

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 13th JULY 2026 AT SARN LIFELONG LEARNING CENTRE AND VIA TEAMS

PRESENT:

Councillors:	Shaun Morgan (Chair) C Booton I Curzon (via Teams) E Davies (via Teams) Y Walton-Davies M John D McConnell (via Teams) B Tiltman M Williams (via Teams from 6.56 pm) R Williams
Apologies:	Councillors T Thomas and P Deenik
Public:	PCSO A Jenkins, 4 members of the public (3 for item 3 only)
Clerk & RFO:	Ann Harris

Minute No: 40/26-27

41/26-27 DECLARATIONS OF INTEREST

Councillor Name	Minute Number	Declaration	Speak/Vote
Emma Davies	50/26-27 45/26-27	Employee Awen Cultural Trust Clerk Ynysawdre Community Council	No/No No/No
Yvonne W-Davies	52/26-27 45/26-27 45/26-27 45/26-27	Member Coity Higher Community Council Coity Wallia Commoner Grazier Rep Board of Conservators for Coity Higher CC Member Local Access Forum	No/No No/No No/No No/No
Mark John	45/26-27 All relevant	Ynysawdre Community Council All BCBC Matters incl. Planning	No/No No/No
Shaun Morgan	n/a 42/26-27	Tenant Allotment Gardens Bryncethin Bryncethin Community Centre and Bryncethin RFC	No/No No/No
Martin Williams	All relevant 45/26-27 52/26-27	All BCBC Matters incl. Standards Committee Rep Board of Conservators for Coity Higher CC Vice-Chair Coity Higher Community Council	No/No No/No No/No
Robert Williams	45/26-27	Ynysawdre Community Council	No/No

42/26-27 TO RECEIVE THE COMMUNITY AWARD 2025/26 WINNERS

The Chair welcomed the Community Award 2025/26 winners to the meeting, Rob and Glen Marsh. They were nominated for their work at the Bryncethin Food Pantry. The Chair presented them with an engraved shield, flowers, wine and a small gift and thanked them for all their hard work.

Resolved: the information was noted.

43/26-27 PUBLIC TO SPEAK

There was no request to speak at the meeting.

Resolved: Noted.

44/26-27 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE JUNE 2026 ORDINARY AND EXTRAORDINARY MEETINGS

The Minutes of the June 2026 Ordinary and Extraordinary meetings had been distributed with the Meeting papers.

Resolved: The Minutes were accepted and approved as being a true and accurate record and the Chair signed the minutes.

45/26-27 TO CONSIDER MATTERS ARISING FROM THE JUNE 2026 MEETINGS

Minute 25/26-27 Matters Arising from the May 2026 Meetings

Coal Drums: the planning application has been submitted.

Cwmleri Footpath: a positive site meeting had been held and the Clerk had been asked to obtain a quote for the work.

PiPIF Update Bryncethin Footpath: correspondence from the CAT Officer had been shared with Members to the council's request for information on the grazing licensee. Councillor John has had a positive meeting with the licensees who are happy for the proposed work to construct a footpath off the Blackmill Road to go ahead.

Minute 27/26-27 Invitation to Jake Morgan

A further invitation has been sent to Jake Morgan to attend the September or October 2026 council meetings; no response has been received to date.

Minute 28/26-27 Letter ref merger with Ynysawdre CC

A response to the council's letter has been received from Sian Gwenllian AS. It was extremely disappointing.

Minute 29/26-27 CAT Update for the MUGA Project

The Clerk had shared correspondence from the CAT Officer with Members prior to the meeting. Shared Regulatory Services and Planning were not happy for the MUGA to go ahead and BCBC are carrying out their own consultation to determine whether there is an appetite for an alternative usage for the area alongside the community centre.

Minute 31/26-27 Update on Digital Footpath Meeting

The working group are waiting on Councillor Nicholls, Ynysawdre CC to provide the route for YCC.

Minute 26/26-27 Planning Matters

A response has been submitted to the PEDW consultation on Mynydd y Gaer windfarm. An extraordinary meeting of the Board of Conservators had been called and the request for a site visit ref. the McArthur Glen extension was not agreed.

Resolved: The information was noted and accepted. The Clerk was asked to respond to Sian Gwenllian AS's letter saying how extremely disappointed the council were with the reply and all agreed to accept that the merger is not going to happen prior to 2032. The Clerk was asked to write to BCBC to request reimbursement of the costs of the noise assessment which they encouraged the council to spend public money on.

46/26-27 CRIME FIGURES JUNE 2026

PCSO A Jenkins attended the meeting and took Members through the crime figures. Points raised were violence against a person 8 listed only 1 was actual physical violence, 3 ASBs and illegal electric scooters, bikes and issues with off-road vehicles.

Resolved: The information was noted.

47/26-27 FINANCE COMMITTEE VACANCY

Following the resignation of Councillor Nicholls a vacancy has occurred on the Finance & Resources Committee. Councillor John said he was happy to put himself forward.

Resolved: It was unanimously agreed that Councillor Mark John would join this committee.

48/26-27 CHRISTMAS 2026

The Clerk asked what Members wanted as a Christmas display in their wards. Heol Laethog area was discussed but the conclusion was that due to the type of columns motifs could not be used.

Resolved: The Clerk would obtain 3 quotes and present them at the September 2026 meeting for a decision.

49/26-27 CONSIDERATION OF AN ANNUAL CHAIR'S AWARD

Councillor Shaun Morgan proposed an additional Community Award decided by the Chair. He offered to fund it.

Resolved: It was agreed in principle; the Clerk would check if it was acceptable for the Chair to fund it from his personal finances.

NOTE: Councillor E Davies left the meeting at 6.50 pm and returned at 6.56 pm whilst the next item took place.

50/26-27 FEASIBILITY STUDY CONSULTATION SARN LIBRARY

Councillor John had attended the consultation along with Councillor Robert Williams. They both gave feedback, overall, it had been a positive event, improvements were mentioned such as lowering the door entry keypad so wheelchair users can reach it comfortably, a canopy over the door etc.

Resolved: The information was noted. The consultation ends on 14th July 2026.

51/26-27 HEOL CWRDY PROJECT

Councillor Tim Thomas had asked for this agenda item, but he was not present at the meeting.

Resolved: This was deferred to the September 2026 meeting as Councillor Tim Thomas was absent from the meeting.

52/26-27 FINANCE & ACCOUNTS

1.Payments:

The June 2026 payments totaling £4,052.27 were submitted as below:

<u>Ref.</u>	<u>Payee</u>	<u>Description</u>	<u>£</u>	<u>p</u>
D/D	Lloyds Bank	Service Charges	4	25
BP28	Clerk	Salary June 2026		
BP29	RCT Pension Fund	Staff Costs May 2026		
BP30	HMRC	NI & PAYE May 2026		
BP31	Gallagher Insurance	Annual Insurance Premium	564	94
BP32	Youthworks	Whitsun school holiday playscheme	400	00
BP33	Clerk	Copier papers	9	80
BP34	JDH Business Services	Internal Audit	540	00
BP35	Clerk	Community Award purchase	12	98
BP36	Clerk	Purchase of book of stamps	7	20
BP37	D Evans Gardening Services	Footpath maintenance	195	00
BP38	D Evans Gardening Services	Grass cutting	670	00
BP39	Coity Higher CC	Invoice for a third copier and support	35	87

BP40	Coity Higher CC	Invoice for a third SLCC membership	147	33
BP41	Coity Higher CC	Invoice for a third copier rental	93	72
D/D	Lloyds Bank	Service charges	4	25
BP42	Clerk	June 2026 Mileage	22	82
Total			£4,052	27

2.Income:

No income had been received in the month.

3.Conclusion of Audit 24/25:

Most of the recommendations from the Internal Audit have been carried out. The Clerk gave updates on the publishing of payments, the advice on the insurance, the change in salary payment date, a quote for payroll services and Scribe.

4.External Audit 2025/26:

This has been prepared and submitted to Audit Wales and an acknowledgement received.

5.Financial Requests:

Bridgend Hospital Radio: Requesting £300 to £400 towards replacement equipment.

Resolved: The information was noted and accepted and authority given to make the payments listed for June 2026; the budget monitoring sheet for the month was also accepted and approved. The audit information was accepted and authority given to engage the services of a payroll service - £30 initial set up fee and £264 pa. It was agreed to defer the financial request to March 2027.

53/26-27 CHAIR'S REPORT

The Chair raised the following:

- 9th June walk on Mynydd y Gaer
- 10th June - site visit Cwmlberri
- 15th June - Board of Conservators extraordinary meeting

Other matters of concern and reported to BCBC were pot holes and overgrown foliage onto pavements.

Resolved: The information and concerns were noted.

54/226-27 MEMBERS/WARD REPORTS

Councillor Ian Curzon: had sent some photos to the Chair of some vandalism to the council's flower beds opposite the Masons.

Councillor Yvonne Walton-Davies: gave an update on the T&CC Forum and how ineffective it is. Councillor Walton-Davies also gave some feedback on council meeting she had attended as an observer.

Councillor Emma Davies: reminded Members of some exciting summer events taking place in the library during the school holidays. Councillor Davies said the events can be booked through the booking service or through her at the library.

Councillor Mark John: informed Members that there are 2 community governor vacancies on Bryncethin Primary School's Board of Governors. He also gave updates on V2C and road repairs.

Councillor Robert Williams: had asked the Clerk to circulate a leaflet on the Lions Cub eye screening service for children and encouraged Members who are school governors to bring it to their schools' attention

Resolved: All updates were noted. The Clerk shared leaflets on Councillor Davies' summer events with Members and the Clerk would speak to the gardener regarding tidying up the flower beds and replacing the plants.

55/26-27 CLERK'S REPORT

Councillor Vacancy Bryncoch Ward - there was no call for an election and the co-option notice has been published. The closing date is 28th August and it will be considered at the September 2026 ordinary meeting.

Chair Roll of Honour Board - the Clerk has asked the sign writer to come in and tidy up the board and update it.

T&CC Chairs & Clerks Meeting: this was held on 18th June and representatives from 7 councils attended. It was agreed that those councils present would write a letter to BCBC asking them to

review the T&CC Forum, what purpose it has and do they have key performance indicators. A draft was written by one of the Clerks on behalf of the group and approved to be sent.

Annual Leave: the Clerk reminded councillors of her leave dates in July and August 2026.

Resolved: The information was noted and approved.

56/26-27 CORRESPONDENCE

All correspondence had been forwarded by email to Members.

The following were highlighted by the Clerk:

- Democracy & Boundary Commission - survey for councillors
- Resident - complaint about falling pine needles into their garden at the rear of their house

Resolved: The items of correspondence were noted. The Clerk informed Members that Councillor Thomas is dealing with the referral about the falling pine needles.

NOTE: Councillor John remained in the meeting but did not take part in the discussion or vote.

57/26-27 PLANNING MATTERS

1 planning request had been sent out in the month and 4 decisions and 0 appeals.

1 Planning Aid Wales items of correspondence had been sent out in the month.

Resolved: The information was noted.

58/26-27 ITEMS FOR THE SEPTEMBER 2026 MEETING

The agenda will be kept open for any urgent items that may arise during the month.

- Draft Training Plan 26/27
- Draft Annual Report 25/26
- Quotes for Christmas 2026
- Conclusion of Audit 25/26
- Governor Vacancy Bryncethin Primary School
- Co-option Bryncoch Ward
- Heol Cwrddy Project (TT)

#59/26-27 DATE OF NEXT MEETING

The next meeting of the St Brides Minor Community Council will take place on Monday 14th September 2026 Sarn Lifelong Learning Centre and via Teams at 6.00 pm. The meeting closed at 7.25 pm

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Chair of Council

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14th September 2026