

**Draft Summary of the Ordinary Meeting of St Brides Minor Community Council held on Monday
13th June 2022 at Sarn Life Long Learning Centre and via Zoom**

Attendance:

Councillors Robert Teahan-Dyer, Mark John (Vice-Chair), *Elaine Jones, Yvonne Walton-Davies and Martin Williams (Chair)

* attended via zoom

Apologies:

None

Declarations of Interest:

Councillor Mark John declared an interest in all BCBC matters including Development Control and the Allotment Gardens

Councillor Martin Williams declared an interest in all BCBC matters including Development Control and the Co-option to the Bryncethin Ward.

Minute Number	Agenda Item	Action
16/22-23	To Approve the Minutes of the May 2022 Annual and Ordinary Meetings	<ul style="list-style-type: none">• The Minutes were accepted and approved and were signed by the Chair.
17/22-23	To Consider Matters Arising from the May 2022 Annual and Ordinary Meeting Minutes	<ul style="list-style-type: none">• All information and action of the Clerk was noted.• The Clerk was asked to write a report on the Allotment Gardens for consideration at the September meeting.• The locations of the Jubilee trees was agreed subject to the Clerk obtaining the necessary permissions and it was unanimously agreed to purchase the plaques too.• It was unanimously agreed to purchase a 3 tier planter, remove the existing broken planter and put it in its place. It was also agreed to accept the quote for the removal of the broken planter and the planting, watering and compost etc for the new 3 tier planter. The Clerk was asked to obtain the necessary licence, purchase the planter and make arrangements for its installation and planting.

		<ul style="list-style-type: none"> The Clerk was asked to obtain the necessary permissions for the remembrance bench and liaise with Councillor Tim Thomas on this matter
18/22-23	To Receive the Crime Figures for April 2022	<ul style="list-style-type: none"> The information was noted.
19/22-23	To receive BCBC Officer Joanne Choat to discuss litter issues	<ul style="list-style-type: none"> There were no plans to charge for red bag collection. A contact for help with setting up a volunteer group was given to the Clerk, an offer was made to meet up with councillors to look at the fly tipping issue, information regarding what BCBC can do to help was given and their limits and the Love It, Don't Trash It scheme will take place in 2023. The Clerk was asked to send Councillor Teahan-Dyer a map of the bin sites in the wards.
20/22-23	Staff Confidential	<p>Note: The Clerk left the meeting for item 7 and returned for item 8.</p> <ul style="list-style-type: none"> That the Chair reviews the Clerk's contract including salary, that any increase is backdated to 13th June 2022 and that the Chair is given plenary powers to set the pay rise.
21/22-23	Draft Training Plan	<ul style="list-style-type: none"> The Clerk would write to Members requesting that they confirm whether they wished to take up the recommended training and/or request alternative training. The Finance Committee would meet in July and increase the budget line for training from the general reserve to accommodate the training. The Clerk was asked to make the training bookings requested by Councillors John and Walton.
22/22-23	Community Council School Governor Bryncethin Primary School	<ul style="list-style-type: none"> It was unanimously agreed that Councillor Mark John would represent the council in this role.
23/22-23	Co-option Bryncoch, Bryncethin and Sarn Wards	<ul style="list-style-type: none"> It was unanimously agreed to co-opt the following: Bryncethin - Bernard

		Tiltman and Leigh Thorne, Bryncoch - Terry Nicholls and Shaun Morgan and Sarn - Tim Thomas, Dan McConnell and Paula Ford
24/22-23	Finance & Accounts	<ul style="list-style-type: none"> • The payments for authorisation for April 2022 were accepted and authorized. • Authority was given for the annual insurance renewal to be paid. • The Clerk's updated budget monitoring sheets for April and May were accepted.
25/22-23	Chair's Report	<ul style="list-style-type: none"> • It was unanimously agreed that the Clerk could obtain a quote for the work to engrave the Chair's Chain of Office.
26/22-23	Members/Ward Reports	<ul style="list-style-type: none"> • All information was noted. • It was unanimously agreed that the Chair would write to the Litter Pickers and that Councillor John would ask the Community Centre representatives to put their request in writing to the Community Council for them to consider.
27/22-23	Clerk's Report	<ul style="list-style-type: none"> • The information and action of the Clerk was noted. • It was unanimously agreed to move the July meeting to 4th July 2022
28/22-23	Correspondence	<ul style="list-style-type: none"> • The correspondence and action of the Clerk was noted. • A response to the correspondence regarding the trees on Heol Canola would be deferred to the July meeting when there would be a fuller council to consider the request.
29/22-23	Planning Matters	<p>Note: Councillors John and Williams declared an interest and did not take part in item 16 on the agenda.</p> <ul style="list-style-type: none"> • The planning documents were discussed, there were no objections to

		the planning applications.
30/22-23	Items for the July 2022 Ordinary Meeting	<ul style="list-style-type: none">• The following items would be placed on the agenda for July 2022:<ul style="list-style-type: none">➤ Highways and Climate Change Issues e next meeting will take place earlier in the month than usual on Monday 4th July 2022 at 6.00 pm at Sarn Centre and/or via Zoom.