

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE FINANCE COMMITTEE MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 7TH NOVEMBER 2017 AT 6.00 PM AT SARN LIFE LONG LEARNING CENTRE

PRESENT

Councillors: E Jones (Chair)
D Lewis
Y Nott

Apologies: P Harris
F Watkins

Clerk: Ann Harris

Public: No public in attendance

Minute No:

27FC/17-18 **ITEM 2 TO RECEIVE DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST, IF ANY, FROM MEMBERS IN ITEMS ON THE AGENDA**

No declarations of interest were received.

Resolved: This was noted.

28FC/17-18 **ITEM 3 TO RECORD THE ACCURACY OF THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 4TH SEPTEMBER 2017**

The Minutes were approved as a true record of the meeting and the Chair signed the Minutes.

Resolved: This was noted.

29FC/17-18 **ITEM 4 MATTERS ARISING FROM THE JULY MEETING**

There were no Matters Arising from the September meeting.

Resolved: This was noted.

30FC/17-18 **ITEM 5 TO REVIEW THE DRAFT PRECEPT FOR 2018/19**

A draft precept budget was tabled by the Clerk who had included a comments column with reasons for the costs in each line. This was discussed in detail and the following recommendations were agreed:

- The Chair requested that the Clerk's salary to be reviewed as per her contract in the last week of March each year, so a salary adjustment needed to be made to allow for the possibility of a rise in the new financial year. The Clerk was asked to circulate a copy of her contract to the Finance Committee Members.
- The Clerk would take over the payroll duties.
- To err on the side of caution and include funds for the possibility of a future by-election.
- To contact Awen to request information about the planned Library Services cost increase for the next financial year.
- To meet with Rowan Garden Designs to discuss provision for next year
- To contact Communities First to try and obtain a key to their noticeboards for CC's use.

Resolved: The Clerk was asked to produce a second draft of the precept budget for discussion at the December Precept Meeting of the Full Council and to carry out the tasks above and to recommend to Full Council that the precept be increased.

31FC/17-18 **ITEM 6 TO REVIEW THE COUNCIL’S BUDGET AND ANY POTENTIAL RISKS TO THE BUDGET**

Resolved: No new risks had been identified since the last meeting.

32FC/17-18 **ITEM 7 TO CONSIDER THE INDEPENDENT REMUNERATION PANEL’S ALLOWANCE SCHEME FOR T&CC COUNCILLORS**

The Clerk informed Members that it is now a requirement to minute the adoption or not of this scheme. In addition if the scheme is adopted and Members do not wish to accept any payments, it is now a requirement for each Member to write to the Clerk and express those wishes in writing.

Resolved: The information given by the Clerk was noted and it was agreed to raise this as part of the Finance Committee Report at the November Ordinary Meeting for consideration as the outcome may affect the draft budget figures for 2018/19.

33FC/17-18 **ITEM 8 TO REVIEW THE INSURANCE AND PERMISSIONS FOR DECORATIONS AND FLORAL BASKETS LOCATED ON LIGHTING COLUMNS**

Resolved: It was noted that permission had now been sought from BCBC, that the Community Council’s insurance covered the baskets and Christmas decorations and no further action was now required. The Clerk was asked to check if the water bowser was included as a named item on the CC’s insurance.

34FC/17-18 **ITEM 9 ITEMS FOR THE NEXT FINANCE COMMITTEE MEETING**

Resolved: There were no items suggested for the agenda of the next meeting and therefore it was agreed to keep this open to include anything that may arise in the time between meetings, with the Chair’s agreement.

The next meeting will take place on Tuesday 6th February at 6.00 pm at Sarn Centre.

The meeting closed at 8.05 pm

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Chair of Council

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6th February 2018