

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 10th OCTOBER 2022 AT SARN LIFE LONG LEARNING CENTRE AND VIA ZOOM

PRESENT: Councillor M Williams (Chair)

E Davies
R Teahan-Dyer
M John
E Jones
D McConnell
S Morgan
T Nicholls
T Thomas
L Thorne
B Tiltman (from 7.14 pm)
Y Walton-Davies (from 6.20 pm)

Clerk: Ann Harris

Minute 72/22-23 - Apologies Councillor P Ford

The Chair welcomed the Community Garden Committee Members to the meeting.

73/22-23 ITEM 2 DECLARATIONS OF INTEREST

| Councillor Name | Minute Number | Declaration | Speak/Vote |
|------------------------|--|--|--------------------|
| Emma Davies | 75/22-23 | Employee Awen Cultural Trust - Library Services at Sarn Centre | No/No |
| Mark John | All relevant including Development Control 78/22-23 | All BCBC Matters Community Garden Tenant | No/No No/No |
| Terry Nicholls | Any relevant | Member Ynysawdre Community Council | No/No |
| Tim Thomas | All relevant Any relevant | All BCBC Matters Member Ynysawdre Community Council | No/No No/No |
| Martin Williams | All relevant incl. Development Control 80/22-23 | All BCBC Matters Member Coity Higher Community Council | No/No No/No |

74/22-23 ITEM 3 TO RECEIVE MARK HOLMES REF. ACTIVITY SCHEME

The Chair welcomed Mark to the meeting to give feedback on the summer activity scheme.

Mark informed the meeting that over 450 children had attended the scheme over the 6 week summer holiday and he gave a verbal list of activities carried out. Most of the feedback had been positive, there had been an issue with older children which were resolved. The attendance figures compare to the last time. Sarn/Bryncoch is always well attended.

He highlighted an issue with dog mess and the time spent clearing it up before the activities could take place. The grass had been cut beforehand at Mark/Clerk's request. He gave the ratio of leaders to children and a Member asked how the older children would be controlled in the future and he explained.

Resolved: Mark would provide the Clerk with a breakdown of the numbers attended. The feedback would be discussed as an agenda item for a future meeting.

75/22-23 ITEM 4 TO APPROVE THE MINUTES OF THE SEPTEMBER 2022 ORDINARY AND MEETING

The minutes of the September 2022 Ordinary Meeting dated 21st September 2022 had been circulated to Members prior to the meeting.

Resolved: The council agreed to accept the minutes of the September Meeting held on 21st September 2022 as a true and accurate record and the Chair signed the minutes.

76 /22-23 ITEM 4 TO CONSIDER MATTERS ARISING FROM THE SEPTEMBER 2022 MINUTES

Ordinary Meeting:

Minute 55/22-23 Matters Arising from the July Minutes

Planter Wigan Terrace: The contractor has started taking away the old planter bit by bit to try and save on the cost of a skip for the council.

Memorial Bench: Chased Dunraven Estates but no response to date.

Chain of Office Engraving: Still waiting on the quote which I've chased again.

Climate Change/Highways: The Clerk is still unable to write a letter to the AM, MP and BCBC as she hasn't been given the information from Councillor Walton-Davies.

Sarn Cemetery: Councillor John gave an update and both he and Councillor T Thomas have a site meeting scheduled with BCBC Officers.

Boundary Map: An electronic version has been circulated to Members.

Noticeboards: Quotes have been requested but not received.

Lest We Forget Bench: This has been ordered.

Minute 56/22-23 Crime Figures

An invite to attend the October or November meeting was extended to the Community Safety Partnership but they are unable to attend either meeting. They have offered to meet with councillors separate to a council meeting and have offered dates.

Minute 57/22-23 2022/23 Committee Members

The Clerk had sought advice from OVW on whether Councillor Davies' interests in Awen, Sarn Centre and the Library would affect the efficiency with which she could carry out the work as a member of the finance committee given the limitations she'll be under and they said it is a matter for council and her personally to decide and declare.

Minute 58/22-23 Training Plan 2022/23

As required the training plan has been published on the website by the dates requested and now OVW has sent out guidance on what should be included. Perhaps Councillor John could request that guidance is sent out before the deadline for publication not several months afterwards at the next area meeting he attends.

Minute 60/22-23 Representative on the Local Access Forum

Councillor Walton-Davies had received acknowledgement of her application.

Minute 62/22-23 Christmas 2022

An additional 10 lighting columns the Council can use to increase the offer near Bryncethin Memorial Hall, outside this Centre and on the hill at Pentyla had been identified and agreement had been requested from BCBC to adapt and use them. Councillor S Morgan suggested that next year Christmas lights at Tyn y Waun could be considered.

Arrangements have been made for switch on to be on 1st December for all wards, but Bryncethin Community Centre have asked for the Bryncethin switch on to be moved to 2nd December. This was discussed.

Councillor Davies suggested an idea for the Library Toddler Group for Christmas and gave the costs as £120. This was discussed and a vote taken. Councillor E Jones abstained from the vote.

Minute 63/22-23 Local Boundary Review

Following an email from the Council the Head of Democratic Services informed the Clerk that he's preparing a report for the T&CC Forum meeting. He also said: In essence we are undertaking a full Community Governance review to implement any changes for the Local Elections in May 2027. The review will look at both the boundaries and the electoral arrangements (number of Councillors) of every Town & Community council. The Town & Community councils will be fully involved in the consultation with the first stage seeking views on what changes, if any, they would like to see implemented.

Note: Councillor Davies left the meeting for the Library Services discussion and returned afterwards.

Minute 65/22-23 Finance & Accounts

Library Services: At the Council's request the Clerk had written to Awen Cultural Trust regarding the charges and the Clerk read out the response to Members.

Financial Requests: Bryncethin Community Centre: A 3rd request had been received from Bryncethin Community Centre for support of £200 towards selection boxes. As requested the Clerk had already written to them to say the Council will donate £200 to their autumn/winter/Christmas events.

Minute 67/22-23 Borough/Ward Reports

At the Council's request an invite had been extended to Cenin Renewables; they are able to attend the November meeting and have provided an electronic copy of their brochure which I'll circulate.

Resolved: All information and action of the Clerk was noted. It was unanimously agreed to move the Christmas switch on to 2nd December. A vote was taken on the Christmas toddler project, there was one abstention and all other members voted in favour. It was agreed that the event would be advertised as open to all toddlers in the community. The Clerk was asked

to write to the Police and Crime Commissioner and Chief Constable to request a SW Police presence at future meetings. The Clerk was asked to make enquiries as to how much other T&CCs contribute to the library services within their wards and include this as an item for the November agenda.

77/22-23 ITEM 6 TO RECEIVE THE CRIME FIGURES FOR JULY 2022

The crime figures for July had been circulated to Members and these were discussed. SW Police had been invited to the meeting but were unable to attend.

Resolved: The information was noted.

Note: Councillor M John left the meeting for the Community Garden Committee item and returned after it had finished.

78/22-23 ITEM 7 TO RECEIVE THE COMMUNITY GARDEN COMMITTEE

The Chair welcomed Russell White, Steve Churchill and Pam Prentice to the meeting. Russell White, Chair of the Committee gave an update on the gardens and said there were 10-12 sleepers which need immediate repair before the end of February 2023.. He also mentioned the funding request made for water butts. Steve Churchill gave an update on the committees needs, how it's managed and fund-raising events. He invited all Members to their Christmas party to be held on 18th November. The matters raised were discussed and questions asked by Members which the Committee members answered.

Resolved: The Clerk was asked to resolve the lease and planning matters. The Clerk was asked to arrange a site visit for all members. It was agreed that this item should be included on the agenda as an on-going item until all matters are resolved.

79/22-23 ITEM 8 PRECEPT BUDGET/5 YEAR PLAN SUGGESTIONS

As agreed at the last meeting Members were asked to bring their suggestions, small and large to the October meeting so that the Clerk could obtain quotes in order to facilitate further discussion at the November meeting in order to draft a precept for discussion in December.

Resolved: The Clerk was asked to obtain quotes. Members were asked to make any further suggestions to the Clerk by 6.00 pm on Wednesday 12th October so they could be discussed at that night's Finance Committee meeting.

80/22-23 ITEM 9 FINANCE & ACCOUNTS

1. Payments September 2022

Authorisation was requested for the September 2022 payments of £4,919.98.

2. Income

There was no income in the month.

3. 2021/2022 Audit

No conclusion had been received to date.

Resolved: The payments for authorisation for September were accepted and authorized. The Clerk was asked to provide a list of grass cutting locations to Members for information.

81/22-23 ITEM 10 CHAIR'S REPORT

Resolved: There was nothing to report.

82/22-23 ITEM 11 MEMBERS/WARD REPORTS

Councillor Tim Thomas gave an update which included Sarn Cemetery, V2C walk on 24th October, Christians Against Poverty drop-in sessions on Friday afternoons.

Councillor Mark John gave an update which included the huge problem of homelessness, V2C issues residents are raising all the time, Bryn Road traffic lights and the resurfacing of the roundabout at junction 36 which has been well received.

Councillor Yvonne Walton-Davies gave an update on the Board of Conservators meeting; the new Chair is Eifion Jones.

Resolved: All information was noted. Councillor Thomas was asked to forward details of the drop in sessions to the Clerk to share with Members for them to share on their social media pages and local hubs.

83/22-23 ITEM 12 CLERK'S REPORT

Council's Nominated Solicitor: The Clerk informed Members that due to ill health the solicitor's office is closing down and to obtain any files on St Brides Minor a letter from the Council was needed to be taken by the Clerk to the solicitor's offices along with a form of ID.

Leave: The Clerk informed Members that she would be taking two days' leave the week beginning 17th October 2022.

Hard Copies of the Code of Conduct: Should Members wish to receive a copy they need to request it from the Clerk.

Resolved: The information and action of the Clerk was accepted. A letter would be prepared for the solicitor's office and a new solicitor would be sought in due course.

84/22-23 ITEM 13 CORRESPONDENCE

All correspondence had been forwarded by email to Members and with the Chair's permission some additional correspondence had been included which had been received following the circulation of the meeting papers.

The Clerk drew Members' attention to the following:

- OVW/SLCC Event 9th November 2022
- Contacting BCBC a guide
- Tyn y Coed Volunteers financial request
- IRPW Draft Report 2023

Resolved: The correspondence and action of the Clerk was noted. The IRPW Report would be raised at the next Finance Committee meeting. The financial request would be deferred to the November 2022 meeting. The Clerk was asked to attend the OVW/SLCC event on 9th November 2022.

Note: Councillors John and Williams declared an interest and did not take part in item 16 on the agenda. Councillor Elaine Jones chaired this item on the agenda.

85/22-23 ITEM 14 PLANNING MATTERS

With the Chair’s permission some additional planning applications had been included which had been received following the circulation of the meeting papers with a response needed before the next meeting.

2 applications had been circulated in the last month; there were no decisions or appeals. In addition, 2 emails from Planning Aid Wales had been sent to Members.

Resolved: The planning documents were discussed, there were no objections to the planning applications.

86/22-23 ITEM 15 ITEMS FOR THE NOVEMBER 2022 ORDINARY MEETING

- Community Gardens
- Precept 2022/23: 5 Year Plan
- Deferred Financial Requests 2022
- Library Services

The agenda would be kept open for any other items that may arise during the month.

The next meeting of the St Brides Minor Community Council will take place on Monday 14th November 2022 at 6.00 pm at Sarn Centre and/or via Zoom.

The meeting closed at 8.00 pm

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Chair of Council

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14th November 2022