 pm.

4.External Audit 2025/26
No questions raised, no news.

5.Financial Requests

Sarn & Bryncwils Social Club: a request had been received for £180 to purchase new pads for the defibrillator. It was noted that the defibrillator had been used twice in July.

6.Pay Award 2026/27
The pay award for 2026/27 has been agreed and is payable from April 2026. It is equivalent to a rise of 3.3% and is in line with the Clerk's contract of employment on salary scale 24.

Resolved: The information was noted and accepted and authority given to make the payments listed for July and August 2026; the budget monitoring sheet for the two months was also accepted and approved. The audit information was accepted and authority given to engage the services of Scribe - £449 initial set up fee and £660 pa. The financial request for £180 was unanimously agreed. The pay award was noted and in line with the Clerk's contract of employment would be backdated to April 2026.

73/26-27 CHAIR'S REPORT

The Chair informed members that he is standing for borough councillor at the May 2027 elections and assured members that his commitment won't change to St Brides Minor Community Council during the run up to the election.

He had attended a BOAT meeting with Cenin Renewables as the council's representative on the Board of Conservators. Councillor Bernard Titlman had represented St Brides Minor CC at the meeting and would give feedback in the members report item.

Resolved: The information was noted.

74/226-27 MEMBERS/WARD REPORTS

Councillor Bernard Tiltman: had attended the BOAT site meeting at Mynydd y Gaer; this is a meeting regarding the application to demote a byway to a bridleway. He gave some feedback to members including that the Chair hadn't identified who was in attendance which hadn't been helpful, the opposition to demotion by the majority of attendees, a fence that had been erected, the presence of someone from the Byways and Bridleways Trust who had clarified what laws need

to be adhered to, the presence of Cenin's ecologist and plans for Cenin to write to the police to request a further meeting.

Councillor Yvonne Walton-Davies: had also attended the BOAT site meeting representing another council and said that in addition to Councillor Tiltman's feedback above, it was noted that there are no markers on the path and it needs to be signed properly and the question of why they are using the incorrect act needs to be addressed.

Councillor Tim Thomas: had represented St Brides Minor CC at Bridgend Town Council's Civic Service in early September and the Samaritans AGM in July.

Councillor Emma Davies: informed members that the library had been busy over the school holidays, that there had been no feedback on Urban Foundry's feasibility study though there had been some press information on funding for Bettws and Pyle libraries. Councillor Davies said that Mark Holmes from Youthworks had had to clean the green next to the centre each time a play session was held in the school holidays as it was extremely dirty with dog faeces.

Resolved: All updates were noted. There was opposition to signing a letter written by Cenin regarding a meeting with the police.

75/26-27 CLERK'S REPORT

Remembrance Wreaths: how many for this year?

Bench Sarn Cemetery: BCBC has notified the Clerk that the council's bench is rotten and they've removed it. They asked if the council wanted it returned or disposed of.

Noticeboards: the Clerk had arranged for them to be cleaned and the hinges and locks oiled.

Annual Leave: the Clerk reminded members about her annual leave in late September/early October.

Resolved: The information was noted and approved. The Clerk was asked to purchase 3 Remembrance Wreaths. The Clerk was asked to inform BCBC that they could dispose of the rotten bench, but request that the plaque is kept and returned to the Clerk. The Clerk was asked to arrange for a replacement bench to be ordered and installed along with the original plaque. Urgent calls and emails will be directed from the Clerk to the Chair in the Clerk's absence.

76/26-27 CORRESPONDENCE

All correspondence had been forwarded by email to Members.

The following were highlighted by the Clerk:

- One Voice Wales – amendment to Standing Orders
- One Voice Wales – Motions for AGM (deadline 4th December 2026)
- BCBC – letter from the Rights of Way Manager ref council representative LAF
- BCBC – letter from Mayor ref chosen charity
- BCBC – invitation to Financial Briefing for Clerks 28th September and invitation to Councillors and Clerks to a Transformation Strategy meeting on 14th September 2026.
- OVW/NALC – Annual Pay Settlement for staff 2026/27 backdated to April 2026
- OVW – Important letter to Member Councils ref. Community Boundary Reviews
- Bridgend Town Council – invite to Chair to attend Civic Service

Resolved: The items of correspondence were noted. It was unanimously agreed that the current councillor representative for LAF would remain until the 2027 Election. It was noted that the date of Bridgend Town Council's Civic Service had passed and the Vice-Chair had attended.

77/26-27 PLANNING MATTERS

3 planning requests had been sent out in the month and 4 decisions and 0 appeals.

5 Planning Aid Wales items of correspondence had been sent out in the month.

Glanllynfi Garth Wind Farm (DNS CAS-04687-j2G4Q0): this consultation ends 2nd October 2026.

Resolved: The information was noted. The Clerk was asked to submit an objection to P/26/369/FUL as it puts more pressure on Junction 36 and residents. The Clerk was also asked to enquire how many parking spaces are required by the number of bedrooms per residence. Any objections to the Glanllynfi Garth Wind Farm are to be sent to the Clerk by 25th September 2026.

78/26-27 ITEMS FOR THE OCTOBER 2026 MEETING

The agenda will be kept open for any urgent items that may arise during the month.

- Quotes for grass cutting, footpath maintenance/weed spraying and floral displays 2027/28
- Amendment to Model Standing Orders
- Motions for OVW AGM (deadline 4th December 2026)
- Expression of No Confidence Letter (MW)

79/26-27 DATE OF NEXT MEETING

The next meeting of the St Brides Minor Community Council will take place on Monday 12th October 2026 Sarn Lifelong Learning Centre and via Teams at 6.00 pm. The meeting closed at 7.38 pm

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Chair of Council **12th October 2026**