

# ST BRIDES MINOR COMMUNITY COUNCIL



## MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 9<sup>th</sup> MARCH 2026 AT SARN LIFELONG LEARNING CENTRE AND VIA ZOOM

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### PRESENT:

Councillors: Shaun Morgan (Chair from 6.40 pm)

C Booton

E Davies (via zoom)

Y Walton-Davies (from 6.17 pm)

M John

D McConnell

T Thomas (via zoom up to 7.12 pm)

B Tiltman

M Williams

R Williams

Apologies: Cllrs I Curzon, P Deenik and T Nicholls

Clerk & RFO: Ann Harris

Public: None

Minute No: 175/25-26

**176/25-26 ITEM 2 DECLARATIONS OF INTEREST**

<b>Councillor Name</b>	<b>Minute Number</b>	<b>Declaration</b>	<b>Speak/Vote</b>
Emma Davies	178/25-26 180 & 190/25-26	Employee Awen Cultural Trust Clerk Ynysawdre Community Council	No/No No/No
Yvonne W-Davies	n/a 188/25-26 188/25-26 188/25-26	Member Coity Higher Community Council Coity Wallia Commoner Grazier Rep Board of Conservators for Coity Higher CC Member Local Access Forum	No/No No/No No/No No/No
Shaun Morgan	n/a n/a	Tenant Allotment Gardens Bryncethin Bryncethin Community Centre and Bryncethin RFC	No/No No/No
Mark John	All relevant 180 & 190/25-26	All BCBC Matters incl. Dev Control Committee Vice-Chair Ynysawdre CC	No/No No/No
Tim Thomas	All relevant 180 & 190/25-26	All BCBC Matters Ynysawdre CC	No/No No/No
Martin Williams	All relevant 188/25-26	All BCBC Matters incl. Standards Committee Rep Board of Conservators for Coity Higher CC Vice-Chair Coity Higher Community Council	No/No No/No No/No

**177/25-26 ITEM 3 PUBLIC TO SPEAK**

There were no public present. Further to the February 2026 Public to Speak item the Clerk reminded councillors of the correct protocol for the public to speak item referring to Standing Orders and advice from One Voice Wales.

**Resolved:** Noted.

**178/25-26 ITEM 4 TO RECEIVE SOPHIE MOORE, BCBC REF. LIBRARY PERFORMANCE INDICATORS**

The Clerk had invited the BCBC Officer to the meeting but had not received a reply.

**Resolved:** It was unanimously agreed to write to BCBC's CEO and Head of Social Services regarding the lack of response and non-attendance at the meeting.

**179/25-26 ITEM 5 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE FEBRUARY 2026 ORDINARY MEETING**

The Minutes of the February 2026 ordinary meeting had been distributed with the meeting papers.

**Resolved:** The Minutes were accepted and approved as being a true and accurate record, with an amendment to the Chair's surname and the Chair signed the minutes.

**180/25-26 ITEM 6 TO CONSIDER MATTERS ARISING FROM THE FEBRUARY 2026 MEETING**

**Minute 162/25-26 Consider Matters Arising from the January 2026 Meeting**

**Purchase of land Vale View:** the purchase is now progressing with Heads of Terms agreed. The council is now requested to pay the £600 vendors fees, which had also been previously agreed.

**Invitation to BCBC's CEO to attend a future meeting:** no response to date.

**MUGA:** see minute 186/25-26

**Bryncethin Memorial Hall Car Park:** no update due to almost constant wet weather

**Minute 133/25-26 Mayor's Citizenship Awards**

The Clerk asked when the successful nominees will be announced as the council has not heard anything about their nomination.

**Minute 145/25-26 Request from Ynysawdre CC to Merge with St Brides Minor CC**

The Clerk had chased up progress on the merger following confirmation from BCBC on 5<sup>th</sup> February they Electoral Services had the capacity to carry out the mini review having received confirmation from the Democracy and Boundary Commission that for them to complete the process by the 2027 elections they would need the information by early July.

The response had been that Electoral Services will be reporting to council on 11<sup>th</sup> March for them to determine whether to commence with the review; borough councillors confirmed that this was not an agenda item for the full council meeting on 11<sup>th</sup> March and this was discussed.

**Minute 164/25-26 Quotes for Work Discussed at the February 2026 Meeting**

The Clerk confirmed that all contractors who quoted have been informed of the outcome Councillor Curzon has agreed to check the risk assessments before work commences. The successful weed spraying contractor has provided details of the products to be used which have been checked by Councillor Tiltman.

### **Minute 166/25-26 Items for the April 2026 T&CC Forum Agenda**

A request was made to include Quiet Lanes as an agenda item, however the meeting has now been cancelled due to the post-election period.

### **Minute 161/25-26 Finance & Accounts including Financial Requests**

Both organizations had been contacted to let them know the outcome. The Clerk had suggested that Nazareth Church registers at the funding event being held in Porthcawl and the Church thanked the Clerk for the information and had registered.

### **Minute 169/25-26 Members/Ward Reports**

The Clerk had written to Councillor Caparros requesting that the pilot Quiet Lanes scheme is piloted in the St Brides Minor area and had received a reply saying that it will be discussed with officers and the St Brides Minor borough councillors and then they would reply with next steps.

**Resolved:** The information was noted and accepted. Authority was given for the Clerk to make the £600 payment. There was no information on the announcement of the Mayor's Citizen Awards. It was agreed that the two borough councillors would raise the merger as an urgent matter with the Mayor and copy in the Leader and CEO, for full council inclusion on 11<sup>th</sup> March. Councillor Walton-Davies' disappointment that the T&CC Forum meeting had been cancelled was noted.

### **181/25-26 ITEM 7 CRIME FIGURES FEBRUARY 2026**

There was no PCSO present to give further information on the figures.

**Resolved:** The information was noted.

### **182/25-26 ITEM 8 DOG FOULING/SPORTS PITCHES**

A consultation on dog fouling in the borough had been sent out to all members via email.

Councillor Thomas raised his concerns about the issue and gave a recent example of the hospitalisation of a rugby player using Tondu Fields as an example of his concerns.

**Resolved:** It was agreed that councillors will individually respond to the consultation and that the Clerk will submit Councillor Tim Thomas' draft response from St Brides Minor Community Council as a group.

### **183/25-26 ITEM 9 DRAFT SEXUAL HARASSMENT POLICY**

A draft policy had been circulated with the meeting papers. This was discussed.

**Resolved:** The policy was unanimously adopted.

**184/25-26 ITEM 10 DRAFT LONE WORKER POLICY**

A draft lone worker policy had been sent out with the meeting papers. This was discussed.

**Resolved:** The draft policy was unanimously accepted in principle, however the Clerk was asked to investigate what provision could be put in place to ensure point 4 of the policy - measures to reduce the risk of lone working and report back to council at the next meeting.

**185/25-26 ITEM 11 DEFERRED FINANCIAL REQUESTS 2025/26 INCLUDING REQUEST FROM ABERKENFIG BOYS & GIRLS CLUB**

A paper detailing all deferred financial request and a request received in March from Aberkenfig Boys & Girls Club was included in the meeting papers. The deferred requests were from the Teenage Cancer Trust, Llangollen International Eisteddfod, Urdd National Eisteddfod Ynys Mon 2026 and the Wales Air Ambulance.

It was noted that there was only £50 left in the donations budget line as the council had already donated £600 to Bryncethin Primary School for sports kit and £350 to Bryncethin RFC/Community Centre for Christmas gifts as well as using £200 contingency to give a donation to Bridgend Hospital Radio. Unfortunately, it was not possible to donate £3,000 to Aberkenfig Boys and Girls Club as the council is not permitted to donate to running costs. All deferred requests were considered.

**Resolved:** It was unanimously agreed to donate £50 to the Teenage Cancer Trust

**186/25-26 ITEM 12 PRIDE IN PLACE FUNDING**

Information on this funding available from the UK Government via BCBC had been shared with councillors; there are two funds a small one for schemes up to £25,000 and a larger one for schemes up to £300,000. All projects must be deliverable by March 2027. This was discussed.

Further to a previous resolution for the Clerk to apply for T&CC grant funding for 50% of the cost of a MUGA noise assessment, the Clerk could not further this decision as the cost did not meet the minimum project amount for the fund. The Clerk asked for authority to obtain the noise assessment from the contingency/general reserve budget line.

The Clerk asked if any councillors had the technology to provide her with an exact plan for the creation of a footpath application.

**Resolved:** The Clerk was asked to submit an EOI to the larger scheme for the MUGA with the suggestion that the project cost be split 3 ways between PiPIF funding, the council's own money and an application to the T&CC Fund and to apply for the path behind Blackmill Road to the smaller fund. Councillors Martin Williams and Mark John said they would provide a plan. Authority was given to the Clerk to procure the MUGA noise assessment using funds from the contingency/general reserve budget line.

## **187/25-26 ITEM 13 FINANCE & ACCOUNTS**

### **1. Payments**

The Clerk requested authority to make the payments listed for February 2026 totaling £9,587.79. The balance carried forward to March 2026 is £63,089.83.

The Clerk explained the overspend showing on the floral display budget line.

### **2. Income**

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Interest of £786.88 had been received from the Swansea Building Society.

### **3. External Audit**

Nothing received to date following a query on salary scale some weeks ago.

### **4. Financial Request Aberkenfig Boys and Girls Club**

This item had been included in item 11 on the agenda.

**Resolved:** The information was noted and accepted and authority given to make the payments listed for February 2026. The budget monitoring sheet was accepted.

## **188/25-26 ITEM 14 CHAIR'S REPORT**

The Chair gave updates on the following:

- A query the Clerk has been asked to make to the supplier of the digital footpath map
- An update on obtaining costings for a community bus route
- No progress on the Sarn Common project as we're still waiting on a letter from Julian Golunski

- Missing footpath signs on the Dunlop end of the public footpath and other missing signs on the common.
- Update on the footpath from Leyshon Way to Tyn y Coed

**Resolved:** The information was noted. Councillor Walton-Davies offered to raise the missing footpath signs at the next Local Access Forum meeting, which was accepted. The Clerk was also asked to report this to the Rights of Way department.

#### 189/25-26 ITEM 15 MEMBERS/WARD REPORTS

**Councillor Mark John:** gave an update on Heol Laethog play area, the play area at Bryncethin rugby field, the exterior of Ynysawdre swimming pool, repainted yellow boxes, continuing V2C referrals and V2C selling properties in the area.

**Councillor Yvonne Walton-Davies:** raised a problem with a lack of signage re tonnage using the road to Heol Laethog for deliveries.

**Councillor Emma Davies:** had attended a Boundary Review webinar, raised issues with fly tipping and had received queries from the public on the way forward for the disused clinic on Heol Canola.

**Resolved:** All updates were noted.

#### 190/25-26 ITEM 16 CLERK'S REPORT

**Working Group Charter Review:** the Clerk is a member of this BCBC group and has been given responsibility for drafting the Recognition & Sharing Information and Open Communication section. Each section is now being pulled into one document for review in May before presentation to BCBC.

**T&CC Chairs & Clerks Meeting:** the next meeting is being hosted by Ynysawdre Community Council and will be held on 19<sup>th</sup> March 2026 at Sarn Library.

**Annual Leave:** the Clerk reminded members of the dates of her annual leave in March 2026.

**Resolved:** All information was noted. The Chair informed the Clerk that he is unavailable for the meeting on 19<sup>th</sup> March.

#### 191/25-26 ITEM 17 CORRESPONDENCE

All correspondence had been forwarded by email to Members. With the Chair's approval some additional correspondence and planning matters received since the papers were circulated had been sent out on an additional sheet.

The following were highlighted by the Clerk:

- One Voice Wales - annual membership fees due of £1,306
- Democracy and Boundary Commission - publication of the Annual Remuneration Report
- BCBC - invitation to PiPIF Large Capital infrastructure scheme webinar
- BCBC - Standards Committee observation report of the St Brides Minor CC council meeting
- BCBC - Public Spaces Protection Orders Consultation on dog fouling

**Resolved:** The items of correspondence were noted. Authority was given to pay the annual membership fees due to One Voice Wales, there were no changes to T&CC's allowances in the Annual Remuneration Report, the Clerk is attending the PiPIF large capital infrastructure scheme webinar and it was noted that the Standards Committee observation report was excellent.

NOTE: Councillor Mark John left the meeting for item 18

#### **192/25-26 ITEM 18 PLANNING MATTERS**

1 planning requests had been sent out in the month and 0 decision and 0 appeals.

5 Planning Aid Wales items of correspondence had been sent out in the month.

An observation was made on planning application P/25/168/FUL that if the resident is no longer able to park on their drive because of the size of air source heat pump that will then create one less parking space on the road nearby.

Another comment was that there is now a carpet retailer near the Screwfix location and it appears that the entry and exit plans for the site are not being adhered to.

It was also noted that the original Hybont planning was from Marubeni which has now been sold to Hygen; Marubeni carried out a feasibility study so does this now mean that Hygen will be carrying one out too?

**Resolved:** The information was noted.

**193/25-26 ITEM 19 ITEMS FOR THE APRIL 2026 MEETING**

The agenda will be kept open for any urgent items that may arise during the month.

- Fly Tipping (TT)

**194/25-26 ITEM 20 DATE OF NEXT MEETING**

The next meeting of the St Brides Minor Community Council will be an ordinary meeting and will take place on Monday 13<sup>th</sup> April 2026 Sarn Lifelong Learning Centre and via zoom at 6.00 pm.

The meeting closed at 7.50 pm

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**Chair of Council**

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**13<sup>th</sup> April 2026**