

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE FINANCE COMMITTEE MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON 7th MAY 2024 AT 6.00 PM AT SARN LIFELONG LEARNING CENTRE AND VIA ZOOM

PRESENT

Councillors: B Tiltman (Chair of Committee)
 E Davies (zoom)
 M John (from 6.45 pm)
 T Nicholls
 M Williams (from 6.25 pm via zoom)

Apologies: None. All present.

Clerk: Ann Harris

Public: No public in attendance

Minute No: 01FC/24-25

02FC/24-25

ITEM 2 TO RECEIVE DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST, IF ANY, FROM MEMBERS IN ITEMS ON THE AGENDA

Councillor Name	Minute Number	Declaration	Speak/Vote
E Davies	06FC/24-25	Sarn Library (Employee)	No/No
M John	All relevant	Member BCBC and Ynysawdre Community Council	No/No
T Nicholls	None relevant	Member Ynysawdre Community Council	No/No
M Williams	All relevant	Member BCBC and Coity Higher Community Council	No/No

03FC/24-25 ITEM 3 TO RECORD THE ACCURACY OF THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD APRIL 2024

The Minutes were approved as a true record of the meeting and the Chair signed the Minutes.

Resolved: This was noted.

04FC/24-25 ITEM 4 MATTERS ARISING FROM THE APRIL 2024 MINUTES

There were no matters arising from the April 2024 minutes.

Resolved: The information was noted.

05FC/24-25 ITEM 5 TO REVIEW THE COUNCIL'S BUDGET AND REVIEW PROJECT FUNDING

The latest budget monitoring sheet was distributed to Members showing the balance carried forward to May 2024. As this is the first budget monitoring sheet in a new financial year, it was agreed that there were no current threats to the budget.

It was noted that the Precept for 24/25 had been received as income of £67,200 and the Rights of Way agency agreement claim for 23/24 of £915.00. The Clerk had submitted the VAT claim for 23/24 of £4,469.03.

The conclusion of audit for 2023/24 had been received; it is unqualified with no points raised.

In addition it was noted that the general insurance renewal had been received for £548.21 and for cyber insurance for £367.26; there is £1,000 in this year's budget for insurance.

The £20,000 provision for projects were discussed and the recommendations were as follows:

- £10,000 towards the MUGA
- £5,888 for the installation of solar lights at Rowan's Lane
- 3 bench installed, 1 for each ward
- 2 defibrillator cabinets; 1 for Bryncoch and 1 for Bryncethin

Resolved: It was unanimously agreed to recommend the insurance renewals to full council. The income and conclusion of audit were noted. The project provision listed above would be recommended to full council. It was also unanimously agreed to recommend to full council that the Clerk would apply for funding for the 2 defibrillators, the Clerk would write to Ynysawdre Community Council in regard to contributing a pro rata amount and working in partnership with St Brides Minor Community Council and BCBC's T&CC match funding grant scheme to fund the outstanding amount for the MUGA and apply to the 2025/26 fund. It was also unanimously agreed to recommend to full council that an approach should be made in regard to the Active Travel funding or to BCBC'S T&CC funding for 2024/25 for the solar lights listed above

Note: Councillor E Davies left the meeting for the library services part of the discussion of the precept budget.

06FC/24-25 ITEM 6 LIBRARY SERVICES

The Clerk informed members that the invoice for the library services 2024/25 had been received for £13,998. £14,000 had been included in the budget.

In addition an Annual Report of the Library for 2023/24 had been received.

The library services cost had been discussed in the previous item and was discussed again.

Resolved: Members unanimously agreed to recommend to full council that the contribution made to the library for 2024/25 is reduced by a third and the £4,666 earmarked in reserves for the MUGA.

07FC/23-24 ITEM 7 INTERNAL AUDIT TO COMPLETE 2023/24 INTERNAL AUDIT

Quotes had been obtained and discussed.

Resolved: The Committee agreed to recommend to full council that the Internal Auditor used for the 2022/23 audit is re-engaged for this year.

08FC/22-23 ITEM 8 ITEMS FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING

The agenda will be kept open for items for the next agenda.

Resolved: The information was noted.

09FC/23-24 TO AGREE A DATE AND LOCATION FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING

It was agreed to hold the next meeting in July or September 2024 unless there is a need for a meeting before then.

The meeting closed at 7.56 pm.

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Chair of Committee

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Date of next meeting 2024