

**Draft Summary of the Ordinary Meeting of St Brides Minor Community Council held on Monday
9th February 2026 at Sarn Lifelong Learning Centre and via Zoom**

Attendance: Cllrs I Curzon, E Davies*, Y Walton-Davies, M John, T Nicholls, S Morgan (Chair from 6.40 pm), T Thomas (Chaired the meeting up to 6.40 pm), B Tiltman, M Williams* and R Williams

(*via zoom)

Apologies: Cllr C Booton and Cllr P Deenik

No Apologies: Cllr D McConnell

Public: One member of the public in attendance

Declarations of Interest:

Councillor Name	Minute Number	Declaration	Speak/Vote
Emma Davies	159/25-26 n/a 161 & 168/25-26	Employee Awen Cultural Trust Community Governor Bryncethin Primary School Clerk Ynysawdre Community Council	No/No No/No No/No
Yvonne W-Davies	168/25-26 171/25-26 171/25-26 171/25-26	Member Coity Higher Community Council Coity Wallia Commoner Grazier Rep Board of Conservators for Coity Higher CC Member Local Access Forum	No/No No/No No/No No/No
Terry Nicholls	161 & 168/25-26	Ynysawdre CC	No/No
Shaun Morgan	n/a n/a	Tenant Allotment Gardens Bryncethin Bryncethin Community Centre and Bryncethin RFC	No/No No/No
Mark John	All relevant 161 & 168/25-26	All BCBC Matters incl. Dev Control Committee Vice-Chair Ynysawdre CC	No/No No/No
Tim Thomas	All relevant 161 & 168/25-26	All BCBC Matters Ynysawdre CC	No/No No/No
Martin Williams	All relevant 171/25-26 168/25-26	All BCBC Matters incl. Standards Committee Rep Board of Conservators for Coity Higher CC Vice-Chair Coity Higher Community Council	No/No No/No No/No

Minute Number	Agenda Item	Action
156/25-26	To receive Apologies for Absence	<ul style="list-style-type: none"> • See above
157/25-26	To receive Declarations of Interest	<ul style="list-style-type: none"> • See above
158/25-26	Public to Speak	<ul style="list-style-type: none"> • This item is for members of the public to speak on any item on the agenda. Papers for the meeting can be requested from the Clerk to read prior to the meeting starting. • There was one member of the public in attendance who wished to speak, however the matter on which he wished to speak was not an agenda item and therefore was not within the council's standing orders and therefore disallowed.
159/25-26	To receive Sophie Moore, BBC ref Library Performance Indicators	<ul style="list-style-type: none"> • Sophie Moore was not present at the meeting. • It was unanimously agreed to re-extend the invitation to the BCBC Officer to the March 2026 meeting.
160/25-26	To approve the Minutes of the January 2026 Ordinary Meeting	<ul style="list-style-type: none"> • The Minutes were accepted and approved as being a true and accurate record and the Chair signed the minutes.
161/25-26	To consider Matters Arising from the January 2026 Ordinary Meeting	<ul style="list-style-type: none"> • The information was noted and accepted. • The Clerk was asked to submit a T&CC grant funding request to cover the cost of the noise assessment for the MUGA. • The Clerk and BCBC councillors were asked to regularly check on progress of the mini review in order to update both councils of the progress made.
162/25-26	Crime Figures January 2026	<ul style="list-style-type: none"> • There were no PCSOs present. • The information was noted.
163/25-26	Letter to the Health Board	<ul style="list-style-type: none"> • The letter was unanimously approved with a few small amendments; • Councillor Tim Thomas asked that the letter be sent to all councillors for comments by Wednesday 11th February for those councillors not present to be able to comment.
164/25-26	Grass cutting, weed spraying, footpath maintenance and floral display quotes for 2026	<p>It was unanimously agreed to approve quotes from the following:</p> <ul style="list-style-type: none"> • Grass cutting - Evans Garden Services • Weed spraying - Rowan Garden Designs

		<ul style="list-style-type: none"> • Footpath maintenance - Evans Garden Services • Floral Displays - D Thomas
165/25-26	Assertion 10 of the Annual Governance Statement	<ul style="list-style-type: none"> • It was unanimously agreed that the Clerk would investigate what's needed and the costs which will be incurred for information purposes and given that the council may look quite different in 2027 with changes to councillors and a merger with Ynysawdre CC, to take no further action until such time as the council is officially notified of these changes.
166/25-26	Items for the April 2026 T&CC Forum Agenda	<ul style="list-style-type: none"> • It was agreed to request Quiet Lanes on the agenda.
167/25-26	Finance & Accounts including correspondence from CCYD and Nazareth Baptist Church	<ul style="list-style-type: none"> • The information was noted and accepted and authority given to make the payments listed for January 2026. • The budget monitoring sheet was accepted. • It was unanimously agreed that a donation could not be given to neither financial requests. The one for Coleg Cymunedol y Dderwen had been received too late to enable the council to decide in time for an advert to be put in the programme for an event being held on the night of this meeting. • A donation could not be given to Nazareth Church as the Local Government Act 1894 prohibits councils involvement in property relating to affairs of the church e.g. the maintenance or improvement of buildings or land or contributing to the costs. • It was unanimously approved that the new signatories for the Swansea Building Society account and the Lloyds bank account will be Councillors Emma Davies, Mark John and Bernard Tiltman.
168/25-26	Chair's Report	<ul style="list-style-type: none"> • The information was noted.
169/25-26	Members/Ward Reports	<ul style="list-style-type: none"> • All information was noted. • It was unanimously agreed to contact BCBC to ask for St Brides Minor to be the pilot for the Quiet Lanes scheme. • The Clerk would put the Dementia Sing and Dance Café posters on the council's

		website and in its noticeboards
170/25-26	Clerk's Report	<ul style="list-style-type: none"> • All information was noted. • It was agreed to advertise the scheme in the new financial year and after the Senedd elections.
171/25-26	Correspondence	<ul style="list-style-type: none"> • The items of correspondence were noted. • The financial request from Marie Curie was deferred to the March 2026 meeting. • The Clerk was asked to contact the Rights of Way department again about the Cwmeri footpath and to write to the Local Access Forum for help as well as seeing if the local Ramblers group could help.
172/25-26	Planning Matters	<ul style="list-style-type: none"> • The information was noted. • The Clerk was asked to write to Planning to object to P/26/14/FUL on the grounds of the plan not being complimentary to employment for the area and it becoming a take away which will attract people as a destination from outside the local area and industrial estate and the lack of a traffic survey. • The Clerk was asked to comment that if the planning application succeeds that planning consider the following as a conditional consent: provision of an adequate number bins in the area to deal with the likely increase in customers, to have a local litter picking schedule and to carry out a traffic survey.
173/25-26	Items for the March 2026 Ordinary Meeting	<ul style="list-style-type: none"> ➤ Draft Sexual Harassment Policy ➤ Draft Lone Worker Policy ➤ Deferred Financial Requests 25/26 ➤ Invite Sophie Moore to the Meeting ref. Library Performance Indicators
174/25-26	Date of Next Meeting	<ul style="list-style-type: none"> • The next meeting of the St Brides Minor Community Council will take place on Monday 9th March 2026 at Sarn Lifelong Learning Centre and via zoom at 6.00 pm.