

**Draft Summary of the Ordinary Meeting of St Brides Minor Community Council held on  
Wednesday 21<sup>st</sup> September 2022 at Sarn Life Long Learning Centre and via Zoom**

**Attendance:**

Councillors E Davies (from 6.23 pm) Robert Teahan-Dyer, Paula Ford, Mark John (Vice-Chair), Elaine Jones, \*Dan McConnell, Shaun Morgan, Terry Nicholls, \*Tim Thomas, Leigh Thorne, Yvonne Walton-Davies (from 6.18 pm), and Martin Williams (Chair)

\* attended via zoom

**Apologies:**

Councillor Bernard Tiltman.

**Declarations of Interest:**

Councillor Emma Davies declared an interest in Library Services/Sarn Centre as an employee of Awen Cultural Trust

Councillor Paula Ford declared an interest in all BCBC matters and Coity Wallia Board of Conservators

Councillor Mark John declared an interest in all BCBC matters including Development Control and the Allotment Gardens

Councillor Terry Nichols declared an interested as a member of Ynysawdre Community Council

Councillor Tim Thomas declared an interest in all BCBC matters.

Councillor Martin Williams declared an interest in all BCBC matters including Development Control

<b>Minute Number</b>	<b>Agenda Item</b>	<b>Action</b>
54/22-23	To Approve the Minutes of the July 2022 Ordinary Meeting	<ul style="list-style-type: none"><li>• The Minutes were accepted and approved and were signed by the Chair.</li></ul>
55/22-23	To Consider Matters Arising from the July Ordinary Minutes	<ul style="list-style-type: none"><li>• All information and action of the Clerk was noted.</li><li>• The Lest We Forget Bench was discussed and it was unanimously agreed to purchase the bench at the price quoted and arrange its installation.</li><li>• A decision on noticeboards would be made once another quote has been received.</li></ul>
56/22-23	To Receive the Crime Figures for May and June 2022	<ul style="list-style-type: none"><li>• The information was noted.</li><li>• The Clerk was asked to invite representatives of the Community</li></ul>

		Safety Partnership to the next meeting.
57/22-23	Review 2022/2023 Committee Members	<ul style="list-style-type: none"> <li>• It was unanimously agreed that Councillor E Davies would replace Councillor Y Walton-Davies on the Finance &amp; Resources Committee and Councillors Leigh Thorne and Tim Thomas will replace Councillors Mark John and Martin Williams on the Staff and Disciplinary Committees.</li> <li>• Clerk to check with OVW that Councillor E Davies could sit on this committee as part of the discussion would be finance for the library where she is a staff member.</li> </ul>
58/22-23	Review Training Plan 2022/23 to Include Co-opted Members	<ul style="list-style-type: none"> <li>• Members were asked to contact the Clerk to let her know if they wanted to add in or remove any training asap.</li> </ul>
59/22-23	Community Garden Report	<ul style="list-style-type: none"> <li>• The Clerk was asked to invite the Community Garden Committee Members to the October meeting so that they could meet the councillors, inform them of their needs and wishes going forward and councillors could then ask questions.</li> <li>• The Clerk was asked to find out further information regarding the leased land and whether planning permission had been sought for the two containers.</li> </ul>
60/22-23	Representative Local Access Forum	<ul style="list-style-type: none"> <li>• It was unanimously agreed that Councillor Walton-Davies would complete the application and forward to BCBC.</li> </ul>
61/22-23	Dog Waste Bins	<ul style="list-style-type: none"> <li>• It was unanimously agreed that the borough councillors would put in a referral to BCBC to request additional bins.</li> </ul>
62/22-23	Christmas 2022	<ul style="list-style-type: none"> <li>• It was agreed that the Clerk would organize the same as the previous year and add additional column motifs in Sarn and Bryncoch as previously agreed.</li> <li>• The budget for the additional provision was already in place. Councillor E Davies was asked to put a proposal in writing to the Community Council of her ideas on Christmas event/s for children.</li> </ul>

63/22-23	Local Boundary Review	<ul style="list-style-type: none"> <li>The Clerk was asked to write to BCBC to ask what their plans are for that review.</li> </ul>
64/22-23	Finance & Governance Toolkit	<ul style="list-style-type: none"> <li>It was unanimously agreed to defer this item to the Finance and Resource.</li> </ul>
65/22-23	Finance & Accounts	<ul style="list-style-type: none"> <li>The payments for authorisation for July and August 2022 were accepted and authorized.</li> <li>The Clerk was asked to respond to the Library Services increase to let them know the Community Council's disappointment at the increase as the Community Council's budget is already set for the year.</li> <li>It was agreed to invoice the Community Garden Committee to the October meeting and to defer the request for a donation to the November meeting. In line with the Community Council's Financial Regulations only one donation could be awarded to an organization in a financial year.</li> <li>It was unanimously agreed that the Clerk was asked to contact Bryncethin Community Centre and offer them a donation of £200 towards their autumn/winter events.</li> <li>All Finance Committee recommendations were accepted and approved.</li> </ul>
66/22-23	Chair's Report	<ul style="list-style-type: none"> <li>The information was noted.</li> </ul>
67/22-23	Members/Ward Reports	<ul style="list-style-type: none"> <li>All information was noted.</li> <li>The Clerk would continue to chase permission from the landowner, Dunraven Estates, for the memorial bench.</li> <li>The Clerk was asked to invite representatives of Cenin Renewables to a future meeting and supply their brochures in advance of the meeting.</li> </ul>
68/22-23	Clerk's Report	<ul style="list-style-type: none"> <li>The information and action of the Clerk was accepted and approved regarding the sympathy card, remembrance wreaths, referrals and logo/letterhead.</li> </ul>

		<ul style="list-style-type: none"> <li>• The Clerk was asked to invite Youthworks to the October meeting.</li> </ul>
69/22-23	Correspondence	<ul style="list-style-type: none"> <li>• The correspondence and action of the Clerk was noted.</li> <li>• Councillor Tim Thomas gave further information regarding the correspondence from Ynysawdre CC</li> </ul>
70/22-23	Planning Matters	<ul style="list-style-type: none"> <li>• The planning documents were discussed, there were no objections to the planning applications.</li> </ul>
71/22-23	Items for the September 2022 Ordinary Meeting	<ul style="list-style-type: none"> <li>• The following items would be placed on the agenda for October 2022: <ul style="list-style-type: none"> <li>➤ Invite SW Police to the October meeting and representatives of the Community Safety Partnership</li> <li>➤ Invite Mark Holmes to the October meeting</li> <li>➤ Invite Community Gardens Committee to the October meeting</li> </ul> </li> <li>• The next meeting of the St Brides Minor Community Council will take place on Monday 10<sup>th</sup> October at Sarn Centre and via zoom at 6.00 pm.</li> </ul>