

Draft Summary of the Annual Meeting of St Brides Minor Community Council held on Monday 9th May 2022 at Sarn Life Long Learning Centre and via Zoom

Attendance:

Councillors Robert Teahan-Dyer, *Mark John (Vice-Chair), Elaine Jones, Yvonne Walton-Davies and Martin Williams (Chair)

* attended via zoom

Apologies:

None

Declarations of Interest:

No declarations of interest were made for items on the agenda.

Minute Number	Agenda Item	Action
3/22-23	To Appoint a Chair for the Year	<ul style="list-style-type: none">• Ex-Chair Councillor Elaine Jones chaired the meeting for items 1,2 and 3.• Councillor Martin Williams was unanimously elected Chair of Council and took over chairing the meeting from this point.
4/22-23	To Appoint a Vice-Chair for the Year	<ul style="list-style-type: none">• Councillor Mark John was unanimously elected Vice-Chair of Council.
6/22-23	To Determine a Timetable of Meetings for 2022/23	<ul style="list-style-type: none">• It was unanimously agreed that the council meetings would remain on the 2nd Monday of the month and start at 6.00 pm.• The Clerk had distributed a list of meetings for the year.
7/22-23	To Appoint Committees and agree their Terms of Reference	<ul style="list-style-type: none">• The Clerk had circulated the Terms of Reference in advance of the meeting and these were approved and accepted.• The Finance & Resources Committee would be made up as follows:<ul style="list-style-type: none">➤ Councillor Rob Teahan-Dyer➤ Councillor Mark John (Vice-Chair of Council and Chair of Finance)➤ Councillor Elaine Jones

		<ul style="list-style-type: none"> ➤ Councillor Martin Williams (Chair of Council) ➤ Councillor Yvonne-Walton Davies <ul style="list-style-type: none"> • It was agreed to review these committee members once a full council is appointed. • The Staff & Disciplinary Committee would be made up as follows: <ul style="list-style-type: none"> ➤ Councillor Rob Teahan-Dyer ➤ Councillor Mark John (Vice-Chair of Council) ➤ Councillor Elaine Jones ➤ Councillor Martin Williams (Chair of Council and Chair of Committee) ➤ Councillor Yvonne-Walton Davies
8/22-23	To Appoint Representatives to Represent the Council	<ul style="list-style-type: none"> • It was unanimously agreed to the following: <ul style="list-style-type: none"> ➤ BCBC T&CC Forum - Councillor Yvonne Walton-Davies ➤ Coity Wallia Board of Conservators - Councillors Elaine Jones and Yvonne Walton-Davies ➤ One Voice Wales Area Committee - Councillor Mark John ➤ One Voice Wales Larger and Annual Meetings, plus Conferences - Councillor Martin Williams
9/22-23	To note the 2022/2023 Allowances for the Chair and Vice-Chair as agreed at the December 2021 Precept Meeting	<ul style="list-style-type: none"> • The allowances were noted, agreed and approved.
10/22-23	To Discuss the IRPW Report 2022 ref. Attendance Allowance	<ul style="list-style-type: none"> • It was unanimously agreed to offer the attendance allowance to Councillors, a payment of £30 pa as well as the Councillor Allowance of £150 pa
11/22-23	To note the Internal Auditor for 2021/2022 and agree the Internal Auditor for 2022/23	<ul style="list-style-type: none"> • The Internal Auditor for 2021/2022 was noted as Mr N Davies. • It was agreed to engage Mr N Davies to conduct the 2022/2023 Internal Audit.

12/22-23	To Agree the Council's Solicitor for 2022/2023	<ul style="list-style-type: none">• It was unanimously agreed to use the services of King Davies & Partners, Maesteg if a solicitor is required.
13/22-23	Code of Conduct	<ul style="list-style-type: none">• All Councillors agreed to adopt the Code of Conduct and had signed their Declaration of Acceptance of Office stating this.