

# ST BRIDES MINOR COMMUNITY COUNCIL CYNGOR CYMUNEDOL LLANSANTFFRAID

Chair: Councillor F Watkins  
Vice-Chair: Councillor D Lewis

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8<sup>th</sup> September 2020

To: All St Brides Minor Community Councillors

You are hereby summoned to attend the Annual Meeting of St Brides Minor Community Council via tele-conferencing on Monday 14<sup>th</sup> September 2020. The Annual Meeting will start at 6.00 pm followed immediately by the Ordinary Meeting for the purpose of transacting the following business.

Should you wish to receive further details of any agenda item, I will be happy to provide all available information.

Yours sincerely

Ann C Harris  
Clerk & RFO

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## AGENDA

- To receive Apologies for Absence
- To receive Declarations of Interest

### Annual Meeting

1. To appoint a Chair for the year 2020/21
2. To appoint a Vice Chair for the year 2020/21
3. To receive a copy of Minutes of the Annual May 2019 Meeting as an aide memoire
4. To determine a timetable of meetings for 2020/21
5. To appoint Committees and agree their terms of reference:
  - Finance & Resources Committee
  - Staff and Disciplinary Committees
6. To appoint representatives to the following:
  - BCBC Town & Community Council Forum
  - One Voice Wales Area Committee
  - One Voice Wales Larger Councils Committee
  - One Voice Wales Annual Meeting and Conference
  - Coity Wallia Board of Conservators
7. To note the 2012/21 allowances for the Chair and Vice as agreed at the December 2019 Precept Meeting
8. To note the Internal Auditor for 2019/20, as agreed at the May 2019 Annual Meeting and to agree the Internal Auditor for 2020/21.