

**Draft Summary of the Annual Meeting of St Brides Minor Community Council held on Monday  
11<sup>th</sup> May 2026 at Sarn Lifelong Learning Centre and via Teams**

**Attendance:** Cllrs C Booton, I Curzon, E Davies\*, Y Walton-Davies, P Deenik, M John, D McConnell, S Morgan (Chair), T Nicholls, T Thomas, B Tiltman, M Williams and R Williams \*via Teams

**Public:** One

**Declarations of Interest:**

Councillor Name	Minute Number	Declaration	Speak/Vote
Mark John	All relevant incl.	All BCBC Matters	No/No
Tim Thomas	All relevant	All BCBC Matters	No/No
Martin Williams	All relevant	All BCBC Matters	No/No

Minute Number	Agenda Item	Action
1/2026	To receive Apologies for Absence	<ul style="list-style-type: none"> <li>As above</li> </ul>
2/2026	To receive Declarations of Interest	<ul style="list-style-type: none"> <li>As above</li> </ul>
3/2026	To Appoint a Chair for the Year 26/27	<ul style="list-style-type: none"> <li>Councillor S Morgan was unanimously elected Chair of Council for a second term and returned to chairing the meeting from this point. Councillor Morgan signed a Declaration of Acceptance of Office..</li> </ul>
4/2026	To Appoint a Vice-Chair for the Year 26/27	<ul style="list-style-type: none"> <li>Councillor Tim Thomas was unanimously elected Vice-Chair of Council for a second term and signed a Declaration of Acceptance of Office.</li> </ul>
5/2026	To Receive a Copy of the Minutes of the Annual May 2025 Meeting as an Aide Memoire	<ul style="list-style-type: none"> <li>The minutes were received and noted.</li> </ul>
6/2026	To Determine a Timetable of Meetings for 2026/27	<ul style="list-style-type: none"> <li>It was unanimously agreed that the council meetings would remain on the 2<sup>nd</sup> Monday of the month and start at 6.00 pm with the exception of the May meeting which would follow the Annual Meeting, there is no meeting in August.</li> </ul>
7/2026	To Appoint Committees and Agree their Terms of Reference	<ul style="list-style-type: none"> <li>The following would serve on the committees as set out below:</li> </ul> <p><b><u>FINANCE COMMITTEE</u></b></p> <ul style="list-style-type: none"> <li>➤ Councillor Ian Curzon</li> <li>➤ Councillor Emma Davies</li> <li>➤ Councillor Shaun Morgan (Chair of</li> </ul>

		<p>Council)</p> <ul style="list-style-type: none"> <li>➤ Councillor Tim Thomas (Vice-Chair of Council and Chair of Finance)</li> <li>➤ Councillor Terry Nicholls</li> <li>➤ Councillor Martin Williams</li> </ul> <p><u>STAFF AND DISCIPLINARY COMMITTEES</u></p> <ul style="list-style-type: none"> <li>➤ Councillor Ian Curzon</li> <li>➤ Councillor Dan McConnell</li> <li>➤ Councillor Shaun Morgan(Chair of Council)</li> <li>➤ Councillor Tim Thomas</li> <li>➤ Councillor Martin Williams</li> </ul>
8/2026	To Appoint Representatives to the Following:	<ul style="list-style-type: none"> <li>• It was unanimously agreed to the following: <ul style="list-style-type: none"> <li>➤ BCBC T&amp;CC Forum - Councillor Yvonne Walton-Davies</li> <li>➤ Coity Wallia Board of Conservators - Councillors Mark John and Shaun Morgan (Cllr B Tiltman as reserve)</li> <li>➤ One Voice Wales Area Committee - Councillor Ian Curzon</li> <li>➤ One Voice Wales Larger and Annual Meetings, plus Conferences - Councillor Shaun Morgan and Councillor M Williams as reserve</li> </ul> </li> </ul>
9/2026	To Note the 2026/2027 Allowances for the Chair and Vice Chair as Agreed at the December 2025 Precept Meeting	<ul style="list-style-type: none"> <li>• The Clerk circulated an opt-out form and asked all Members to complete it and return it to her at the end of the meeting. An electronic copy had been sent out to those attending remotely.</li> </ul>
10/2026	To Agree the Internal Auditor for the 2025/2026 Audit	<ul style="list-style-type: none"> <li>• It was agreed to engage JDH Business Services Ltd as the internal auditor for the financial year ending 31<sup>st</sup> March 2026.</li> </ul>
11/2026	To Agree the Council's Solicitor for 2026/27	<ul style="list-style-type: none"> <li>• It was unanimously agreed that the council would continue to use Berry Smith Solicitors and DP Law Solicitors</li> </ul>
12/2026	Agreement by All to Adopt the Council's Code of Conduct and Current Standing Orders, Financial Regulations and Current Policies.	<ul style="list-style-type: none"> <li>• All Councillors agreed to adopt the Code of Conduct and current Standing Orders, Financial Regulations and current policies.</li> </ul>