

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE PRECEPT MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 8th DECEMBER 2025 AT SARN LIFELONG LEARNING CENTRE AND VIA ZOOM

PRESENT:

Councillors: Shaun Morgan (Chair)

C Booton
I Curzon
E Davies (via zoom)
Y Walton-Davies (from 6.15 pm to 6.37 pm)
M John
D McConnell
T Thomas (via zoom)
B Tiltman
M Williams (via zoom from 6.26 pm)

Apologies: Councillors P Deenik and T Nicholls

Clerk & RFO: Ann Harris

Public: One member of the public

Minute No: 122/25-26

123/25-26 ITEM 2 DECLARATIONS OF INTEREST

Councillor Name	Minute Number	Declaration	Speak/Vote
Emma Davies	126/25-26 n/a 133 & 136/25-26 113/25-26	Employee Awen Cultural Trust Community Governor Bryncethin Primary School Clerk Ynysawdre Community Council Personal Interest as known to co-option applicant	No/No No/No No/No No/No
Yvonne W-Davies	n/a 131,132 & 133/25-26 131,132 & 133/25-26 133/25-26	Member Coity Higher Community Council Coity Wallia Commoner Grazier Rep Board of Conservators for Coity Higher CC Member Local Access Forum	No/No No/No No/No No/No
Shaun Morgan	n/a 133/25-26	Tenant Allotment Gardens Bryncethin Bryncethin Community Centre and Bryncethin RFC	No/No No/No
Mark John	All relevant 132,133 & 136/25-26	All BCBC Matters incl. Dev Control Committee Vice-Chair Ynysawdre CC	No/No No/No
Tim Thomas	All relevant 132, 133 & 136/25-26	All BCBC Matters Ynysawdre CC	No/No No/No
Martin Williams	All relevant 131m 132 & 133/25-26 n/a	All BCBC Matters incl. Standards Committee Rep Board of Conservators for Coity Higher CC Vice-Chair Coity Higher Community Council	No/No No/No No/No

124/25-26 ITEM 3 PUBLIC TO SPEAK

The member of the public did not wish to speak.

Resolved: Noted

125/25-26 ITEM 4 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE NOVEMBER MEETING

The Minutes of the November 2025 ordinary meeting had been distributed with the meeting papers.

Resolved: The Minutes were accepted and approved as being a true and accurate record with

one amendment on page 8 - the A4063 should read the A4061; the amendment is reflected in this minute and the Chair signed the minutes.

126/25-26 ITEM 5 TO CONSIDER MATTERS ARISING FROM THE NOVEMBER 2025 MEETING

Minute 107/25-26 Consider Matters Arising from the October 2025 Meeting

Library Performance Indicator Comparison Figures: BCBC will respond in time to discuss at the January 2026 meeting.

Purchase of Land Vale View: no further progress.

Renaming of George Thomas Avenue: further to the acknowledgement received on 20th October no further correspondence has been received.

Invitation to the CEO of BCBC to attend a meeting: no response received to date.

Minute 111/25-26 MUGA and Footpath Project Ideas

Will update at the January 2026 meeting.

Minute 112/25-26 Footpath Sarn Common Update

Further to the Chair requesting the Board of Conservators carry out the first cut and balsam cut back on the land being considered as a project, a site meeting will take place on Friday 12th December; meet at Bryncethin Memorial Hall car park at 2.30 pm

Minute 120/25-26 Urgent Items for the December 2025 Precept Meeting

The Clerk will include the Mayor's Citizenship Awards on the January 2026 agenda as the deadline for nominations is after that meeting on 16th January 2026.

Resolved: The information was noted and accepted. The Clerk will send a gentle reminder regarding the street renaming.

127/25-26 ITEM 6 FINANCE COMMITTEE RECOMMENDATIONS

Councillor Tim Thomas, Chair of the Finance Committee gave the Finance Committee Recommendations from its meeting held on 26th November 2025.

- To approve the accuracy of the minutes of the Finance Committee meeting held on 2nd December 2024
- That the Clerk will plan to change the bank signatories in January 2026

- That there were no threats to the 25/26 budget
- To recommend a draft precept of £69,268 to full council
- To agree the date of the next Finance Committee meeting as March 2026 date, time and agenda items tbc

Resolved: The information and recommendations were unanimously accepted.

128/25-26 ITEM 7 PRECEPT BUDGET 2026/27

The Finance Committee's draft budget had been included in the meeting papers along with BCBC's letter giving the net equivalent tax base for the SBM area which had been calculated at 2314.03. The Clerk went through every budget line and gave an explanation and answered any questions raised. This was discussed.

Resolved: It was agreed to request a precept for 26/27 of £69,268. A precept weekly increase of £0.02p (2.9%). The Clerk would make the request to BCBC.

129/25-26 ITEM 8 CO-OPTION BRYNCETHIN WARD

The council had only received one application for the co-option to the Bryncethin Ward and this had been included in the meeting papers. The council trusts that the applicant has checked that he meets the criteria laid out in the link in the co-option vacancy notice.

Resolved: The applicant was unanimously co-opted to represent the ward of Bryncethin.

114/25-26 ITEM 9 FINANCE & ACCOUNTS

1. Payments

The Clerk requested authority to make the payments listed for November 2025 totaling £2,002.99. The balance carried forward to December 2025 is £83,230.78.

2. Income

There was no income in the month.

3. External Audit

There has been no correspondence to date.

Resolved: The information was noted and accepted and authority given to make the payments listed for November 2025. The budget monitoring sheet was accepted.

131/25-26 ITEM 10 CHAIR'S REPORT

The Chair updated members on the following:

- An additional offer from the Board of Conservators to manage an area of old allotments on Sarn
- Common.
- He found two coal drams for sale at a cost of £650 each plus collection and delivery.
- That he had carried out an online bus survey in the Bryncethin ward and received a positive response from those who responded.

Resolved: The information was noted. It was unanimously agreed to look at the allotment location during the site visit being held on 12th December and to share photos of the drams with those attending online for info and for the Clerk to find out if planning permission was needed for the drams and to procure two.

132/25-26 ITEM 11 URGENT MEMBERS/WARD REPORTS

Councillor Tim Thomas: had attended the Bryncethin ward light switch on and said it had been a good, well attended event. He gave details of a Llais consultation and he had linked them up to speak to Councillor Davies at the Library. He also gave an update on the possible move of some hospital services to other areas and had written as a borough member to BCBC's CEO and Leader. He also reported on litter issues in the Ynysawdre CC area which were having an effect on area of St Brides Minor CC.

Councillor Ian Curzon: has completed the risk assessment of Bryncethin Memorial Hall car park and said there is a requirement to spray a few curb stones to the rear of the car park as they are not obvious in the dark. Councillor Curzon is happy to carry out the work himself and sought authority to purchase the paint and carry out the work.

Councillor Mark John: had attended a commoner's meeting ref. Mynydd y Gaer, in a viewing capacity only.

Councillor Shaun Morgan: had attended a meeting of the Board of Conservators on 26th November where auditing was discussed. It was said at the meeting that it is not a public body though the representative of Dunraven Estates would be happy to make it a public body and this was also discussed.

Resolved: All information was noted. Authority was given to Councillor Curzon to purchase the paint and carry out the work. It was agreed to include writing to the POW Hospital about their services on the January 2026 Ordinary Council Meeting agenda. The Clerk was asked to set up a meeting of the Chairs & Clerks of the four minor authorities and the 2 BCBC representative who are represented on the Board of Conservators.

133/25-26 ITEM 12 CLERK'S REPORT

Working Group Meeting ref. SLA: Clerks representing the T&CCs of Pyle, Maesteg, Newcastle Higher, Coity Higher, Garw Valley and St Brides Minor were members of the working group. The initial meeting discussed reporting, communications protocol, updating the Charter and a memorandum of understanding. These had been raised at the T&CC Forum meeting which took place in early December.

Christmas Leave: the Clerk updated members on her Christmas leave dates.

Resolved: The information was noted.

133/25-26 ITEM 13 URGENT CORRESPONDENCE

All correspondence had been forwarded by email to Members. With the Chair's approval some additional correspondence and planning matters received since the papers were circulated had been sent out on an additional sheet.

The following were highlighted by the Clerk:

- OVW AGM - comments on motions and updated constitution
- Bryncethin Rugby Club and Community Centre - thank you for the donation of £350 towards their Christmas event
- Eisteddfod yr Urdd Ynys Mon - financial request
- Coity Wallia Board of Conservators - funding request for 2026/27 (incl in precept budget)
- Local Access Forum - request ref Quiet Lanes (reminder sent that a response had already been given)
- BCBC - request from T&CC Liaison Officer on a preferred day/time for the T&CC Forum to be held and any agenda items for the next meeting
- Ynysawdre Community Council - request to merge with St Brides Minor Community Council

Resolved: The items of correspondence were noted. Members were asked to send any comments they have on the motions and updated constitution to the Chair as he is attending the AGM. Defer the financial request to the March 2026 meeting. There was no preferred day/time for the T&CC Forum as that will depend on the circumstances of the council's representative.

The request to merge from Ynysawdre Community Council will be included as an agenda item at the January 2026 meeting.

NOTE: There was nothing contentious on the planning list this evening so Cllr M John remained at the meeting for item 14.

135/25-26 ITEM 14 URGENT PLANNING MATTERS

1. 3 planning requests had been sent out in the month and 2 decisions and 0 appeals.
2. 2 Planning Aid Wales items of correspondence had been sent out in the month.
3. Other Planning Matters: DCC Site Visit and Meeting ref. HM Parc Prison Extension. Councillor B Tiltman had attended both the side and DCC meeting to represent SBM CC.

Resolved: The information was noted.

136/25-26 ITEM 15 URGENT ITEMS FOR THE JANUARY 2026 MEETING

The agenda will be kept open for any urgent items that may arise during the month.

- Mayor's Citizenship Award (closes 16th January 2026)
- Merger Ynysawdre and St Brides Minor Community Councils
- Letter to POW Hospital

13725-26 ITEM 16 DATE OF NEXT MEETING

The next meeting of the St Brides Minor Community Council will be an ordinary meeting and will take place on Monday 12th January 2026 at Sarn Lifelong Learning Centre and via zoom at 6.00 pm.

The meeting closed at 7.18 pm

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Chair of Council

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12th January 2026