

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 9th SEPTEMBER 2024 AT SARN LIFELONG LEARNING CENTRE AND VIA ZOOM

PRESENT:

Councillors: Bernard Tiltman (Chair)

I Curzon
E Davies (via zoom)
Y Walton-Davies (from 6.07 pm)
M John
D McConnell (via zoom)
S Morgan
T Nicholls (from 6.27 pm)
T Thomas (via zoom)
M Williams (via zoom) until 7.56 pm

Apologies: Councillor J Williams

Clerk & RFO: Ann Harris

Public: One

Minute No: 55/24-25

56/24-25 ITEM 2 DECLARATIONS OF INTEREST

Councillor Name	Minute Number	Declaration	Speak/Vote
Yvonne W-Davies	67/24-25 61/24-25	Member Coity Higher Community Council Prejudicial interest in this item	No/No No/No
Mark John	All relevant 59/24-25 and 70/24-25	All BCBC Matters including Development Control Ynysawdre CC Tenant Community Garden	No/No No/No No/No
Terry Nicholls	59/24-25 and 70/24-25	Ynysawdre CC	No/No
Dan McConnell	59/24/25 and 70/24025	Ynysawdre CC	No/No
Shaun Morgan	None relevant	Tenant Allotment Gardens Bryncethin	No/No
Tim Thomas	All relevant 59/24-25 and 70/24-25	All BCBC Matters Ynysawdre CC	No/No No/No
Martin Williams	All relevant 67/24/25	All BCBC Matters Vice-Chair Coity Higher Community Council	No/No No/No

57/24-25 ITEM 3 PUBLIC TO SPEAK

There was one member of the public present who did not wish to speak.

**58/24-25 ITEM 4 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE JULY 2024
ORDINARY MEETING MINUTES**

The Minutes of the July 2024 ordinary meeting had been distributed with the meeting papers.

Resolved: The Minutes were accepted and approved as being a true and accurate record and the Chair signed the minutes.

59/24-25 ITEM 5 TO CONSIDER MATTERS ARISING FROM THE JULY 2024 MEETING

Minute 41/24-25 Consider Matters Arising from the June 2024 Meeting

Invite to Councillor Spanswick: the invite sent in June has not received a reply.

MUGA Working Group: the request for a representative from YCC had not been raised at their July

meeting and was being raised at their August extraordinary meeting, however the Clerk had not received a response.

Land at Vale View: the Clerk gave an update on the offer to purchase the land for £1. The response from Pier Management was to ask if SBM CC would cover the landowner's legal costs. The Clerk had asked for an estimate of the cost to put before council, but a reply had not been received.

Missing Floral Baskets: the Clerk was still waiting for a quotation.

Minute 42/24-25 Christmas 2024

The Clerk confirmed that the new column motifs have been purchased and that a form had been received from BCBC to complete for approval prior to installation.

Minute 42/24-25 Locations for Benches 3 Wards

The Clerk has made approaches regarding permissions and a licence for the benches and is awaiting a reply from V2C and BCBC. The benches have been purchased and will be delivered shortly.

Minute 47/24-25 T&CC Fund 2nd Round

An application for funding for 4 solar lights was submitted to BCBC. At a site visit with contractors it was noted that some of the large trees will limit sunlight to the solar panels so some tree maintenance will be beneficial. The Clerk asked what SBM CCs long term goal is for the area.

Minute 52/24-25 Correspondence

Litter bin between Rees Row and Elm Rise - no update to Councillor Thomas' referral.

Resolved: The information and action of the Clerk was noted and approved. The Clerk was asked to chase up a response to the invite to attend a council meeting. The Clerk was asked to chase up a response from YCC and Pier Management. The Clerk was asked to include Rowan's Lane green space on the October agenda.

60/24-25 ITEM 6 CRIME FIGURES JUNE AND JULY 2024 AND RTCs

There were no SW Police present. The Chair ran through the figures. RTCs were not discussed as the request to include them on the agenda was from Councillor Nicholls who was not present at this point in the meeting.

Resolved: It was noted that the figures are often weather dependent.

61/24-25 ITEM 7 GRASS CUTTING SERVICE

The Clerk informed members of the request to cut the grass at Vale View and a request to cut the grass on footpath 9 from the Rights of Way Manager at BCBC.

The grass cutting service received was raised as a concern as up to June 2024 there did not appear to have been any grass cutting by SBM CC's contractor in Sarn Cemetery; grass cutting usually begins in late March/April. All grass cutting to date was discussed.

Resolved: The Clerk was asked to obtain quotes from other grass cutting contractors for consideration in time for the precept discussion.

62/24-25 ITEM 8 CO-OPTION SARN WARD x 2

Two applications had been received for two vacancies.

Resolved: Both applicants were co-opted onto St Brides Minor Community Council.

63/24-25 ITEM 9 LEASE UPDATE - BRYNCETHIN MEMORIAL HALL CAR PARK

The Clerk updated Members on the outcome of the request that Dunraven Estates amend the lease to remove the condition that the car park is returned to agricultural land at the end of the lease and this was discussed along with the landlord's request to cover their legal costs of £2,400 excl. vat. It was noted that prior to there being a car park on that land that it was a public highway which ran between the Memorial Hall and the adjacent house.

Resolved: The Clerk was asked to reiterate the request to remove the condition from the lease, to find out what standard of agricultural land is required and to inform the solicitor that it had once been a public highway.

64/24-25 ITEM 10 DRAFT TRAINING PLAN 2024/2025

A draft training plan for 2024/2025 had been included with the meeting papers. Details of future training courses had been emailed to councillors.

Resolved: Councillor Shaun Morgan requested Chaining Skills training. All other members were asked to let the Clerk know if they wish to attend any future training. The Clerk was asked to amend the plan and publish.

65/24-25 ITEM 11 DRAFT RISK ASSESSMENT SCHEDULE 2024/2025

A draft risk assessment schedule for 2024/2025 had been included with the meeting papers.

It was noted that this was an exercise of best practice.

Resolved: The draft risk assessment schedule for 2024/2025 was accepted.

66/24-25 ITEM 12 COITY WALLIA BOARD OF CONSERVATORS

It was noted that this is one of the few stretches of common land which is governed by an act of parliament. Following SBM CCs request for a meeting with the Board a discussion followed including the disappointment in the outcome of that request.

Resolved: The Clerk was asked to arrange a meeting of the Chairs, Clerks and representatives of all 4 minor authorities and the two BCBC councillor representatives.

67/24-25 ITEM 13 FINANCE & ACCOUNTS

1. Payments

The Clerk requested authority to make the payments listed for July and August 2024 totaling £10,635.59 and £3,958.53. The unaudited balance carried forward to September 2024 is £79,880.86.

2. Income

There was no income in the month.

3. External Audit 23/24

One query had been received on the percentage increase of the Clerk's salary, the relevant paperwork and explanation had been sent to the auditor.

Resolved: The information was noted and accepted and authority given to make the payments listed for July and August 2024.

68/24-25 ITEM 14 CHAIR'S REPORT

The Chair had received an invite from Maesteg Town Council to attend their Civic Service on 22nd September and had accepted.

The Chair had walked the Cwmberry footpath and updated members on its condition, particularly

near the stream close to Cwmberry cottages.

Resolved: The information was noted the Clerk was asked to include the Cwmberry footpath on the October meeting agenda.

69/24-25 ITEM 15 BOROUGH COUNCIL UPDATES/WARD REPORTS

Councillor M John: most referrals are for V2C matters, responses are being received but many are not positive outcomes.

Councillor T Thomas: agreed with Councillor M John and had objected to P/23/218/FUL.

Councillor E Davies: reported that it had been a busy summer in the library with activities and events on nearly every day. One issue was that people book free places and don't turn up. Councillor Davies said that there is a Cuppa with a Copper event in the library on 12th September at 11.30 and a meeting with Hafod Housing on 30th September 2024.

Resolved: All information was noted.

70/24-25 ITEM 16 CLERK'S REPORT

Office Equipment: the laptop warranty expires on 8th October. There is an opportunity to take out an extended warranty options at a cost of £80 and the Clerk gave the details.

OVW National Conference: it was agreed that the Chair would attend on 16th October.

Chairs and Clerks Meeting: the Clerk gave an update on feedback received.

Noticeboards: these have now been installed in all 3 wards and are being used by the Clerk and the library has a key to place community notices in them is there is space.

Summer Activity Scheme: the Clerk gave an update on the publicity of the scheme, the scheme itself and numbers attended.

Fire Debris Sarn: issues with fire debris continue on the grassed area to the side of Sarn Centre. These have been reported to BCBC.

Resolved: The information was noted. The Clerk was asked to take out the optional warranty and register the Chair for the National Conference. The Clerk was asked to send the letter agreed at the Chairs and Clerks Meeting to BCBC.

71/24-25 ITEM 17 CORRESPONDENCE

All correspondence had been forwarded by email to Members and with the Chair's permission 12 further items had been added as they were received after the meeting papers had been distributed.

The following were highlighted by the Clerk:

- Democracy and Boundary Commission Cymru Guide to the 2026 Review
- Invitation to the Chair to attend Maesteg Town Council's Civic Service
- Splice Child and Family Project - financial request
- Attendance by Councillors - 6 month rule
- Acknowledgement from BCBC to SBM CC's T&CC funding application for solar lights
- Bryncethin RFC and Community Centre - funding request

Resolved: The items of correspondence were noted. The Chair accepted the invitation to the Civic Service, the Clerk urged councillors to read the Attendance by Councillors 6 month rule, the Clerk had requested further information from Splice Child and Family Project and the completion of the financial request form but nothing had been received and the Clerk was asked to seek further information from Bryncethin RFC and Community Centre so that their request could be considered at the October council meeting.

NOTE: Councillor Mark John did not take part in agenda item 18

72/24-25 ITEM 18 PLANNING MATTERS

With the Chair's consent the Clerk had send out some additional planning information received since the papers for the meeting were distributed.

4 planning request had been sent out in the month and 6 decisions and 1 appeals.

5 Planning Aid Wales event details had been sent out in the month.

Resolved: The Clerk was asked to submit an additional objection to P/23/218/FUL in regard to possible flooding.

73/24-25 ITEM 19 ITEMS FOR THE OCTOBER 2024 ORDINARY MEETING

The agenda will be kept open for any items that may arise during the month.

- Cwmberry Footpath
- Coity Wallia Board of Conservators
- Memorial for Miners
- Rowan's Lane

The next meeting of the St Brides Minor Community Council will take place on Monday 14th October 2024 at Sarn Lifelong Learning Centre and via zoom at 6.00 pm.

The meeting closed at 8.01 pm.

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Chair of Council

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14th October 2024