

# ST BRIDES MINOR COMMUNITY COUNCIL



## MINUTES OF THE ANNUAL MEETING OF ST BRIDES MINOR COUNCIL HELD ON MONDAY 11<sup>th</sup> MAY 2026 AT SARN CENTRE AND VIA TEAMS

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### PRESENT

Councillors: Shaun Morgan  
(Chair for items 1 & 2 and 4 to 12)

(Tim Thomas, Chair item 3)

C Booton  
I Curzon  
E Davies (via Teams)  
P Deenik  
Y Walton-Davies  
M John  
D McConnell  
T Nicholls  
T Thomas  
B Tiltman  
M Williams  
R Williams

Clerk & RFO: Ann Harris

Public: One

**1/2026      TO RECEIVE APOLOGIES FOR ABSENCE**

As above - none.

**2/2026      TO RECEIVE DECLARATIONS OF INTEREST**

<b>Councillor Name</b>	<b>Minute Number</b>	<b>Declaration</b>	<b>Speak/Vote</b>
Mark John	All relevant incl.	All BCBC Matters	No/No
Tim Thomas	All relevant	All BCBC Matters	No/No
Martin Williams	All relevant	All BCBC Matters	No/No

Note: Councillor Tim Thomas as Vice-Chair chaired item 3 on the agenda.

**3/2026      TO APPOINT A CHAIR FOR THE YEAR 2026/27**

Councillor S Morgan was proposed and seconded for a second term as Chair. A vote was taken.

**Resolved:**

Councillor S Morgan was unanimously elected Chair of Council for a second term and returned to chairing the meeting from this point. Councillor Morgan signed a Declaration of Acceptance of Office.

**4/2026      TO APPOINT A VICE-CHAIR FOR THE YEAR 2026/27**

Councillor T Thomas was proposed and seconded as Vice-Chair for a second term. A vote was taken.

**Resolved**

Councillor Tim Thomas was unanimously elected Vice-Chair of Council for a second term and signed a Declaration of Acceptance of Office.

**5/2026 TO RECEIVE A COPY OF THE MINUTES OF THE ANNUAL MAY 2025 MEETING AS AN AIDE MEMOIRE**

The minutes were received and noted.

**6/2026 TO DETERMINE A TIMETABLE OF MEETINGS FOR 2026/2027**

The Clerk had distributed a list of meetings for the year.

**Resolved:**

It was unanimously agreed that the council meetings would remain on the 2<sup>nd</sup> Monday of the month and start at 6.00 pm with the exception of the May meeting which would follow the Annual Meeting, there is no meeting in August.

**7/2026 TO APPOINT COMMITTEES AND AGREE THEIR TERMS OF REFERENCE:**

The Clerk had circulated the Terms of Reference in advance of the meeting and these were approved and accepted

**Resolved:** the following would serve on the committees as set out below:

**FINANCE COMMITTEE**

- Councillor Ian Curzon
- Councillor Emma Davies
- Councillor Shaun Morgan (Chair of Council)
- Councillor Tim Thomas (Vice-Chair of Council and Chair of Finance)
- Councillor Terry Nicholls
- Councillor Martin Williams

**STAFF AND DISCIPLINARY COMMITTEES**

- Councillor Ian Curzon
- Councillor Dan McConnell
- Councillor Shaun Morgan(Chair of Council)
- Councillor Tim Thomas
- Councillor Martin Williams

**8/2026 TO APPOINT REPRESENTATIVES TO THE FOLLOWING:**

**Resolved:**

- It was unanimously agreed to the following:
  - BCBC T&CC Forum - Councillor Yvonne Walton-Davies
  - Coity Wallia Board of Conservators - Councillors Mark John and Shaun Morgan and Cllr B Tiltman as reserve if one of the representatives can not attend a meeting.
  - One Voice Wales Area Committee - Councillor Ian Curzon
  - One Voice Wales Larger and Annual Meetings, plus Conferences - Councillor Shaun Morgan with Councillor M Williams deputising if the Chair is unable to attend.

**9/2026 TO NOTE THE 2026/2027 ALLOWANCES FOR THE CHAIR AND VICE CHAIR AS AGREED AT THE DECEMBER 2025 PRECEPT MEETING**

It was noted that allowances would be paid in line with the amounts set out in the above meetings and in the timescales agreed in the Allowances Policy

**Resolved:** The Clerk circulated an opt-out form and asked all Members to complete it and return it to her at the end of the meeting An electronic copy had been sent out to those attending remotely.

**10/2026 TO AGREE THE INTERNAL AUDITOR FOR THE 2025/26 AUDIT**

The Clerk had approached 7 accounting companies to obtain quotes for the internal audit and only two were able to quote.

**Resolved:**

It was agreed to engage JDH Business Services Ltd as the internal auditor for the financial year ending 31<sup>st</sup> March 2026.

**11/2026 TO AGREE THE COUNCIL'S SOLICITOR FOR 2026/27**

**Resolved:**

It was unanimously agreed that the council would continue to use Berry Smith Solicitors and DP Law Solicitors

**12/2026 AGREEMENT BY ALL TO ADOPT THE COUNCIL’S CODE OF CONDUCT AND CURRENT STANDING ORDERS, FINANCIAL REGULATIONS AND CURRENT POLICIES.**

All Councillors agreed to adopt the Code of Conduct and current Standing Orders, Financial Regulations and current policies.

The meeting closed at 6.15 pm

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**Chair of Council**

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**8<sup>th</sup> June 2026**