

# ST BRIDES MINOR COMMUNITY COUNCIL



## MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 8<sup>TH</sup> JANUARY 2018 AT SARN LIFE LONG LEARNING CENTRE

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### PRESENT

Councillors: F Watkins (Vice-Chair)  
P Harris  
S Hyde  
D Lewis (from 7.05 pm)  
J Lewis (from 7.05 pm)  
Y Nott  
J Phillips  
L Richards  
M Williams

Apologies: E Jones (Chair)  
M Nott  
G Thomas

Clerk: Ann Harris

Public: No public in attendance

The Vice-Chair acting as Chair for the meeting, welcomed all Members and guests to the first Community Council meeting of 2018 and wished them all good wishes for the coming year.

**Minute No:**

**92/17-18     ITEM 2 TO RECEIVE DECLARATIONS OF INTEREST**

<b>Name</b>	<b>Minute Number</b>	<b>Declaration</b>	<b>Speak/Vote</b>
David Lewis	104/17-18	BCBC - Development Control & Planning	No/No
Janice Lewis	104/17-18	BCBC - Development Control & Planning	No/No
Y Nott	100/17-18	Sarn Life Long Learning Centre	No/No
J Phillips	100/17-18	Sarn Life Long Learning Centre	No/No
F Watkins	100/17-18	Sarn Life Long Learning Centre	No/No

**93/17-18     ITEM 3 TO RECEIVE A REPRESENTATIVE FROM THE CHARITY FURNITURE AID**

Two representatives attended the meeting and gave some background information about the structure of the charity and the work they do. They explained the role the charity plays in helping people in poverty and how it collects, cleans, repairs and redistributes unwanted furniture and household items.

**Resolved:** The information given was noted. The Clerk was given some information literature for Members to take away with them.

**94/17-18     ITEM 4 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE ORDINARY NOVEMBER 2017 AND DECEMBER 2017 PRECEPT MEETING MINUTES**

**Resolved:** To accept the minutes of the Meetings held on 13<sup>th</sup> November and 11<sup>th</sup> December 2017 as a true and accurate record.

**95/17-18     ITEM 5 TO RECEIVE REPORTS FROM PACT MEETINGS**

An update on the Sarn and Bryncoch PACT meeting was given by Councillor S Hyde. The crime figures were higher than usual. Concerns had been raised about the traffic light sequence.

The Bryncethin meeting was due to take place on Wednesday 10<sup>th</sup> January. The possibility of changing the night the meeting is held is being considered as attendance for recent meetings had been low.

**Resolved:** The information given was noted.

**96/17-18     ITEM 6 TO CONSIDER MATTERS ARISING FROM THE NOVEMBER AND DECEMBER 2017 MINUTES**

Christmas Arrangements

The Community Carol Service had been enjoyed by those who attended. The Deputy Mayor and Consort were present and the Deputy Mayor opened the event with a welcome. Mr Chris Elmore MP and Mr Huw Irranca-Davies AM had also attended. The readings had been given by PCSO Lesley Kerrigan and Councillors E Jones, J Phillips and F Watkins. Rev Stephen Pare had arranged the service, the Garw Ladies Choir sang and Ms Donna Richards had accompanied the audience singing.

BCBC Invoice - Contribution to RNLI Service Porthcawl

The invoice from BCBC had been sent in error and a credit invoice has been received.

Review of Community and Town Council Sector Event 5<sup>th</sup> December

Councillor S Hyde had attended this One Voice Wales event held in Pencoed and gave some feedback.

**Resolved:** The information given was noted. The Clerk was asked to write letters of thanks on behalf of the Community Council to all those who gave their time to help with all the Christmas events.

**98/17-18     ITEM 7 TO ADJOURN IF NECESSARY TO RECEIVE PUBLIC QUESTIONS**

No members of the public were present.

**99/17-18     ITEM 8 TO CONSIDER AN ACCESSIBILITY ISSUE - ROUTE 4, NATIONAL CYCLE NETWORK AT LOWER LLANSANTFFRAID ROAD, SARN**

The Clerk had distributed a copy of a letter from the Rights of Way department at BCBC regarding this issue.

**Resolved:** The Clerk was asked to reply asking that a replacement A-frame barrier be installed as this is what's been in place for some time and there have been no issues with it. The staggered bollard arrangement suggested was not suitable.

**100/17-18     ITEM 9 FINANCE & ACCOUNTS**

The Clerk requested authorization to pay the £6,635.67 of invoices for November and the £1,358.88 total of invoices for December 2017 and this was agreed. The breakdown of the amounts were as follows:

Expenditure November 2017

<i>Ref.</i>	<i>Payee</i>	<i>Description</i>	<i>£</i>	<i>p</i>
BP29	Clerk	2 Remembrance wreaths £34.00 Postage £1.52 Photocopying £2.10	37	62
BP30	Clerk	November 2017 Salary	614	36
BP31	HMRC	PAYE & NI October 2017	171	27
BP32	United Design	Graphic Set up Wordpress site etc. Web hosting (per year)	550	80
BP33	Rowan Designs	Garden Hanging Basket Maintenance	1,890	00
BP34	Rowan Designs	Garden Grass Cutting (4 months)	2,478	00
Chq000040	M Shobbrook	Halloween Entertainment	180	00
BP35	Clerk	Stationery	7	98
BP36	E Jones	Halloween Treats for Event	21	29
BP37	Clerk	Selection Boxes for Christmas Events	250	00
BP38	Clerk	Parking for Finance Course Copying in the library Postage	5	96
BP39	E Jones	Christmas Treats for Event	14	31

Direct charge from bank	Lloyds Bank	Non standard transaction fee for Bizland dollar payment below	0.	37
Direct charge to Debit Card	Bizland	Website fee	13	71
Chq 000041	St Brides Minor Memorial Hall	Donation	200	00
Chq 000042	Tuesday Night Ladies	Donation	200	00
<b>Total</b>			<b>£6,635</b>	<b>67</b>

Expenditure  
December

2017

<i>Ref.</i>	<i>Payee</i>	<i>Description</i>	<i>£</i>	<i>p</i>
BP38	Clerk	December 2017 Salary	614	36
BP39	HMRC	PAYE & NI November 2017	171	27
Chq000043	M Shobbrock	Christmas Event Entertainment	200	00
BP40	Clerk	Stationery	28	28
BP41	Clerk	Carol Service Refreshment Costs	44	97
Chq000044	D Richards Hallelujah Christian Fellowship	Donation re Carols Event	100	00
Chq000045	Hallelujah Christian Fellowship	Donation re Carol Event	100	00
Chq000046	Garw Valley Ladies Choir	Donation re Carols Event	100	00s
<b>Total</b>			<b>£1,358</b>	<b>88</b>

## 2. Balance carried forward to January 2018

The total balance carried forward to January 2018 was £68,120.80. Budget monitoring sheets showing the total breakdown for November and December was distributed to Members.

## 3. Income to Note

The Sarn Action Group have donated £100 to the Community Council.

## 4. Internal Auditor

The Clerk asked if Members were happy to re-engage the same Internal Auditor used in 2017 for the 2018 audit.

**Resolved:** The information given by the Clerk was noted. The payments for November and December 2017 totalling £7,994.55 were approved and authorised. The Clerk was asked to write to the representatives of Sarn Action Group to thank them for their donation and to obtain 3

quotes for the Internal Audit for discussion by the Finance Committee at its next meeting in February.

**101/17-18 ITEM 10 CHAIR'S REPORT INCLUDING ANNOUNCEMENTS AND ENGAGEMENTS**

The Chair was not present to give a report.

The Vice-Chair, Councillor F Watkins, had attended the Christmas events and said they had all been well organized and enjoyed by all, especially the children at the Christmas parties.

**.Resolved:** This information was noted. It was agreed to consider Christmas 2018 events and requirements as an agenda item in July.

**102/17-18 ITEM 11 CLERK'S REPORT**

Website

The Clerk asked if Members were in agreement to include a list of donations made this year on the website and this was agreed. The Clerk also asked if anyone had suitable photos of the Halloween and Christmas events to include too.

Nant Bryncethin

The Clerk had received responses from BCBC and National Resources Wales to the letters of concerns sent to both organisations regarding the erosion at Nant Bryncethin. No response had been received to date from the landowner.

**Note:** Councillors D and J Lewis joined the meeting at 7.05 pm

Paper Waste

The Clerk suggested only printing one copy of all correspondence and planning in future for the meeting as most of the papers were sent by email in advance of the meeting anyway.

**.Resolved:** It was agreed that the Clerk include donations on the website, that a request for photos from known attendees at events would be made, that Councillor J Phillips would talk to Councillor J Lewis in her role as Borough Councillor regarding Nant Bryncethin and that only one copy of correspondence and planning would be tabled at the meeting in future.

**103/17-18 ITEM 12 CORRESPONDENCE**

No.	Sender	Details
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1.	Llangollen International Eisteddfod	<ul style="list-style-type: none"> <li>Request for funding. No amount specified.</li> </ul>
2.	Awen Cultural Trust	<ul style="list-style-type: none"> <li>Information about B-Leaf Services</li> </ul>
3.	BCBC	<ul style="list-style-type: none"> <li>Mayor's Citizenship Awards 2018</li> <li>Civic Charity Appeals Standing Committee - Events list and an invitation to A Nearly Christmas Dinner</li> <li>Town and Community Council Fund 2018/19 Letter and Application Form</li> <li>Precept Request 2018/19 letter and confirmation of receipt of precept request amount and bank details from St Brides Minor Community Council</li> <li>Offer of copy of revised electoral register published on 1<sup>st</sup> December 2017</li> <li>Christmas greeting from the Mayor of Bridgend</li> <li>Notice of Licensing Department consultation on proposed changes to the age policy guidelines and testing regime for taxis and private hire in the Borough (ends 31<sup>st</sup> January 2018)</li> <li>Request to include T&amp;CC Charter on the Community Council's January or February agenda</li> <li>Street trading consent application for Geoff's Fresh Fish sales in the Borough</li> <li>Notice of Temporary Road Closure at Heol Canola, Sarn</li> </ul>
4.	One Voice Wales	<ul style="list-style-type: none"> <li>Statement re. 21<sup>st</sup> Century Schools and Education Programme</li> <li>Major Trauma Consultation</li> <li>Welsh Government Public Appointment Vacancies</li> <li>Christmas letter from the Chair</li> <li>November and December 2017 News Bulletin</li> <li>Latest News and Stories from Natural Resources Wales</li> <li>NRW Funding and Support 2017/18</li> <li>Welsh Ambulance Service - request for donation in support of The Ambulance Service Charity (TASC)</li> <li>Public Appointment Vacancies - Community Health Councils</li> <li>Tackling Loneliness Amongst Older People</li> <li>Christmas e-card</li> <li>T&amp;CC Consultation Events - Next Steps</li> <li>Age Cymru EnvisAGE - tackling loneliness among older people</li> <li>Training list up to July 2018</li> </ul>
5.	BAVO	<ul style="list-style-type: none"> <li>November 2017 Funding E-bulletin</li> </ul>

6.	Coychurch Crematorium	<ul style="list-style-type: none"> <li>• Details of Christmas Service and an invite to the Chair to attend on 14<sup>th</sup> December 2017</li> </ul>
7.	Noah's Ark	<ul style="list-style-type: none"> <li>• Winter Newsletter 2017</li> <li>• Letter regarding funding. No amount specified, general letter</li> </ul>
8.	Glasdon	<ul style="list-style-type: none"> <li>• Brochure</li> </ul>
9.	Welsh Government	<ul style="list-style-type: none"> <li>• Section 137 Expenditure Limit for 2018-19 (£7.86)</li> <li>• Consultation on the proposal that healthcare services for people in Bridgend should be provided by Cwm Taf UHB instead of ABMUHB (closes 7<sup>th</sup> March 2018)</li> <li>• Review of the T&amp;CC Sector</li> </ul>
10.	Tuesday Night Ladies	<ul style="list-style-type: none"> <li>• Thank you letter for donation</li> </ul>
11.	Sarn & Bryncoch PACT	<ul style="list-style-type: none"> <li>• Thank you letter for continued support and donation</li> <li>• Notes of meeting held 2<sup>nd</sup> January 2018</li> </ul>
12.	Cancer Information and Support Services	<ul style="list-style-type: none"> <li>• General letter re support and contribution</li> </ul>
13.	Eisteddfod yr Urdd 2018	<ul style="list-style-type: none"> <li>• Request for funding for the Brecknock and Radnor event 2018</li> </ul>
14.	Buckingham Palace Garden Party	<ul style="list-style-type: none"> <li>• An opportunity for the current Chair to apply to attend one of three garden parties being held in May and June 2018</li> </ul>
15.	Matthews Confidential Shredding	<ul style="list-style-type: none"> <li>• Information about their services</li> </ul>

The Clerk read out two items of correspondence received before the meeting. A letter of resignation from Councillor Shirley Dobbs and a Copy Notice and Scheme Drawings in respect of a proposal to introduce a 20mph speed limit zone on various roads at Sarn and Ynysawdre and in respect of the proposal to introduce speed cushions and at Heol Cwrddy, Sarn, Lower Llansantfraid Road, Sarn, Heol yr Ysgol, Ynysawdre and Heol y Bont, Ynysawdre.

**Resolved:** The correspondence was noted and the Clerk highlighted items of particular interest. It was agreed to include the Town and Community Council Charter on the February agenda. Letters of thanks for donations were noted from the Tuesday Night Ladies and the Chair of PACT. It was agreed to defer all funding requests until the March meeting. The two additional items of correspondence were noted. The Clerk would contact BCBC regarding the resignation and there were no objections raised to the speed limit or speed cushion proposals.

## 104/17-18 ITEM 13 PLANNING MATTERS

**Note:** Councillors D and J Lewis left the meeting for the planning discussion.

### 1.Applications and Decisions



Reference	Proposal	Location
<b>Applications:</b>		
P/17/958/FUL	Re-modelling of dwelling to include new roof shape, alterations, extension and loft conversions including dormers (Re-sub of P/17/71/FUL)	Penybryn Bridgend Road Bryncethin CF32 9DG
P/17/880/FUL	Proposed gym with secure car park	6 Aneurin Bevan Avenue Brynmenyn Industrial Estate CF32 9SZ
P/17/969/FUL	Proposed 1 x off street parking and dropped kerb	39 Heol Ganol Sarn CF32 9PG
P/17/955/FUL	Conversion and alteration of existing children's nursery school to dwelling	Wern Ddu Farm Heol Persondy Aberkenfig CF32 9RH
P/17/995/FUL	Single storey extension to provide shower room	3 The Retreat Sarn CF32 9UF
P/17/942/FUL	Replacement industrial unit following fire and demolition of original industrial unit	Unit 8 George Thomas Avenue Brynmenyn Industrial Estate Brynmenyn CF32 9SQ
<b>Decisions:</b>		
P/17/959/APN	Prior notification for steel portal framed structure to cover a yard <b>Decision: Approve siting/appearance</b>	Ty Ffeiriad Farm A4061 Cefn Carfan Road to Danycoed Access Blackmill CF35 6DN
P/17/822/FUL	Remove existing garage, retention of new garage with overhead storage and new driveway <b>Decision: Conditional Consent</b>	24 Heol Bryncwils Bryncethin CF32 9UD
P/17/790/FUL	Change of use from Class B1 to uses falling in Class B1, B2 and B8 <b>Decision: Conditional Consent</b>	Unit 1-3 4 Attlee Street Brynmenyn Industrial Estate CF32 9TQ
P/17/573/FUL	Residential development of 53 dwellings with associated works (partial amendment layout to P/15/62/FUL) <b>Decision: Conditional Consent</b>	Former Ogmored Comp. School Playing Fields Abergarw Road Brynmenyn CF32 9NA

<b>Appeal:</b>		
<b>D/17/3190447</b>	Householder Appeal	

**2. Planning Aid Wales** (details sent out via email to Councillors)

- Planning 4 Communities - November newsletter
- Planning Workshop for T&CC 18<sup>th</sup> December Bridgend - Councillor Jones attended
- The New Planning Code for Wales - Planning Law in Wales Event 6<sup>th</sup> February 2018 Cardiff
- Network Event - 23<sup>rd</sup> January 2018 Cardiff

**3. Other Planning Matters** (details sent out via email to Councillors)

- One Voice Wales - Details of a consultation on Planning Law in Wales which closes on 1<sup>st</sup> March 2018

**Resolved:** No objections were raised to any of the planning requests. Councillor E Jones was not present to update Members on the Planning Workshop for Town and Community Councils held on 18<sup>th</sup> December at the Civic Offices, but had informed the Clerk that it had been very informative and interesting. Councillor M Williams had also attended and gave some feedback to Members.

**105/17-18 ITEM 14 URGENT ITEMS FOR THE DECEMBER PRECEPT 2017 MEETING**

**Resolved:** To include a discussion on the Town and Community Council Charter

**106/17-18 ITEM 15 DATE & VENUE FOR THE NEXT MEETING**

The next Ordinary Meeting of the Community Council will take place on Monday 12<sup>th</sup> February 2018 at Sarn Life Long Learning Centre at 6.00 pm

The meeting closed at 7.25 pm

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Chair of Council

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12<sup>th</sup> February 2018