

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE FINANCE COMMITTEE MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON 25TH JULY 2022 AT 6.00 PM AT SARN CENTRE AND VIA ZOOM

PRESENT

Councillors: M John (Chair)
E Jones
R Teahan-Dyer (via zoom)
Y Walton-Davies
M Williams (via zoom)

Apologies: None

Clerk: Ann Harris

Public: No public in attendance

1FC/22-23 Apologies: None

Minute No:

2FC/22-23

ITEM 2 TO RECEIVE DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST, IF ANY, FROM MEMBERS IN ITEMS ON THE AGENDA

Councillor Name	Minute Number	Declaration	Speak/Vote
M John	All relevant	Borough Councillor BCBC	No/No
	5FC/22-23	Allotment Garden Tenant	No/No
M Williams	All relevant	Borough Councillor BCBC	No/No

3FC/22-23

ITEM 3 TO RECORD THE ACCURACY OF THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 7TH DECEMBER 2021

The Minutes were approved as a true record of the meeting and the Chair signed the Minutes.

Resolved: This was noted.

4FC/22-23

ITEM 4 MATTERS ARISING FROM THE DECEMBER 2021 MINUTES

There were no Matters Arising from the December 2021 minutes.

5FC/22-23

ITEM 5 TO REVIEW THE COUNCIL'S BUDGET AND IDENTIFY ANY POTENTIAL RISKS

An up-to-date budget monitoring sheet was distributed to Members showing the balance carried forward to the following month. This was discussed in details and adjustments agreed as in the resolution below.

Resolved: The information and action of the Clerk was noted. There were no potential risks identified in the review of the budget. It was agreed to recommend to full council that the salary line is updated in line with the Clerk's recent salary increase, to note that only £1,030 of the Councillor Allowances budget line has been used to date and to adjust the Coity Wallia Conservators budget line by £1,750 as the £3,000 payment allowed in the budget had straddled two years due to covid.

6FC/22-23 ITEM 6 5 YEAR PLAN

As this is a new councillor, whether there was a need for a 5-year plan was discussed. It was proposed and seconded that a plan is needed, that the public should be consulted and then a draft precept set with it.

Resolved: It was unanimously agreed to recommend to full council to:

- 12th September Ordinary Meeting - think about what projects or items they'd like to see in the
- Precept Budget for 2023/24
- 10th October Ordinary Meeting - bring those ideas to the meeting for further discussion
- 12th October - Finance & Resources Committee to meet again to discuss further and Clerk to
- obtain quotes for suggested projects and items
- October 2022 consult with public - suggested survey online and paper copies in library
- November 2022 - Committee to meet again and draft precept budget 2023/23
- December 2022 - Precept Meeting

7FC/22-23 ITEM 7 UPDATE ALLOWANCES POLICY

In April 2019 following an IRPW Report giving Councillor allowances the Community Council has drafted and accepted an Allowances Policy. At the time the Panel mandated a payment of £150 as a contribution to costs and expenses for Members of all Community Town Councils as well as other optional allowances. At a review of the allowances in 2021/22 and confirmed in its February 2022 report, the IRPW mandated an additional payment of £30 (maximum) as an Attendance Allowance. The Clerk had updated the policy to reflect this change and asked for it to be accepted and approved.

Resolved: It was resolved to recommend the Clerk's update to the policy to full council.

8FC/22-23 ITEM 8 ITEMS FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING

- Finance & Governance Toolkit
- 5 Year Plan - feedback of ideas from Full Council

Resolved: With the Chair's agreement it was agreed to keep this item open to include anything that may arise in the time between meetings.

9FC/22-23 TO AGREE A DATE AND LOCATION FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING

The date and time of the next meeting was set for 6.00 pm on 12th October 2022.

The meeting closed at 6.48 pm

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Chair of Committee

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12th October 2022