

# ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE MEETING OF COUNCIL  
HELD ON MONDAY 13<sup>th</sup> MARCH 2017

## PRESENT

**COUNCILLORS:** E Jones (Chair)  
S Dobbs J Lewis  
K Wilcox M Nott  
P Harris Y Nott  
D Lewis G Thomas  
J Phillips  
**CLERK:** Alana Davies

| Minute No | AGENDA ITEMS   |
|-----------|--|
| 281       | <p><b>1. CHAIR'S REMARKS</b><br/>Cllr Elaine Jones had attended the Charity tea at Court Colman Manor hosted by the Mayor of BCBC. The speaker at the event was representing Guide Dogs for the Blind, and the talk was very interesting. The Chair announced that a Tenovus charity event will be taking place at the Sarn Centre on March 25<sup>th</sup>.</p>   |
| 282       | <p><b>2. TO RECEIVE APOLOGIES FOR ABSENCE</b><br/>Apologies had been received from Cllrs M Collett, G Thomas and P Williams-Jones.</p>   |
| 283       | <p><b>3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN RESPECT OF BUSINESS TO BE TRANSACTED</b><br/>Cllrs D Lewis, J Lewis and M Nott declared an interest in Planning items (item 20) as members of BCBC.</p>   |
| 284       | <p><b>4. TO APPROVE A CHANGE IN THE ORDER OF BUSINESS TO BE ADDRESSED</b><br/><b>RESOLVED:</b> To consider Item 'Appointment of Clerk as item 5, and to note that Item 12 (Appointment of Clerk) be deleted from the agenda.</p>   |
| 285       | <p><b>5. APPOINTMENT OF CLERK</b><br/>A report from the Appointments Panel, itemising the recruitment process from start to finish, was circulated to all members. Following some discussion during which members of the Appointments Panel answered Members' questions, it was:<br/><b>RESOLVED</b> that Ann Harris be appointed as Clerk &amp; RFO from March 14<sup>th</sup> 2017, to work alongside the current Clerk until taking over her position from April 14<sup>th</sup>.</p> |

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|     | <p>It was further <b>RESOLVED</b> that Mrs Harris be provided with all information necessary for her to access Council business (Website, email address, etc), and that she be added as a Signatory to both Bank Accounts.</p>   |
| 286 | <p>6. <b><u>TO CONFIRM AND SIGN THE MINUTES OF THE MEETING OF COUNCIL HELD ON 13<sup>th</sup> FEBRUARY 2017</u></b><br/> <b>Minute no. 276</b> should have read: ‘Bryncethin PACT: No meeting has taken place as the Secretary has been ill’, and not the Chair.<br/>         (It was noted that there were some typographical errors in the project manager’s report, Minute no. 275, but these cannot be corrected or amended as they were within a quoted statement)<br/> <b>RESOLVED:</b> To accept the minutes of the Meeting held on February 13<sup>TH</sup> 2017 as a true and accurate record, with the above amendment.</p>  |
| 287 | <p>7. <b><u>TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES OF THE MEETING OF COUNCIL HELD ON 13<sup>th</sup> MARCH 2017</u></b><br/>         None</p>  |
| 288 | <p>8. <b><u>TO ADJOURN, IF NECESSARY, TO TAKE PUBLIC QUESTIONS</u></b><br/>         No members of the public were present.</p>   |
| 289 | <p>9. <b><u>FINANCE REPORT</u></b><br/> <b>A. Bank account balances:</b><br/> <u>Lloyds Bank Account A/C 8246806002</u><br/>         Balance as at February 28<sup>th</sup> 2017<br/> <b>£28,909 .23</b><br/> <u>Swansea Building Society</u><br/>         Balance as at January 3rd 2017:<br/> <b>£25,400.97</b><br/> <b>RESOLVED:</b> to Approve the balances</p> <p><b>B. ITEMS TO BE NOTED/APPROVED</b><br/>         The request for funding from Maria Bennett, Local Community Coordinator for the Ogmore Valley Area was discussed. It was:<br/> <b>RESOLVED</b> to defer this item to the next Council meeting;</p> <p>It was further <b>RESOLVED</b> to request clarity re:</p> <ul style="list-style-type: none"> <li>• Regularity of usage</li> <li>• Other bases used &amp; contribution made to them</li> <li>• Current funding re rental costs</li> <li>• Future funding arrangements</li> </ul> <p><b>C. FINANCE COMMITTEE</b><br/>         It was <b>RESOLVED</b> to hold a Finance Committee meeting prior to the April Council</p> |

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| 290 | <p><b>10. <u>MEMBERSHIP OF ONE VOICE WALES</u></b><br/> This agenda item was included in error. It was <b>RESOLVED</b> at the meeting of February 13<sup>th</sup> 2017 that the membership of One Voice Wales be placed on the Agenda of <b>the first Council meeting following the elections in May</b>, for discussion.</p>   |
| 291 | <p><b>11. <u>APPOINTMENT OF INTERNAL AUDITOR</u></b><br/> Following a verbal report by the clerk, it was <b>RESOLVED to appoint PML Accountants as the Internal Auditor for 2017.</b></p>   |
| 292 | <p><b>12. <u>APPOINTMENT OF CLERK</u></b><br/> Item deleted (see minute no. 284)</p>  |
| 293 | <p><b>13. <u>SALARY ADMINISTRATOR – CHANGE TO CONTRACT</u></b><br/> Information re a new contract was circulated to Members for information. It was noted that Mrs Malley had always provided an excellent service. The new contract will mean an increase in administrative costs, but it was felt that this was reasonable given the valuable support provided.<br/> <b>RESOLVED to renew Mrs Diane Malley’s contract for a period of 3 years.</b></p>  |
| 294 | <p><b>14. <u>UPDATE ON EVENTS &amp; PROJECTS</u></b><br/> <b>Memorial Hall Car Park</b><br/> Discussion took place regarding both temporary and longer-term solutions to the problems with the surface of the car park. It was <b>RESOLVED that:</b></p> <ul style="list-style-type: none"> <li>• <b>The Clerk instruct the contractor to make an urgent temporary repair to the damage, and that the contractor be requested to carry this out at a lower price than the £1,400 quoted</b></li> <li>• <b>Approval be given to pay up to £1,400 for this work</b></li> <li>• <b>The Clerk to write to the Project Manager and the Contractor stating that Council does no accept that the damage is solely due to wheel-spin</b></li> <li>• <b>The process of applying to the Welsh Government for permission to lay tarmac on the surface be commenced</b></li> </ul> <p><b>It was further RESOLVED that the ownership sign and the 2 warning signs purchased be erected in the car park at a cost of £20 each, totalling £60.</b></p> |
| 295 | <p><b>15. <u>BCBC BUDGET – REPORT BY MEMBERS</u></b><br/> Cllr M Nott gave a summary of the budget agreed by BCBC. He pointed out that Council Tax for 2017/18 will increase by only 2.9% despite having to make savings of between £6 million and £7 million in that financial year and of £30 million over the next few years. Investment in new schools and in Extracare facilities will all be local to the St Brides Minor area. St Brides Minor Community Council has worked in partnership with BCBC over many years, match-funding projects and supporting BCBC financially, allowing Sarn Library to remain open. The last 4 years has seen negative settlements and it has been a difficult time for BCBC and the administration. It is disappointing that some Councillors did not support this budget.</p>  |
| 296 | <p><b>16. <u>CORRESPONDENCE</u></b></p>   |

- a. Diane Malley – Renewal of Payroll Services contract – see Item 13, minute no. 293)
- b. BCBC – Andrew Mason: Payment of Rights of Way Agency Agreement 2016/17  
**RESOLVED to action this request**
- c. BCBC – Gary Ennis: Election Timetable PLUS Nomination Pack for both County Borough and Town & Community Council Elections  
**RESOLVED to Note this item**
- d. BCBC – Leanne Rowlands: Places to Play workshop  
**RESOLVED that Cllrs YE Jones and Y Nott attend this event**
- e. Boundary Commission for Wales: Review of Parliamentary Boundaries in Wales – 2<sup>nd</sup> consultation period  
**RESOLVED to Note this item**
- f. Sustrans - Development of the walking and cycling network in Rural Wales Survey  
**RESOLVED to Note this item**
- g. Independent Remuneration Panel for Wales’ Annual Report  
**RESOLVED to Note this item**
- h. BCBC - Gaynor Griffiths: Consultation on Bridgend’s Well Being Assessment  
**RESOLVED to Note this item**

297     **17.     TO CONSIDER ITEM REPORTS FROM PACT MEETINGS**  
Sarn & Bryncoch PACT: No PCSOs attended so it was not clear as to the number/type of incidents. There is very low criminality in this area. Cllr D Lewis will contact Chief Inspector Stuart Parffit re attending a future Council meeting. A request has been made that the PACT report be sent to the Clerk as well as to the Chair. Cllr Y Nott reported that V2C may be holding drop-in sessions at the Sarn Centre.  
Bryncethin PACT: No report

298     **18.     CLERK’S REPORT**  
The Clerk will send a formal request to Cllr Y Nott, Chair of the Sarn Centre, for a copy of a key to the storage cupboard.  
The new Clerk, Mrs Ann Harris, will meet with Cllr Y Nott and the Clerk to discuss storage at the centre.

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300     **19.     DATE OF NEXT MEETING**  
**6.30 pm** Monday April 10<sup>th</sup> 2017, preceded by a meeting of the Finance Committee at 6pm.

**20.     PLANNING & DEVELOPMENT**

**Town and Country Planning Act 1990 (as amended)**  
**Planning Application No.: P/17/157/FUL**  
Applicant : Mr Graham Evans  
Location : 26 Heol Y Mynydd Sarn CF32 9UH  
Proposal : Two storey side extension

**Cllrs Y Nott, M Nott, E Jones declared an interest in this application.**

**Town and Country Planning Act 1990 (as amended)**  
**Planning Application No.: P/17/123/FUL**

Applicant : Mrs Nikki Cashmore  
Location : Ty Glyndwr Mayfield Nurseries Blackmill Road Blackmill Bridgend CF35 6DW  
Proposal : Construction of new garage. Convert existing garage to bathroom and study

**Town and Country Planning Act 1990 (as amended)**

**Planning Application No.: P/17/119/FUL**

Applicant : Mr Alun Davies

Location : Ynyslas Uchaf Farm Blackmill Road Bryncethin Bridgend CF35 6DW Proposal :  
New agricultural shed

**Town and Country Planning Act 1990 (as amended)**

**Planning Application No.: T/17/14/TPO**

Applicant : ABM Trees Ltd

Location : Bridgend Designer Outlet Village Cefn Hirgoed Bridgend CF32 9SU  
Proposal : Proposed works to (T1 Pine) corrective pruning, (T2 pine) remove end loading by  
reducing extended lateral (T3 rowan) fell due to rootplate failure

It was **RESOLVED** to make NO OBJECTIONS to the above applications.

**Meeting closed at 7.40 pm**