

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 8TH JUNE 2020 VIA TELE-CONFERENCING

PRESENT:

Councillors: F Watkins (Chair)
P Davies
N Evans (from 6.08 pm)
E Jones
D Lewis
J Lewis
M Nott
Y Nott
Y Walton-Davies
M Williams

Apologies: P Ford
G Thomas

No Apologies: Councillor P Harris

Clerk: Ann Harris

Public: No public in attendance

The Chair welcomed Cllr P Davies to his first meeting.

Minute No:

2/20-21 ITEM 2 DECLARATIONS OF INTEREST

Councillor Name	Minute Number	Declaration	Speak/Vote
David Lewis	All relevant 143/19-20	BCBC - incl. Development Control & Planning Coity Wallia Conservators - Member	No/No Yes/No
Janice Lewis	All relevant	BCBC - incl. Development Control & Planning	No/No
M Nott	6/20-21	Community Gardens Tenant	No/No

3/20-21 ITEM 3 TO APPROVE THE MINUTES OF THE MARCH 2020 ORDINARY MEETING

Resolved: The council agreed to accept the minutes of the Ordinary Meeting held on 9th March 2020 as a true and accurate record and the Chair signed the minutes.

4/20-21 ITEM 4 TO CONSIDER MATTERS ARISING FROM THE MARCH 2020 MINUTES

Minute 137/19-20: Coity Wallia Conservators

The Council has not received confirmation of what the other 3 minor authorities have agreed to donate to the funding, therefore no payment has been made.

Minute 128/19-20: To Receive Reports from PACT Meetings

The contractor had attended the footpath and informed the Clerk that it did not need to be cut.

Issues with littering and refuse collection had improved.

Minute 141/19-20: One Voice Wales Membership Renewal

OVW had agreed to send a representative to the meeting, but unfortunately this could not take place due to the current meeting restrictions.

Minute 143/19-20: Cwmberi Footpath

Due to the current situation there was no update regarding the footpath.

Minute 148/29-10: Correspondence

The One Voice Wales Conference and Awards had been postponed due to the current situation. Winners of the awards had been notified via email and an OVW e-bulletin.

Resolved: The information and action of the Clerk was noted.

5/20-21 **ITEM 5 TO RATIFY THE DECISIONS MADE BY THE CLERK IN CONSULTATION WITH THE CHAIR AND VICE-CHAIR SINCE 9TH MARCH TO DATE**

The Clerk had included a list of decisions and reasons for those decisions to Members with their meeting papers:

- One Voice Wales Annual Membership Renewal
- Annual Insurance Renewal including the inclusion of key worker cover
- Annual Cyber Insurance Renewal
- Methods of holding ordinary council meetings during the COVID-19 pandemic

Resolved: The actions and decisions were all unanimously approved.

6/20-21 **ITEM 6 WINTER EVENTS**

The winter events include a children's party for Halloween in Sarn Centre, and the Christmas lights Events for both Sarn/Bryncoch and Bryncethin.

Resolved: It was agreed to defer a decision on whether to provisionally plan a Halloween event in October, until the next meeting. It was agreed that if it is possible to hold the usual Christmas events they would be held on 26th November in Bryncethin and 4th December in Sarn/Bryncoch. The trees and lights would go ahead whatever the circumstances and the Clerk would ask Councillor Thomas to make the arrangements with Centre Great. Councillor J Lewis would provisionally book the children's entertainer for the Sarn/Bryncoch date.

7/20-21 **ITEM 7 FINANCE REPORT INCLUDING THE INTERNAL AUDIT REPORT 2019/20**

The Clerk asked for authority to make the following payments:

- March 2020 - £6,197.02
- April 2020 - £2,105.52
- May 2020 - £2,567.27

The precept of £59,400 and the Rights of Way claim for 2019/20 for £952.00 had been received.

The Community Gardens' Rent for 2019/20 had not been received due to the Credit Union being closed at the present time, but would be received when it re-opens.

A copy of the Internal Auditor's report, a copy of the Bank Reconciliation at the end of 2019/20 and the Account Statement for the year had been included in the meeting papers.

The Clerk had made a VAT re-claim of £1,059.87 for 2019/20.

The Council's budget for 2020/21 had been published on the Council's website.

Resolved: The information and actions of the Clerk was noted. Authority was given for the payments listed for the 3 months. The Internal Audit Report, Bank Reconciliation and Annual Audit Statement were approved and accepted and it was unanimously agreed that the Chair and Clerk would sign the statement and the Clerk would prepare the External Audit papers.

8/20-21 ITEM 8 CLERK'S REPORT - 9th MARCH 2020 TO DATE

The Clerk had included her report in the meeting papers and the items were discussed.

Resolved: The information and actions of the Clerk were noted. Work was underway to remove the Ford KA from the Memorial Hall car park. BCBC would work with the DVLA and the land owners. The wood which had been left on the rear grass verge has been removed. The quote for the refurbishment of the 3 bus shelters on Heol Canola and Y Cymdda was accepted and the Clerk was asked to accept the quote and arrange for the work to be carried out.

9/20-21 ITEM 9 CORRESPONDENCE - 9th MARCH 2020 TO DATE

All correspondence had been forwarded by email to Members. A discussion on the Wood Recycling letter received from Land & Mineral Management took place.

Resolved: The items of correspondence were noted. The Clerk was asked to reply to the Land & Mineral Management letter regarding the increase in traffic, storage, height of mounds and environmental concerns. The generic request from Tenovus Cancer Care was deferred to November.

10/20-21 ITEM 10 PLANNING MATTERS - 9th MARCH 2020 TO DATE

Application Requests to BCBC and email correspondence from Planning Aid Wales had been circulated

for information.

Resolved: No observations or objections were made regarding the planning information.

11/20-21 ITEM 11 ITEMS FOR THE JULY 2020 ORDINARY MEETING

The agenda would be kept open for any other items that may arise during the month.

The next meeting of the St Brides Minor Community Council will take place on Monday 13th July 2020 at 6.00 pm via tele-conferencing unless lockdown measures during the COVID-19 pandemic change in Wales. If meetings are allowed by social distancing and Sarn Centre remains closed, it was agreed to investigate the use of Bryncethin Memorial Hall as the room is larger.

The meeting closed at 6.54 pm

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Chair of Council

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13th July 2020