

**Draft Summary of the Ordinary Meeting of St Brides Minor Community Council held on Monday  
7<sup>th</sup> July 2025 at Sarn Lifelong Learning Centre and via Zoom**

**Attendance:** Cllrs C Booton, I Curzon, E Davies, Y Walton-Davies (from 6.14 pm), P Deenik, M John, D McConnell\*, S Morgan (Chair), T Nicholls, T Thomas\* (up to 7.25 pm), B Tiltman and M Williams\* (\*via zoom)

**Apologies:** Councillors T Miles

**Public:** One (from item 4 onwards)

**Declarations of Interest:**

Councillor Name	Minute Number	Declaration	Speak/Vote
Emma Davies	51/25-26 55/25-26	Employee Awen Cultural Trust Community Governor Bryncethin Primary School	No/No No/No
Yvonne W-Davies	44, 48, 49 51 & 52/25-26 44,51 & 52/25-26	Member Coity Higher Community Council Coity Wallia Commoner	No/No No/No
Paul Deenik	48/25-26	Chair Ynysawdre Community Council	No/No
Shaun Morgan	n/a n/a n/a	Tenant Allotment Gardens Bryncethin Bryncethin Community Centre and Bryncethin RFC	No/No No/No
Mark John	All relevant incl planning 48/25-26	All BCBC Matters Member Ynysawdre CC	No/No No/No
Terry Nicholls	48/25-26	Ynysawdre Community Council	No/No
Tim Thomas	All relevant 48/25-26	All BCBC Matters Ynysawdre CC	No/No No/No
Martin Williams	All relevant 44, 48, 49,51 & 52/25-26 Any relevant	All BCBC Matters Vice-Chair Coity Higher Community Council Member BCBC Standards Committee	No/No No/No No/No

Minute Number	Agenda Item	Action
40/25-26	To receive Apologies for Absence	<ul style="list-style-type: none"> <li>As above</li> </ul>
41/25-26	To receive Declarations of Interest	<ul style="list-style-type: none"> <li>As above</li> </ul>
42/25-26	Public to Speak	<ul style="list-style-type: none"> <li>There were no members of the public in attendance for this item</li> </ul>
43/25-26	To approve the Minutes of the June 2025 Ordinary and Extraordinary Meetings	<ul style="list-style-type: none"> <li>The minutes of both the ordinary and extraordinary June 2025 meetings were approved and the Chair signed the</li> </ul>

		minutes.
44/25-26	To consider Matters Arising from the June 2025 Ordinary and Extraordinary Meetings	<ul style="list-style-type: none"> <li>The information was accepted.</li> <li>It was agreed to amend the June 2025 resolution on writing to BCBC regarding the Coity Wallia Board of Conservators to address it to a Cabinet Meeting and not to a full BCBC Council Meeting.</li> <li>Councillor Tim Thomas would contact BCBC to submit the question to Cabinet.</li> </ul>
45/25-26	Crime Figures June 2025	<ul style="list-style-type: none"> <li>The information was noted.</li> <li>Comparison figures had been received from SW Police which were difficult to understand.</li> </ul>
46/25-26	Approve the Risk Management Schedules for 2024/2025 and 2025/2026	<ul style="list-style-type: none"> <li>The information was noted and full council expressed disappointment that the internal auditor had made this error in the report. The Risk Management Schedule for 2025/2026 was accepted and approved.</li> </ul>
47/25-26	Draft Armed Forces Covenant	<ul style="list-style-type: none"> <li>The Covenant was accepted and approved and the Clerk would now submit it to the Regional Armed Forces Covenant Liaison Officer for approval to publish.</li> </ul>
48/25-26	Digital Footpath Map	<ul style="list-style-type: none"> <li>It was unanimously agreed in principle to consider this as a project for 2026/2027.</li> <li>The Clerk was asked to make some enquiries from AT Creative and write to neighbouring councils to see if they are interested in collaborating on this project.</li> </ul>
49/25-26	Local Bus Service	<ul style="list-style-type: none"> <li>It was unanimously agreed to write to neighbouring councils Coity Higher CC, Brackla CC, Bridgend TC and Pencoed TC to see if they had an interest in collaborating with SBM CC on this project.</li> </ul>
50/25-26	Christmas 2025	<ul style="list-style-type: none"> <li>It was unanimously agreed to arrange the same as Christmas 2024.</li> </ul>
51/25-26	Sarn Library Report 2024/2025	<ul style="list-style-type: none"> <li>The Clerk was asked to request Performance Indicator comparison figures with Aberkenfig Library and to include this on the September agenda.</li> </ul>
52/25-26	Finance & Accounts	<ul style="list-style-type: none"> <li>The information was noted and accepted and authority given to make the payments listed for June 2025.</li> <li>The budget monitoring sheet was</li> </ul>

		<p>accepted and approved.</p> <ul style="list-style-type: none"> <li>• Authority was given to the Clerk to release the donation to the 2025/2026 Conservators.</li> </ul>
53/25-26	Chair's Report	<ul style="list-style-type: none"> <li>• The Chairs' concerns were noted. Councillor</li> <li>• Mark John would refer both issues to</li> <li>• BCBC and the PCSOs.</li> </ul>
54/25-26	Members/Ward Reports	<ul style="list-style-type: none"> <li>• All information was noted.</li> <li>• It was agreed that Drainage Issues and the HMP Parc Prison Extension would be agenda items for September.</li> <li>• It was unanimously agreed to call an Extraordinary Meeting in August if the planning application for HMP Parc's extension is received between now and the next meeting.</li> <li>• The Chair agreed to present the certificate.</li> </ul>
55/25-26	Clerk's Report	<ul style="list-style-type: none"> <li>• The information was noted.</li> <li>• The Clerk had provided Bryncethin Primary School with the requested logo.</li> </ul>
56/25-26	Correspondence	<ul style="list-style-type: none"> <li>• The items of correspondence were noted.</li> <li>• The Clerk was asked to invite a representative of Last Energy to attend the October 2025 meeting.</li> <li>• The Clerk will read up on the new Data (Use and Access) bill to see if it affects SBM CC.</li> </ul>
57/25-26	Planning Matters	<ul style="list-style-type: none"> <li>• The information was noted, there were no objections and no further comments to the PEDW correspondence.</li> </ul>
58/25-26	Staff Confidential	<ul style="list-style-type: none"> <li>• This item was no longer required.</li> </ul>
59/25-26	Items for the September 2025 Ordinary Council Meeting	<ul style="list-style-type: none"> <li>• To invite the new BCBC CEO, Jake Morgan, to the council's September 2025 meeting.</li> <li>• Drainage Issues</li> <li>• HMP Parc Prison Extension Plans</li> <li>• Draft Annual Report 2024/2025</li> <li>• To invite Robert Sedgeman of Last Energy to the October 2025 meeting</li> </ul>

		<ul style="list-style-type: none"> <li>Library Performer Indicator Comparison Figures</li> </ul>
60/25-26	Date of Next Meeting	<ul style="list-style-type: none"> <li>The next meeting of the St Brides Minor Community Council will take place on Monday 8<sup>th</sup> September 2025 at Sarn Lifelong Learning Centre and via zoom at 6.00 pm.</li> </ul>

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