

## ST BRIDES MINOR COMMUNITY COUNCIL



### **MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 10<sup>th</sup> November 2025 AT SARN LIFELONG LEARNING CENTRE AND VIA ZOOM**

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#### **PRESENT:**

Councillors: Shaun Morgan (Chair)

C Booton (from 6.15 pm)  
I Curzon (via zoom)  
E Davies (via zoom)  
Y Walton-Davies  
P Deenik  
M John  
D McConnell  
T Nicholls  
T Thomas  
B Tiltman  
M Williams

Apologies: None

Clerk & RFO: Ann Harris

Public: Three members of the public  
PCSO A Jenkins (up to and including  
item 7)  
Jason Frowen BCBC (up to item 3)

The Chair welcomed everyone to the meeting and asked all councillors and attendees to introduce themselves.

**103/25-26 ITEM 2 DECLARATIONS OF INTEREST**

Councillor Name	Minute Number	Declaration	Speak/Vote
Emma Davies	107/25-26 n/a n/a	Employee Awen Cultural Trust Community Governor Bryncethin Primary School Clerk Ynysawdre Community Council	No/No No/No No/No
Yvonne W-Davies	113 & 114/25-26 107 & 112/25-26 107 & 112/25-26	Member Coity Higher Community Council Coity Wallia Commoner Grazier Rep Board of Conservators for Coity Higher CC Member Local Access Forum	No/No No/No No/No No/No
Paul Deenik	n/a n/a n/a	Chair Ynysawdre CC Governor Coleg Cymunedol y Dderwen Chair of Governors Brynmenyn Prim School	No/No No/No No/No
Shaun Morgan	n/a 114/25-26	Tenant Allotment Gardens Bryncethin Bryncethin Community Centre and Bryncethin RFC	No/No No/No
Terry Nicholls	n/a	Ynysawdre CC	No/No
Mark John	All relevant n/a	All BCBC Matters incl. Dev Control Committee Vice-Chair Ynysawdre CC	No/No No/No
Tim Thomas	All relevant n/a	All BCBC Matters Ynysawdre CC	No/No No/No
Martin Williams	All relevant 107 & 112/25-26 113 & 114/25-26	All BCBC Matters incl. Standards Committee Rep Board of Conservators for Coity Higher CC Vice-Chair Coity Higher Community Council	No/No No/No No/No

**104/25-26 ITEM 3 TO WELCOME JASON FROWEN, BCBC T&CC LIAISON OFFICER**

Jason Frowen the new Town and Community Council Liaison Officer introduced himself and said his role is to improve the relationship between BCBC and the Town and Community Councils in the borough. He explained the immediate work on the role including the review of BCBC's Charter. Questions were asked by some of the councillors including the hoped achievement of the role by the next election and improvements to the T&CC Forum.

Jason was thanked for attending and explaining his role.

Resolved: The information was noted.

**105/25-26 ITEM 4 PUBLIC TO SPEAK**

No members of the public wished to speak.

Resolved: Noted

**106/25-26 ITEM 5 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE OCTOBER MEETING**

The Minutes of the October 2025 ordinary meeting had been distributed with the meeting papers.

Resolved: The Minutes were accepted and approved as being a true and accurate record and the Chair signed the minutes.

**107/25-26 ITEM 6 TO CONSIDER MATTERS ARISING FROM THE OCTOBER 2025 MEETING**

**Minute 86/25-26 Public to Speak**

Contact details have been emailed to both borough councillors.

**Minute 88/25-26 Matters Arising from the September 2025 Meeting**

**Library Performance Indicator Comparison Figures:** the email thread between the Clerk and Awen Cultural Trust had been sent to BCBC to request comparison figures as suggested in Richard Hughes' email to the council. A response had been received saying the officer was unsure what additional information the council is looking for and the Clerk asked council whether any further action was needed.

**Purchase of Land Vale View:** the Clerk has chased this up with Pier Management who were surprised at the lack of movement in completing the sale and would chase it up from their end.

**Update from Audit Wales regarding Audits on Other Organisations:** the Clerk had received a response from Audit Wales which had been emailed to councillors.

**Minute 93/25-26 Consider a Community Awards Scheme**

The Clerk had purchased two shields and two trophies in readiness for the roll out of the first award scheme in Spring 2026.

**Minute 94/25-26 Renaming of George Thomas Avenue**

A letter was sent to the Leader on 17<sup>th</sup> October and an acknowledgement received on 20<sup>th</sup> October

saying enquiries will be made and a response will be received as soon as they are in receipt of a response.

#### **Minute 99/25-26 Clerk's Report**

**Invitation to BCBC's CEO to a future SBM CC Meeting:** the Clerk has extended a further invitation to Jake Morgan and provided dates of the meetings from January to May 2026.

**Vacancy Bryncethin Ward:** no election was called so a co-option notice has been published with a closing date of 26<sup>th</sup> November for consideration at the December meeting.

**Resolved:** The information was noted and accepted. It was agreed that the Clerk would write again to BCBC and explain what is required.

#### **108/25-26 ITEM 7 CRIME FIGURES OCTOBER 2025**

PCSO Andrew Jenkins was present and explained the crime figures for October 2025 to councillors. PCSO Jenkins said the Anti-social Behaviour figures were related to the same group of youths. He also explained the RTA incidents and how the figures are compiled. Halloween and Bonfire Night had been quiet; some complaints regarding children letting off fireworks had been received.

**Resolved:** The information and explanations were accepted.

#### **109/25-26 ITEM 8 PROJECT IDEAS FOR CONSIDERATION 2026/27**

Councillors had been asked to bring their ideas to the meeting for consideration and inclusion in the precept budget for 2026/27.

Councillor Tim Thomas said he thought council should concentrate on existing projects such as the MUGA and the Blackmill footpath. Councillor Mark John agreed.

Councillor Bernard Tiltman said he would like council to revisit the welcome signs project.

Councillor Yvonne Walton-Davies requested consideration of signage for Quiet Lanes and horse riding signs for Cefn Carfan Road.

Councillor Emma Davies would like to see a Fun Day taking place and whilst this idea was supported it was suggested that an outside body should take it on and the council support it.

**Resolved:** All suggestions would be considered by the Finance Committee when pulling together a first draft precept budget for 2026/27.

#### **110/25-26 ITEM 9 SPEAKING TO THE PRESS**

At the last meeting it was resolved in item 12 to write to the Leader at BCB to request the renaming

of a street. Within hours of sending the letter the Clerk received a call from the press asking about its content. The Clerk reminded all councillors that under standing order 22a the Chair will handle any requests from the press or other media and that going to the press was not a council resolution on this matter.

**Resolved:** The information was noted.

#### **111/25-26 ITEM 10 MUGA and FOOTPATH PROJECT UPDATES**

**MUGA:** further to the pre-planning advice received the CAT Officer had arranged for the Clerk to receive a quotation for the noise assessment and this had been included in the meeting papers. The quote was for £1,669.80. This was discussed.

**Blackmill Footpath:** the Clerk had received a response from the Rights of Way Manager to her enquiry to see if there is an option to make the existing footpath a Right of Way. The response had been circulated with the meeting papers and were discussed.

**Resolved:** The Clerk was asked to find out if the MUGA contractor could provide such an assessment, obtain additional quotes and to ask BCBC to cover the cost. It was unanimously agreed that the Clerk would seek further advice on the second option for SBM CC to request that BCBC create a footpath by means of a Footpath Creation Order under S.26 of the Highways Act 1980.

NOTE: Councillors Yvonne Walton-Davies and Martin Williams declared an interest as representatives of Coity Higher Community Council on the Coity Wallia Board of Conservators and left the meeting for item 11.

#### **112/25-26 ITEM 11 FOOTPATH SARN COMMON UPDATE**

A site visit attended by some councillors had been held to look at the location. Councillor Shaun Morgan updated full council on the visit and discussed options.

**Resolved:** It was unanimously agreed to ask Coity Wallia Board of Conservators to make the first cut and cut back the balsam; Councillor Shaun Morgan as SBM CC representative on the Board of Conservators would make the request at the next Board meeting. In the meantime the Clerk would obtain quotes for the work.

NOTE: A 3 minute comfort break took place from 7.00 pm to 7.03 pm.

#### **113/25-26 ITEM 12 WORKING GROUPS UPDATE**

**Community Bus Project:** the first working group Chaired by Councillor Shaun Morgan had been attended by representatives of Coity Higher CC, Newcastle Higher CC, Garw Valley and SBM CC. Initial discussions on the idea took place. Ynysawdre CC are also part of the group but their

representative had been held up and did not attend the meeting. Councillor Amanda Williams had already carried out a survey and was asked to send it to the Clerk to share with the group.

**Digital Footpath Map:** this was also the first meeting of the working group Chaired by Councillor Shaun Morgan and attended by representatives of Coity Higher CC, Newcastle Higher CC, Ynysawdre CC and SBM CC. The meeting was attended by a representative of At-Creative who explained how the map works and answered any questions.

**Resolved:** It was resolved that both working groups would meet again on 14<sup>th</sup> January 2026. Each council representative will work out their required route for the bus service and carry out their own consultations and when they meet in January they will see if they can 'join up' their routes. If that is possible they will then arrange to meet as a group with local bus companies to look at prices. The Digital Footpath Map meeting representatives were also asked to look at what footpaths they wanted to include in their part of a route and again at their January meeting will look to see if they can make a route from all the proposed routes.

**114/25-26 ITEM 13 FINANCE & ACCOUNTS INCLUDING CHRISTMAS FUNDING REQUEST  
BRYNCETHIN RFC/COMMUNITY CENTRE**

**1. Payments**

The Clerk requested authority to make the payments listed for October 2025 totaling £2,822.81. The balance carried forward to November 2025 is £85,233.77.

**2. Income**

There was £425 income in the month received as 50% payment from Coity Higher Community Council for solicitor services ref. Coity Wallia Common.

**3. External Audit**

There has been no correspondence to date.

**4. Finance Committee Meeting**

The next meeting will take place on 26<sup>th</sup> November 2025 at 5.45 pm and will be online only. The purpose of the meeting will be to review the budget for 2025/26 and draft a first precept budget for 26/27 to present to full council for consideration at its December 2025 precept meeting.

## **5. Financial Request Bryncethin RFC/Community Centre**

A request has been received requesting a £350 donation to purchase selection boxes for this year's Christmas tree lighting event in Bryncethin. This was discussed and a proposal made and seconded.

NOTE: The Chair asked full council's permission to include the following item under Finance & Accounts despite being included as a correspondence item. This was unanimously agreed.

## **6. Financial Request Bridgend Hospital Radio**

A request has been received for funding towards replacement equipment for Bridgend Hospital Radio. The application form and other relevant documents had been included in the meeting papers. These were discussed and a proposal made and seconded.

**Resolved:** The information was noted and accepted and authority given to make the payments listed for October 2025. The budget monitoring sheet was accepted. It was unanimously agreed to donate £350 to Bryncethin RFC/Community Centre out of the council's donations budget. It was unanimously agreed to donate £200 using money from the council's contingency budget line.

### **115/25-26 ITEM 14 CHAIR'S REPORT**

The Chair had attended the Remembrance Service held on 9<sup>th</sup> November 2025 at Bryncethin Memorial Hall.

**Resolved:** The information was noted.

### **116/25-26 ITEM 15 MEMBERS/WARD REPORTS**

**Councillor Tim Thomas:** had also attended the Remembrance Service held at Bryncethin Memorial Hall and laid a wreath on behalf of SBM CC at the Aberkenfig memorial. He informed councillors that he had written as a borough councillor asking for an update on the Hybont project. His initial letter had not received a response, so he had written again.

**Councillor Emma Davies:** informed councillors of a V2C drop in session at 11.30 am on Tuesday 11<sup>th</sup> November in the library and gave some feedback on the newly refurbished play area.

**Councillor Mark John:** reiterated the outcome of the discussion on the Boundary Review at BCBC's full council meeting. He said he'd been dealing with mainly social housing issues and some overgrown public landscaping. He gave an update on the proposals for the Bryncethin Clinic and an update on roads being re-tarmac'd and drainage works A4063.

**Councillor Yvonne Walton-Davies:** said fly tipping continues to be an issue particularly on Cefn Carfan Road.

**Resolved:** All information was noted.

#### **117/25-26 ITEM 16 CLERK'S REPORT**

**T&CC Grant Funding:** the roll out of the new rolling programme had been received and sent out to councillors. There is currently £150,000 available for individual grants up to a maximum of £20,000 and the grant panel will hold meetings on an ad hoc basis to discuss applications. Successful bids will be those that support CAT and focus on reaching net zero carbon by 2030. Applications also need to align with BCBC's four priorities

**SLA Letter from T&CC Chairs & Clerks Meeting:** 14 councils had agreed to support the letter which has been sent to Jake Morgan. The T&CC Liaison Officer has been asked to set up a working group of clerks and officers to progress this. The SBM CC Clerk is part of that working group.

**Annual Leave:** the Clerk reminded councillors of her annual leave in early December.

**Resolved:** The information was noted.

#### **118/25-26 ITEM 17 CORRESPONDENCE**

All correspondence had been forwarded by email to Members. With the Chair's approval some additional correspondence and planning matters received since the papers were circulated had been sent out on an additional sheet.

The following were highlighted by the Clerk:

- One Voice Wales - WG Consultation on the changes to local government election rules in Wales
- BCBC - acknowledgement of letter ref street naming
- BCBC - new programme structure T&CC grant funding scheme
- Residents - enquiries regarding standing as a councillor
- Resident - enquiry regarding closure of footpath Leyshon Way to Tyn y Coed
- Dr Haltaf Hussain AS - request to publish posters

- Bridgend Hospital Radio - financial request
- SBM CC - co-option notice
- BCBC - letter from Leader on the Review of the Community Arrangement of the County of Bridgend
- Awen Cultural Trust - notification of their funding request for the library for 2026/27

**Resolved:** The items of correspondence were noted. The financial request had been brought forward to an earlier agenda item. Dr Haltaf Hussain AS request's deadline was prior to the council meeting.

NOTE: There was nothing contentious on the planning list this evening so Cllr M John remained at the meeting for item 18.

#### **119/25-26 ITEM 18 PLANNING MATTERS**

0 planning requests had been sent out in the month and 2 decisions and 0 appeals.

4 Planning Aid Wales items of correspondence had been sent out in the month.

Other planning matters:

Development Control Committee site visit to HMP Parc Prison on 12<sup>th</sup> November

Development Control Committee meeting 13<sup>th</sup> November

**Resolved:** The information was noted. Councillor Tiltman will represent St Brides Minor CC at the site and committee meeting.

#### **120/25-26 ITEM 19 URGENT ITEMS FOR THE DECEMBER 2025 PRECEPT MEETING**

- Mayor's Citizenship Award on the January 2026 agenda (deadline 16<sup>th</sup> January 2026)
- Co-option Bryncethin Ward
- Precept Budget 2026/27
- Finance Committee Recommendations

The agenda will be kept open for any urgent items that may arise during the month.

#### **121/25-26 ITEM 20 DATE OF NEXT MEETING**

The next meeting of the St Brides Minor Community Council will be a precept setting meeting and will take place on Monday 8<sup>th</sup> December 2025 at Sarn Lifelong Learning Centre and via zoom at 6.00

pm.

The meeting closed at 7.41 pm

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**Chair of Council**

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**8<sup>th</sup> December 2025**