

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 9TH MAY 2022 AT SARN LIFE LONG LEARNING CENTRE AND VIA ZOOM

PRESENT:

Councillors: M Williams (Chair)
R Teahan-Dyer
E Jones
M John (via zoom)
Y Walton-Davies

Clerk: Ann Harris

Public: 1 Member of the public attended via
zoom

Minute 1/22-23 - None all Members present

2/22-23 ITEM 2 DECLARATIONS OF INTEREST

Councillor Name	Minute Number	Declaration	Speak/Vote
Mark John	All relevant 4/22-23	All BCBC Matters Community Gardens	No/No
M Williams	All relevant 7/22-23	All BCBC Matters Vice-Chair Coity Higher Community Council	No/No

3/22-23 ITEM 3 TO APPROVE THE MINUTES OF THE APRIL 2022 ORDINARY MEETING

The minutes of the April 2022 Ordinary Meeting dated 11th April 2022 had been circulated to Members prior to the meeting.

Resolved: The council agreed to accept the minutes of the April 2022 Ordinary Meeting held on 11th April 2022 as a true and accurate record and the Chair signed the minutes.

4/22-23 ITEM 4 TO CONSIDER MATTERS ARISING FROM THE APRIL 2022 MINUTES

Minute 145/22-23 To Consider Matters Arising from the February 2022 Minutes

Allotment: A quote for the raised beds had been received for the replacement raised beds, this could not be discussed at the April meeting due to the pre-election period. The Clerk asked how the council wished to proceed?

Cenin Renewables: The Clerk asked if the new council wished to take up the offer to visit the wind turbine?

Trees Heol Canola: The tree surgery had been carried out, but when they'd arrived on site another fire had been lit and another tree had been damaged and needed removal. The additional work had gone ahead as a matter of safety, but there would be an increase in the original quote.

Litter: BCBC Officer Joanne Choat has accepted the offer to attend the June meeting.

Line Painting Merfield Close: The Clerk had spoken to the V2C Estates Manager and they are in on-going discussions with BCBC regarding ownership of the highway and the highway maintenance should the line painting go ahead.

Minute 164 - Queen's Platinum Jubilee

- Councillor Jones made a request to plant a tree in each ward.
- The Clerk showed Members a commemorative bookmark suitable as a gift for schoolchildren at a cost of £360 for 600.
- The Chair of Sarn Club had not been able to attend the previous month's meeting but had made a verbal request for a contribution towards 150 mugs for a children's jubilee party being held at the Club.

Minute 169 Clerk's Report

Planter Wigan Terrace: The Clerk updated Members that she's still waiting for a quote for a repair and for a 3 tier planter replacement.

Resolved: All information and action of the Clerk was noted. It was agreed that the Chair and Clerk would visit the allotment garden to view the site and report back to the next meeting. It was agreed to organize a visit to the wind turbine when a full council is in place. It was agreed to purchase the bookmarks for Bryncethin Primary School, to plant a commemorative tree in each ward and to donate £150 towards the cost of the mugs for Sarn Club.

5/22-23 ITEM 5 TO RECEIVE THE CRIME FIGURES FOR MARCH 2022

The crime figures for March were not available on the Police UK website to enable the Clerk to prepare the graph and narrative for March 2022.

Resolved: The information was noted.

6/22-23 ITEM 6 CO-OPTION - 8 MEMBERS

The process of co-opting another 8 Members needs to be carried out within 35 days of an election. The Clerk had contacted BCBC to request the notices which would be published asap.

Resolved: Noted.

7/22-23 ITEM 7 FINANCE & ACCOUNTS

1. Payments April 2022

Authorisation was requested for the April 2022 payments totaling £16,287.56. The unaudited balance carried forward to May 2022 was accepted.

2.Income

The following had been received:

- Rights of Way Agency Agreement reclaim £804.00
- Precept £59,362.00
- Footpath work reimbursement from BCBC £2,312.40

3.Annual Cyber Insurance Renewal

The Clerk informed Members that the annual premium of £319.20 is due on 1st June 2022.

4.Clerk's Salary

A request was made by Councillor Jones to review the Clerk's salary as her contract states that her salary should be reviewed annually on 21st March, but it has not been reviewed since her appointment in 2017.

Resolved: The payments for authorisation for April 2022 were accepted and authorized. The income was noted. Authority was given for the annual cyber insurance renewal to be paid. The Chair would consider Councillor Jones' request and discuss with the Clerk in the first instance.

8/22-23 **ITEM 8 CHAIR'S REPORT**

The Chair congratulated Councillor John on his election to the borough council.

Resolved: The information was noted.

9/22-23 **ITEM 9 MEMBERS/WARD REPORTS**

Councillor John said he'd met with several residents who raised various concerns and as soon as BCBC's new referral system is up and running he'll refer those issues raised.

As Councillor Tim Thomas was in attendance as a Member of the Public via zoom, the Council agreed to allow him to give any updates he may have that would be of interest to the Council. He gave an update on some enquiries he'd received, with the re-opening of Bryncethin Clinic being one concern. He also gave an update on the donation of the bench in memory of Logan Mwangi and an issue with trees on common land adjacent to Rees Row.

Resolved: All information was noted. The Clerk was asked to consult with Councillor Thomas regarding the remembrance bench and it was suggested that the issue with trees at Rees Row is referred to Coity Wallia Conservators.

10/22-23 ITEM 10 CLERK'S REPORT

Training:

The Clerk informed Members that Councillor Teahan-Dyer is booked on Code of Conduct training this week.

The Clerk will draft a training plan for 2022/23 for inclusion as an agenda item for the June 2022 meeting. She asked if any Members had specific training they'd like.

Children's Activity Scheme:

The Clerk informed Members that posters to advertise the Whitsun holiday scheme are being printed in the week and the organizer will send the Clerk a copy to check and an electronic copy for publication in the Centre and on social media pages.

Resolved: The information and action of the Clerk was noted. Councillor Walton-Davies expressed an interest in attending biodiversity training.

11/22-23 ITEM 11 CORRESPONDENCE

All correspondence had been forwarded by email to Members.

The Clerk drew Members' attention to the following:

- Message of thanks from Macmillan for a recent donation
- Remittance advice from BCBC for the Rights of Way agreement reclaim
- Remittance advice from BCBC for the footpath work at Parc Tyn y Coed
- Remittance advice from BCBC for the 2022/23 precept payment
- Awen Cultural Trust - invitation to a coffee morning
- Kids Cancer Charity - letter asking for financial assistance

Resolved: The correspondence was noted.

12/22-23 ITEM 12 PLANNING MATTERS

3 applications had been circulated in the last month; there were no decisions and no appeals.

Resolved: The planning documents were discussed, there were no objections to the planning applications.

13/22-23 ITEM 13 ITEMS FOR THE JUNE 2022 ORDINARY MEETING

The agenda would be kept open for any other items that may arise during the month.

- Joanne Choat, BCBC on litter issues
- Draft Training Plan for 2022/2023
- Community Governor Bryncethin Primary School

The next meeting of the St Brides Minor Community Council will take place on Monday 13th June 2022 at 6.00 pm at Sarn Centre and/or via Zoom.

The meeting closed at 7.48 pm

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Chair of Council

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13th June 2022