

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ANNUAL MEETING OF ST BRIDES MINOR COUNCIL HELD ON MONDAY 14TH MAY 2018 AT SARN LIFE LONG LEARNING CENTRE

PRESENT

Councillors: E Jones (Outgoing Chair)
F Watkins (Incoming Chair)

D Lewis
J Lewis
M Nott
Y Nott
J Phillips
K Wilcox

Apologies: Councillors P Harris, S Hyde, G
Thomas and M Williams

Clerk: Ann Harris

Public: No public in attendance

1A/18-19 ITEM 1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies had been received from Councillors P Harris, S Hyde, G Thomas and M Williams. The Clerk informed Members that she had received a letter of resignation from Councillor L Richards.

2A/18-19 ITEM 2 TO RECEIVE DECLARATIONS OF INTEREST

Councillors D Lewis, J Lewis and G Thomas declared an interest as Members of Bridgend County Borough Council. Councillors J Lewis, Y Nott, F Watkins and K Wilcox declared an interest as Committee Members of Sarn Centre Association.

3A/18-19 ITEM 3 TO APPOINT A CHAIR FOR THE YEAR 2018/19

Cllr Felicity Watkins, Vice Chair, was nominated and unanimously elected as Chair of St Brides Minor Community Council for the ensuing year.

The Chair welcomed Members to the meeting and thanked all Members for their confidence in electing her to the position of Chair and thanked outgoing Chair, Councillor E Jones, for her work throughout the last two years. Councillor Jones thanked Councillor Watkins and wished her all the best in her new role.

4A/18-19 ITEM 4 TO APPOINT A VICE-CHAIR FOR THE YEAR 2018/19

Cllr David Lewis was nominated and unanimously elected as Vice Chair of St Brides Minor Community Council for the ensuing year.

The Vice-Chair thanked all Members for their confidence in electing him to the position of Vice-Chair.

**5A/18-19 ITEM 5 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE ANNUAL
MAY**
2017 MEETING

As these had been approved at the June 2017 Ordinary Meeting of the Council they were used at this meeting merely as an aide memoire.

6A/18-19 ITEM 6 TO DETERMINE A TIMETABLE OF MEETINGS FOR 2018/19

It was unanimously agreed that Ordinary Council meetings will take place on the 2nd Monday of each month at 6pm, and that Finance Committee meetings will be held on a quarterly

basis, prior to a meeting of that month's Ordinary Council Meeting, with special meetings to be called as necessary.

7A/18-19 ITEM 7 TO APPOINT COMMITTEES AND AGREE THEIR TERMS OF REFERENCE:

FINANCE COMMITTEE

Cllrs Y Nott, E Jones, D Lewis, F Watkins and P Harris were unanimously re-elected to the Finance Committee. The Terms of Reference would be amended to state that the Vice-Chair would be Chair of the Finance Committee, therefore Cllr. D Lewis would be Chair of the Finance and Resources Committee.

It was agreed to set up a Staff and a Disciplinary Committee which would meet when needed. Councillors D Lewis, E Jones, M Nott, F Watkins and K Wilcox would be the representatives on both committees. The Chair would be the Chair of both committees.

8A/18-19 ITEM 8 TO APPOINT REPRESENTATIVES TO THE FOLLOWING:

- **Town & Community Council Forum** - Councillor E Jones
- **Coity Wallia Board of Conservators** - Councillors E Jones & J Lewis
- **School Governors** - Councillor D Lewis was elected as the Community Council representative for Bryncethin Primary School

Resolved: It was agreed to defer the election of representatives for the One Voice Wales Area Committee, the One Voice Wales larger committee and the One Voice Wales Annual Conference to the June 2018 Ordinary Council Meeting.

9A/18-19 ITEM 9 TO CONFIRM THE INDEPENDENT REMUNERATION PANEL'S ALLOWANCES FOR 2018/2019 AND DISCUSS THE ALLOWANCE FOR CHAIR, VICE-CHAIR AND COMMITTEE CHAIRS

It was proposed and unanimously agreed that the Chair's annual allowance for 2018/19 remain at £300 and a Vice-Chair's allowance of £150 be paid.

10A/18/-19 INTERNAL AUDITOR

It was confirmed that the internal auditor for 2017/2018 and 2018/19 would be Mr Norman Davies, 34 Bryn Rhedyn, Pencoed CF35 6TL

11A/18-19 CODE OF CONDUCT

All Members agreed to accept and adopt the Code of Conduct going forward into 2018/19, as stated and signed on their Declaration of Acceptance of Office.

The meeting closed at 6.23 pm

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Chair of Council

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11th June 2018

