

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 13th MAY 2024 AT SARN LIFELONG LEARNING CENTRE AND VIA ZOOM

PRESENT:

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| Councillors: | Bernard Tiltman (Chair) I Curzon E Davies (via zoom) Y Walton-Davies M John S Morgan T Nicholls T Thomas (via zoom) J Williams M Williams |
| Apologies: | Councillors Rob Teahan-Dyer, Paula Ford and Dan McConnell |
| Clerk & RFO: | Ann Harris |
| Public: | No public |

Minute No: 1/24-25

2/24-25 ITEM 2 DECLARATIONS OF INTEREST

| Councillor Name | Minute Number | Declaration | Speak/Vote |
|------------------------|---|--|-----------------------------|
| Emma Davies | 10/24-25 and 11/24-25 | Library Services | No/No |
| Yvonne W-Davies | 12/24-25 | Member Coity Higher Community Council | No/No |
| Mark John | All relevant 11/24-25 9/24-25 | All BCBC Matters including Development Control Ynysawdre CC Tenant Community Garden | No/No No/No No/No |
| Shaun Morgan | None relevant | Tenant Allotment Gardens Bryncethin | No/No |
| Terry Nicholls | 11/24-25 | Ynysawdre CC | No/No |
| Tim Thomas | All relevant 11/24-25 | All BCBC Matters Ynysawdre CC | No/No No/No |
| Martin Williams | All relevant 12/24-25 | All BCBC Matters Vice-Chair Coity Higher Community Council | No/No No/No |

3/24-25 ITEM 3 PUBLIC TO SPEAK

None of the public present requested to speak.

Resolved: This was noted.

4/24-25 ITEM 4 TO RECEIVE HUW IRRANCA-DAVIES, AS ref. CENIN

This item did not go ahead as Huw Irranca-Davies could not attend the meeting.

Resolved: The information was noted.

**5/24-25 ITEM 5 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE APRIL 2024
ORDINARY MEETING MINUTES**

The Minutes of the April 2024 ordinary meeting had been distributed with the meeting papers.

Resolved: The Minutes were accepted and approved as being a true and accurate record and the Chair signed the minutes.

6/24-25 ITEM 6 TO CONSIDER MATTERS ARISING FROM THE APRIL 2024 MEETING

Minute 181/23-24 Dr Paul Davies ref. Local Cenin Projects

The council had agreed to support Dr Davies' final written response which would be sent to the Clerk before the deadline date of 25th April, the Clerk had not received a final response so correspondence in support had not been sent.

Minute 183/23-24 Matters Arising from the March 2024 Meeting

Noticeboards: The council's advert consent application has been circulated by Planning to consultees. The Clerk had received notification from Planning that due to volume of work unless the council requests an 8 week determination; it will take twelve.

Youthworks: Posters are being published this week for the Whitsun week which the Clerk will forward to Members to share on their social media pages and local hubs.

Remembrance Bench: Councillor T Thomas had written to the CEO at BCBC and to cemetery officers. Unfortunately, the deceased's sister is not contactable via the contact details given.

Chairs/Clerks Meeting: The date for the meeting has changed from 22nd May to 4th June to allow councils to appoint new Chairs.

Land Ownership: The Clerk had written to the CEO at BCBC and the Leader and had received a response from the CEO which has been included in the papers pack for this meeting. The response was discussed.

Minute 189/23-24 Chair's Report

The Chairs and Clerks of the 4 minor authorities are being invited to attend the next meeting of the Coity Wallia Conservators on 5th June 2024.

Minute 190/23-24 Borough Council Updates/Ward Reports

OVW Innovation Awards Event: The Clerk has requested copies of the presentations and has received them, however, they are not in a readable format and have been requested again in a different format.

Roll of Honour Board: The Clerk has received agreement from Awen to install this in the library, however the area identified is not suitable due to the bank of sockets along the wall. Another suggested location is next to the mosaic in the main corridor to the library.

Minute 192/23-24 Correspondence

The Clerk has received an acknowledgement to the council's response to the proposed new Senedd Cymru electoral lists bill.

Minute 194/23-24 Items for the May 2024 Ordinary Agenda

The Draft Boundary Review document has not been received and therefore couldn't be included on the agenda.

Resolved: The information and action of the Clerk was noted and approved. It was unanimously agreed to request an 8 week determination for the noticeboards. The Clerk was asked to write to the CEO at BCBC to request a detailed explanation on why the Hybont Planning Application is not considered a departure from the LDP. The Clerk is unable to attend the Coity Wallia Conservators meeting on 5th June. It was unanimously agreed to seek permission from BCBC to install the Roll of Honour on the wall next to the mosaic.

7/24-25 ITEM 7 TO RECEIVE THE CRIME FIGURES FOR MARCH 2024

There were no South Wales Police in attendance at the meeting.

It was noted that the figures for theft had increased in Bryncoch.

Resolved: The information was noted.

8/24-25 ITEM 8 WELCOME SIGNS

The Chair asked Members' permission to include this item as part of the Finance Committee Recommendations item

Resolved: This was unanimously agreed.

9/24-25 ITEM 9 LAND MAINTAINED BUT NOT OWNED BY SBMCC

This item follows on from many previous discussions about land ownership and the council's historical and continuing maintenance of land that they do not own, these include the Cymdda, Vale View, Sarn Cemetery etc. A discussion continued.

Resolved: The Clerk was asked to include this item again on the June agenda and provide a breakdown of the annual costs incurred to enable a further discussion.

Note: Councillor E Davies left the meeting for items 10 and 11

10/24-25 ITEM 10 LIBRARY SERVICES ANNUAL REPORT

A report for 2023/24 had been circulated to Members. It was agreed that it was informative and an interesting read. All agreed that the librarian does a wonderful job.

Resolved: The information was noted.

11/24-25 ITEM 11 FINANCE COMMITTEE RECOMMENDATIONS

The Finance Committee met on Tuesday 7th May. They made the following unanimous recommendations to full council.

To Review the Council's Budget and Review Project Funding

- To renew both the council's general and cyber insurance at the quoted prices.
- To divide the council's £20,000 provision for projects as follows:
 - £10,000 towards the MUGA
 - £5,888 for the installation of solar lights at Rowan's Lane
 - 3 benches; 1 for each ward
 - 2 defibrillator cabinets; 1 each for Bryncoch and Bryncethin as the council has already contributed to the one in Sarn
- The Clerk would apply for funding for the two defibrillators to place in the cabinets. Locations would be considered at a later date.
- An approach would be made in regard to Active Travel funding or to BCBC's T&CC funding for 2024/25 for the solar lights.
- The Clerk would write to Ynysawdre Community Council to invite them to contribute pro rata to the MUGA funding and to make an application to BCBC's T&CC funding scheme in partnership with Ynysawdre Community Council in 2025/26.

Library Services

- That the contribution made to the library services for 2024/25 is reduced by a third and the £4,666 earmarked in the reserves for the MUGA.

Internal Auditor to Complete the 23/24 Internal Audit

That the auditor used for the 22/23 audit is re-engaged for the 23/24 audit.

Resolved: It was unanimously agreed that all recommendations be accepted. Councillors T Thomas and M John would make enquiries to Barretts regarding the Section 106 money they have for a play area at Clos Tyn y Coed and it was agreed to set up a working group to look at possible funding made up of Councillors S Morgan, T Thomas, J Williams and M Williams. The Clerk would also write to V2C, Sainsburys and Filco.

12/24-25 ITEM 12 FINANCE & ACCOUNTS including CONCLUSION OF AUDIT 2022/23

1. Payments

The Clerk requested authority to make the payments listed for April 2024 totaling £2,542.03. The unaudited balance carried forward to May 2024 is £102,254.26

2. Income

It was noted that the precept for 24/25 of £67,200 has been received.

3. Conclusion of Audit 2022/23

An unqualified conclusion of audit has been received with no points raised.

Resolved: The information was noted and accepted and authority given to make the payments listed for April 2024. The Conclusion of Audit was accepted and the Clerk will prepare a Notice of Conclusion of Audit to be published on the Council's website and on the Centre noticeboard. It was agreed that there would be no charge for any reasonable amount of copies. Authority was also given for Councillor M Williams claim of £19.80 for half mileage (shared with Coity Higher Community Council) for travel to Builth Wells to attend the Innovation Awards on behalf of both councils.

13/24-25 ITEM 13 CHAIR'S REPORT

The outgoing Chair and incoming Chair had nothing to report this month.

Resolved: The information was noted.

14/24-25 ITEM 14 BOROUGH COUNCIL UPDATES/WARD REPORTS

Councillor M John: made many social housing referrals this month, as well as many complaints on how untidy the borough is looking and referrals for fly tipping.

Councillor I Curzon: said he'd spoken to two youths dropping litter along the river walkway and it is an on-going issue.

Councillor Y Walton-Davies: informed Members about a biodiversity event being held in Heol y Cyw on Thursday 16th May. Councillor Walton-Davies said she'd also received concerns regarding the scraping of an area of common land.

Councillor E Davies: reminded Members that there's a Cuppa with a Copper in the library this week and there will be V2C presence and informed Members that she'd like to promote council work as part of the summer reading challenge.

Councillor M Williams: who sits on a BCBC Standards Committee reminded members to give thought to what Declarations of Interest you should make and to think about what you say about other councillors.

Councillor T Thomas: said he'd been facing similar issues as Councillor John. He informed Members that he'd received correspondence from a resident who'd made an application to Go Safe regarding speeding on Sarn Hill, unsafe parking, cars cutting in. He said he'd like to share the information with other Members. He'd also been dealing with V2C tenants who are receiving communal service charges but they have no communal services on their property. In addition there is on-going matters regarding the Hybont project and he's happy to update members if they wish.

Councillor S Morgan: raised an issue regarding trees on Leyshon Way

Resolved: All information was noted.

15/23-24 ITEM 15 CLERK'S REPORT

D-Day Anniversary Lanterns

The plans for the lighting of the lanterns on 6th June at 9.15 pm was discussed. They would need to be supervised. This was discussed and a location and councillor for each ward was agreed.

Lease on the Memorial Hall Car Park

This is progressing and the next step is for the solicitor to receive the names and addresses of the elected Chair and Vice-Chair for 2024/25.

Annual Report 2023/24

This is due to be prepared and published as soon as practicably possible after the year end. As this month is a particularly busy time with end of year work, audit preparation, annual meetings etc. the Clerk asked if a draft could be presented at the June 2024 meeting.

Resolved: The information was noted. Councillors M John, S Morgan and B Tiltman would take responsibility and supervise the D-Day lanterns. The Clerk would send out the instructions for the Anniversary to the 3 councillors. The Clerk was given approval to prepare the Annual Report for the June 2024 meeting.

16/23-24 ITEM 16 CORRESPONDENCE

All correspondence had been forwarded by email to Members and with the Chair's permission 7 further items had been added as they were received after the meeting papers had been distributed.

The following were highlighted by the Clerk:

- BCBC - rejection letter for T&CC match funding
- BCBC - letter regarding second round of T&CC match funding
- Wales Audit Office - Audit Cycle
- Maesteg Town Council - Invitation to the Chair to the Mayor's Spring Dinner & Dance - outgoing Chair declined but too late now for the incoming Chair to consider the event which is on Saturday.
- Ray of Light Cancer Support - financial request
- Llangollen International Eisteddfod - financial request
- BCBC - proposed changes to the council's home-to-school/college transport provision (consultation closes 3rd July 2024)
- Bridgend Samaritans - Invitation to the Chair to attend their AGM on 26th June 2024 at 7.00 pm

Resolved: The items of correspondence were noted. The two financial requests would be deferred to the November 2024 meeting. The incoming Chair agreed to attend the Samaritans AGM.

NOTE: Councillor Mark John did not take part in item 17

17/24-25 ITEM 17 PLANNING MATTERS

With the Chair's consent the Clerk had send out some additional planning information received since the papers for the meeting were distributed.

6 planning requests had been sent out in the month and 3 decision and 0 appeals.

2 Planning Aid Wales event details had been sent out in the month.

Resolved: P/24/241/APN - it was agreed that the Clerk would contact BCBC to ensure that any consent is only for agricultural use. A discussion also took place regarding original planning application P/16/251/OUT at Leyshon Way in relation to Section 106 money for a pedestrian crossing which has never been installed. The Clerk was asked to write to the Developers, R Vickers and to Planning Enforcement to enquire about the matter.

18/24-25 ITEM 18 ITEMS FOR THE JUNE 2024 ORDINARY MEETING

- Land Maintained but not owned by SBMCC
- Draft Annual Report 2023/24
- Attendance by Councillor J Spanswick, Leader at BCBC

The agenda will be kept open for any items that may arise during the month.

The next meeting of the St Brides Minor Community Council will take place on Monday 10th June 2024 at Sarn Lifelong Learning Centre and via zoom at 6.00 pm.

The meeting closed at 8.07 pm.

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Chair of Council

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10th June 2024