

# ST BRIDES MINOR COMMUNITY COUNCIL



## MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 9<sup>th</sup> OCTOBER 2023 AT SARN LIFE LONG LEARNING CENTRE AND VIA ZOOM

---

### PRESENT:

Councillors:

M John (Chair)

I Curzon

E Davies (zoom from 6.04 - 7.07 pm)

Y Walton-Davies

R Teahan-Dyer (zoom)

D McConnell

S Morgan (zoom until 7.21 pm)

B Tiltman

M Williams (zoom from 7.15 pm)

Apologies:

Councillors P Ford, T Nicholls, T Thomas and J Williams

Clerk:

Ann Harris

Public:

10 Members of the Public up to item 3  
2 Members of the Public for the full meeting

Minute No: 77/23-24

The Chair welcomed Councillor Ian Curzon to his first meeting as a councillor of St Brides Minor Community Council.

**78/23-24     ITEM 2 DECLARATIONS OF INTEREST**

<b>Councillor Name</b>	<b>Minute Number</b>	<b>Declaration</b>	<b>Speak/Vote</b>
Emma Davies	80/23-24	Employee Awen Cultural Trust - Library Services at Sarn Centre	No/No
Yvonne W-Davies	80/23-24	Member Coity Higher Community Council	Yes/No
Mark John	83/23-24	All BCBC Matters including Development Control Ynysawdre CC Tenant Community Garden	No/No No/No No/No
Martin Williams	80/23-24	All BCBC Matters Vice-Chair Coity Higher Community Council	No/No No/No

Note: Councillor Mark John left the meeting for item 3 and Councillor Bernard Tiltman stood in as Chair.

**79/23-24     ITEM 3 TO RECEIVE DR PAUL DAVIES**

Dr Paul Davies had requested to speak at the meeting regarding the proposal to remove 35 acres of open access to common land between Junction 36/Sarn and manage a further 30 acres alongside. The Chair had granted more time for Dr Davies to speak as granted in the Standing Orders.

Dr Davies said the land is currently open access, regularly used for recreation and grazing, hosts a wide range of protected habitat and fauna. He presented his research data and Councillors had been provided with some papers regarding this research. Dr Davies view was in opposition to the proposal.

**Resolved:** Councillors raised some questions which Dr Davies answered. Members of the Public also asked questions with the permission of the Chair. Dr Davies agreed to provide an electronic copy of his presentation so that the Clerk could share it with the absent councillors.

**80/23-24     ITEM 4 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE SEPTEMBER 2023 MEETING MINUTES**

The Minutes of the September 2023 Ordinary meeting had been distributed with the Meeting papers.

**Resolved:** The Minutes were accepted and approved as being a true and accurate record and the Chair signed the minutes.

## **81/23-24 ITEM 5 TO CONSIDER MATTERS ARISING FROM THE SEPTEMBER 2023 MEETINGS**

### **Minute 58/23-24 Matters Arising from the July 2023 Minutes**

**BCBC Funding:** There was no update on the leaflet drop or gathering of views from residents on the proposed MUGA.

**Bench Jubilee Crescent:** No response has been received from V2C, but that may be because the representative who was dealing with the matter has moved to another job and his replacement has not yet started in the role.

### **Minute 61/23-24 Aberkenfig Boys and Girls Club**

Councillor Tim Thomas was not present to update Members on this matter. The Clerk had not received any requests for funding.

### **Minute 65/23-24 Ward Noticeboards**

Feedback included in the Finance Committee recommendations later on the agenda.

### **Minute 66/23-24 Library Support**

The Clerk asked for clarification on what further information Members wanted her to request from Awen.

### **Minute 72/23-24 Clerk's Report**

**Land at Vale View:** Further correspondence has been received from Pier Management asking the council to provide a price they'd be happy with to purchase the land. The Clerk has explained that the council does not have the expertise to be able to provide this information and they are not addressing the original correspondence regarding paying for its maintenance.

**Wi-Fi at Sarn Centre:** The Clerk had written to BCBC regarding the provision of a booster to improve signal, but no reply had been received to date. The Clerk had also approached the Day Centre to ask if their Wi-Fi details could be used by the council for their meetings and they'd agreed.

### **Minute 74/23-24 Planning Matters**

The Clerk apologized to Members as she had misled them about objecting to a planning application in the previous meeting. She confirmed that an objection had been made to P/23/412/OUT.

**Resolved:** The information and action of the Clerk was noted and approved. Members were happy to use the Day Centre Wi-Fi for meetings and the Clerk was asked to offer £1 to Pier Management for the purchase of the land at Vale View subject to searches etc. There was no further action for the Clerk to take in regards to the library services as when the Librarian is away on other duties, a replacement librarian is provided.

**82/23-24     ITEM 6 TO RECEIVE THE CRIME FIGURES FOR SEPTEMBER 2023**

There were no members of SW Police present at the meeting. It was noted that the crime figures were clearer to understand than the figures provided at PACT meetings.

**Resolved:** The information and comments were noted.

**83/23-24     ITEM 7 COMMUNITY GARDENS UPDATE**

Unfortunately, the Clerk was unable to give an update as the solicitor was on leave.

**Resolved:** The information was noted.

**83/23-24     ITEM 8 QUIET LANES SCHEME**

Councillor Walton-Davies informed members that the Local Access Forum had restarted meetings in the previous week, she also gave an update on a recent Active Travel 10<sup>th</sup> Anniversary event at the Senedd; the panel was led by Huw Irranca-Davies AS and Councillor Walton-Davies had an opportunity to raise awareness of the scheme during discussions.

**Resolved:** It was agreed that the Borough Councillors would raise the question of the process to introduce the scheme locally at BCBC. Councillor Walton-Davies will provide the Clerk with the details of the roads mentioned which would benefit from the scheme.

**85/23-24     ITEM 9 RECOMMENDATIONS BY THE FINANCE COMMITTEE**

The Finance Committee had met and Councillor Bernard Tiltman as Chair of the Committee made the following recommendations to full council, copies of the Risk Assessment Schedule, Draft Training Plan and Asset Register had been provided with the meeting papers:

**Review the Council's 2023/24 Budget and Identify Any Risks**

There were no risks identified.

**Noticeboards**

- To recommend to full council that as a council we have a statutory duty to publish certain documents and that a noticeboard should be purchased and installed in each ward for the sole use of the council. It will also help to raise awareness of the council's work.
- Quotes to be obtained by the Clerk for consideration at the November 2023 meeting.

- The full council to consider whether to purchase from the 2023/24 budget or include in the precept for 2024/25.
- The full council to consider suitable locations in each ward.

### **Youth Shelter**

- To recommend to full council that a youth shelter should be purchased and installed for each ward.
- The full council to consider whether to purchase all in one year or one per year per ward.
- The full council to consider whether to purchase from the 2023/24 budget or include in the precept for 2024/25.

### **Bank Signatories**

- To recommend to full council that the three current ex councillor signatories be removed and that the current Chair of Council, Vice-Chair of Council and Councillor Emma Davies be added as signatories.

### **Draft Training Plan**

- To recommend to full council that the Draft Training Plan for 2023/24 is accepted including any training requests additions raised at the October meeting.

### **Draft Risk Management Schedule 2023/24**

- To recommend to full council that that the Draft Risk Management Schedule 2023/24 is accepted.

### **Website Security Certificate**

- To recommend to full council that they approve and accept the Clerk's action in purchasing and adding a security certificate to the council's website at a cost of £49.99.

### **Community Council Asset Register**

- To recommend to full council that a separate register of assets should be considered to include a plan for larger replacement items with a view to building up finances for these items over the remainder of this council's term of office.

### **Budget 2024/25**

- To recommend to full council that councillors consider what items they would like to see included in a precept budget and raise them at the November Ordinary Meeting.

## Request

- To recommend that the Chair's request to purchase and install a British Legion Soldier Silhouette at the council's remembrance area in Sarn Cemetery is approved.

## Next Meeting

- Before the end of November to write a 1<sup>st</sup> draft of the precept budget for 2024/25.

**Resolved:** All recommendations were unanimously approved by the full council and the Clerk was asked to action all recommendations and obtain quotes for the noticeboards and shelters by the November 2023 meeting.

## 86/23-24 ITEM 10 FINANCE & ACCOUNTS

### 1. Payments

The Clerk requested authority to make the payments listed for September 2023 totalling £2,079.20. The unaudited balance carried forward to October 2023 is £76,381.68.

### 2. Audit 2022/23

Nothing to report.

**Resolved:** The information was noted and authority given to make the payments listed for September 2023.

## 87/23-24 ITEM 11 CHAIR'S REPORT

The Chair had attended Bridgend Town Council's civic service held at the Vine Christian Centre. He said it was an excellent venue.

**Resolved:** The information was noted.

## 88/23-24 ITEM 12 MEMBERS/WARD REPORTS

Councillor Martin Williams, who does not represent St Brides Minor as a borough councillor, had nothing to report.

Councillor Mark John gave an update on referrals and his delight at the amount of road resurfacing work that is being carried out in the wards.

**Resolved:** All information was noted.

**89/23-24**     **ITEM 13 CLERK'S REPORT**

**Christmas 2023:** the Clerk asked if the council wanted both Christmas trees to be switched on this year on the same time and date and if so when?

**Remembrance 2023:** The Clerk had purchased two remembrance wreaths which were given to the Chair and Vice-Chair to lay. No service invitations had been received to date.

**Roll of Honor Board:** It was noted that the Day Centre had stapled a curtain to the front of the roll of honor board.

**Resolved:** The information was noted. It was unanimously agreed that all Christmas lights should come on 24<sup>th</sup> November 2023 at 6.00 pm and that the ones in Bryncethin would be officially switched on to coincide with the Christmas event. The Clerk was asked to speak to the Day Centre management to see if they could remove the staples from the front of the roll of honor board and make the curtain they put over it during the day a removable one.

**90/23-24**     **ITEM 14 CORRESPONDENCE**

All correspondence had been forwarded by email to Members. With the Chair's permission some additional correspondence had been included in the papers as they had been received after the papers had been distributed.

The Clerk highlighted some items:

- BCBC - Temporary Traffic Regulation Order
- Seminar - supporting evidence-based decision making for Community Safety
- BCBC - Confirmation of receipt of possible Capital Grant Scheme Expression of Interest
- Cenin Renewables - details of drop in sessions in September and October
- Wales Air Ambulance - financial support letter

**Resolved:** The items of correspondence were noted. The Clerk was asked to defer the financial support letter to the November 2023 meeting for consideration.

Note: Councillor John did not take part in the item 15 discussion and Councillor Tiltman chaired this item.

**91/23-24    ITEM 15 PLANNING MATTERS**

1 planning request had been sent out in the month and 2 decision and 0 appeals.

2 Planning Aid Wales event details had been sent out in the month.

**Resolved:** The information was noted.

**92/23-24    ITEM 16 ITEMS FOR THE NOVEMBER 2023 ORDINARY MEETING**

- D-Day 80<sup>th</sup> Anniversary 2024
- Recommendations for inclusion in the draft precept budget for 24/25
- Deferred financial requests March to November 2023
- Council Noticeboards
- Shelters

The agenda will be kept open for any other items that may arise during the month.

The next meeting of the St Brides Minor Community Council will take place on Monday 13<sup>th</sup> November 2023 at Sarn Life Long Learning Centre and via zoom at 6.00 pm.

The meeting closed at 7.50 pm.

.....  
Chair of Council

.....  
13<sup>th</sup> November 2023