

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 12th JUNE 2023 AT SARN LIFE LONG LEARNING CENTRE AND VIA ZOOM

PRESENT:

Councillors: B Tiltman (Chair)
E Davies (zoom)
R Teahan-Dyer (zoom)
D McConnell
S Morgan
T Nicholls
T Thomas (from 6.16pm)
Y Walton-Davies
M Williams

Apologies: Councillors P Ford and M John

Clerk: Ann Harris

Public:

Minute No: 19/23-24

20/23-24 ITEM 2 DECLARATIONS OF INTEREST

Councillor Name	Minute Number	Declaration	Speak/Vote
Emma Davies	22/23-24 & 30/23-24	Employee Awen Cultural Trust - Library Services at Sarn Centre	No/No
Yvonne Walton-Davies	30/23-24	Member Coity Higher Community Council	No/No
Tim Thomas	All relevant	All BCBC Matters	No/No
Martin Williams	All relevant 30/23-24	All BCBC Matters Member Coity Higher Community Council	No/No No/No

21/23-24 ITEM 3 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE MAY 2023 ANNUAL AND ORDINARY MEETING MINUTES

The Minutes of the May 2023 Annual and Ordinary meetings had been distributed with the meeting papers.

Resolved: The council agreed to accept the minutes of the Annual and Ordinary Meetings held on 22nd May 2023 as a true and accurate record and the Chair signed the minutes

22/23-24 ITEM 4 TO CONSIDER MATTERS ARISING FROM THE MAY 2023 ANNUAL AND ORDINARY MEETINGS

Annual Meeting: Minute 10/2023 - the Clerk confirmed that the services of Mr N Davies had been engaged to carry out the 2022/23 internal audit.

Ordinary Meeting:

Minute 4/23-24 To Consider Matters Arising from the April 2023 Ordinary Minutes:

T&CC Funding Application: The Clerk confirmed that she'd now received a second quote for the proposed MUGA to accompany the funding application. It was noted that it's almost double the first quote, though it is for a slightly larger MUGA.

Bench Jubilee Crescent: A quote has now been received to carry out the work V2C have requested of £720 and this was discussed.

Remembrance Bench: The Clerk confirmed that this had now been installed; feedback had been positive.

Note: there is no update on the replacement bin for Wigan Terrace, the repair to the fencing at

Heol Canola or the photos of the Coronation gift presentation from Councillor John as he is not present at the meeting.

Minute 6/23-24 Community Gardens Update:

The Clerk informed Members that the advice from the solicitor will be given within 14 days.

Minute 7/23-24 Sarn Library Agreement:

The Clerk had asked Awen to make the amendments to the agreement.

Minute 10/23-24 Remembrance:

The Clerk had been unable to write the letter regarding this matter as she had not received the draft text from Councillor Tim Thomas.

Minute 15/23-24 Clerk's Report:

Whitsun Children's Activity Scheme: The Clerk reported that 28 children attended the Tuesday session at Sarn and 2 on the Thursday at Bryncethin. The organizer, Mark Holmes, has asked if the council would consider moving the Bryncethin location to Bryncethin Rugby Club, if permission is granted.

Minute 16/23-24 Correspondence:

The Chair and Clerk had visited retired councillor Elaine Jones and presented her with flowers and a letter from the Chair, thanking her for her service on the council. She thanked the council for their support, wished them well for their future work in the community and thanked them for her flowers.

Minute 17/23-24 Planning Matters:

The Clerk confirmed she'd submitted the council's objection and had requested a representative to speak at the Development Control committee meeting.

Resolved: The information and action of the Clerk was noted. It was unanimously agreed that the quote for the bench work at Jubilee Crescent was too expensive. That Mark Holmes should approach Bryncethin Rugby Club regarding moving the Bryncethin activities to there, Elaine Jones' comments were noted.

23/23-24 ITEM 5 TO RECEIVE THE CRIME FIGURES FOR MAY 2023

The crime figures for May 2023 had been distributed with the meeting papers. There were no SW Police present at the meeting. The figures were discussed, it was noted that there is less detail in the new style figures.

Resolved: The crime figures were discussed and noted. The Clerk was asked to request more details in the figures or that a SW Police representative attends the council meetings to give the further information.

24/23-24 ITEM 6 REQUEST FROM V2C REF. PLANTERS

V2C have written to inform the council of the success of their recent community skips and their plans for tree and flower planting and the installation of benches. They write too to ask if the Council would take over the on-going maintenance of the planned planters including watering.

Resolved: The information given by the Clerk was noted. The Clerk was asked to write to V2C to agree to carry out the maintenance going forward and to ask them to make the changes they require to the council's recently installed bench in return.

25/23-24 ITEM 7 REVISED MODEL STANDING ORDERS

The Clerk had distributed a draft of the new Model Standing Orders and took Members through the changes which were discussed.

Resolved: The draft Standing Orders were accepted and approved and the Clerk would publish on the council's website.

26/23-24 ITEM 8 MOTIONS FOR THE ONE VOICE WALES AGM

OVW are inviting member councils to propose a maximum of two motions for debate at the AGM on Saturday 30th September 2023, which must arrive at the office no later than noon on Friday 23rd June 2023 for consideration. The criteria for motions are that they must reflect a national issue or problem, each motion must be accompanied by a short explanatory note. If a motion is accepted then the name of a proposer and a seconder from another council must be made 3 weeks prior to the AGM taking place and they must be present at the AGM. This was discussed.

Resolved: It was unanimously agreed to put forward the motion that One Voice Wales' executive investigate a mechanism for individual councillors to access information and advice from OVW as at present only the Chair and Clerk can access advice and information.

27/23-24 ITEM 9 QUIET LANES

Councillor Yvonne Walton-Davies explained the Quiet Lanes scheme. It was noted that many road users may use lanes more once the 20mph speed limit is implemented in September 2023 as the speed limit will remain higher there, most are 60 mph. It is mentioned in the Active Travel Scheme that there is the possibility of local authorities designating some rural roads as quiet lanes.

Resolved: Following a discussion it was unanimously agreed that one of the County Borough Councillors would raise the matter with BCBC and propose some roads are designated Quiet Lanes, that the council will write to BCBC supporting the idea and request their policy on quiet

lanes and what their intention is, to ask for Quiet Lanes to be included as an agenda item for the T&CC Forum at BCBC

28/23-24 ITEM 10 COITY WALLIA CONSERVATORS

Councillor Yvonne Walton-Davies as one of the council's representatives on the Coity Wallia Board of Conservators updated Members on the Board's financial position following BCBC's funding withdrawal and the need to protect our green spaces. This was discussed in detail. It was noted that the next Conservators meeting is on Wednesday 19th July 2023.

Resolved: It was unanimously agreed that Councillor Walton-Davies would call a meeting to include: every Member of the Board of Conservators, BCBC Councillors representing the wards that are part of the common, representatives from the 4 minor authorities and BCBC officers.

29/23-24 ITEM 11 WELCOME SIGNS

Councillor Tim Thomas asked if the council would consider installing more aesthetically pleasing welcome signs into the 3 wards. The Clerk had circulated some examples of the types of signs available and this was discussed.

Resolved: It was unanimously agreed that Councillor Thomas would do an audit of the number of signs, the type of signs and their locations and that the Clerk would find out from BCBC what the criteria is for this type of road signage.

30/23-24 ITEM 12 FINANCE & ACCOUNTS

1.The Clerk requested authority to make the payments listed for May 2023 totaling £2,797.87

2.A financial request had been received from Blue's Delta sports group. A copy of the request had been circulated to Members with the meeting papers. The Clerk had asked the group how many children from the council's wards were members of the group and the response was 3 adults and 3 children. The request was discussed.

3.The Sarn Library Services invoice for 2023/24 had been received for £12,080. The Clerk requested authority to pay the invoice.

4.The Clerk reminded Members that if they've taken allowances they are responsible for declaring any tax due.

Resolved: The information was noted. Authority was given to make the payments listed totalling £2,797.87. It was unanimously agreed to donate £50 towards Blue's Delta, the Clerk was given authority to pay the library invoice for 23/24.

31/23-24 ITEM 13 CHAIR'S REPORT

Resolved: There was nothing to report.

32/23-24 ITEM 14 MEMBERS/WARD REPORTS

Councillor Tim Thomas gave an update on the recent Hybont meeting held at Bryncethin Memorial Hall, which will be followed up with a meeting at Sarn Club on Wednesday 14th June 2023 at 6.30 pm. He said there would be a few interesting speakers taking part. He also said that the deadline for comments on the planning application is 48 hours before the Development Control meeting.

Councillor Emma Davies said that the V2C planting mentioned in item 6 above will take place on 19th June 2023 at 4.00 pm if anyone would like to take part. Councillor Davies said that rubbish is starting to reappear on Jubilee Crescent, that Cuppa with a Copper will be held at Sarn Centre at 10.30 am on Tuesday 13th June and that the Summer Reading sessions at the library are sports themed and aimed at children between the ages of 8 and 11, although all are welcome.

Resolved: All information was noted.

33/23-24 ITEM 15 CLERK'S REPORT

Audio Equipment:

The Clerk had brought along an audio device to trial for remote access. It was agreed that it enhanced the sound.

Annual Leave:

The Clerk reminded Members of her annual leave dates and asked for any July agenda items to be sent to her no later than 23rd June 2023.

Resolved: It was unanimously agreed that the Clerk should purchase the same audio device for use at council meetings as the council has a duty to offer remote access to meetings which must be heard.

34/23-24 ITEM 16 CORRESPONDENCE

All correspondence had been forwarded by email to Members. With the Chair’s permission some additional correspondence had been included in the papers as they had been received after the papers had been distributed.

The Clerk highlighted some items:

- Blue’s Delta - Financial Request
- Co-option Notice for the Bryncethin Ward - closes 23rd June 2023
- Notice of Vacancy Sarn Ward - date for responses 27th June 2023

Resolved: The items of correspondence were noted. It was unanimously agreed to donate £50 to Blue Delta as noted in item 12 above.

35/23-24 ITEM 17 PLANNING MATTERS

With the Chair’s permission to include one planning application and two additional emails from Planning Aid Wales were included in the papers as they had been received after the papers had been distributed.

0 planning requests had been sent out in the month and 0 decisions and 0 appeals.

Resolved: It was unanimously agreed that the Clerk would submit the council’s full support of planning application P/23/290/FUL as a great alternative to the Hybont application.

36/23-24 ITEM 18 ITEMS FOR THE JULY 2023 ORDINARY MEETING

- Co-option Bryncethin Ward
- Audit Statement 2022/23 including Internal Audit Report
- Christmas 2023

The agenda would be kept open for any other items that may arise during the month.

The next meeting of the St Brides Minor Community Council will take place on Monday 10th July 2023 at Sarn Life Long Learning Centre and via zoom at 6.00 pm.

The meeting closed at 7.52 pm

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Chair of Council

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10th July 2023