

# ST BRIDES MINOR COMMUNITY COUNCIL



## MINUTES OF THE PRECEPT MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 14<sup>TH</sup> DECEMBER 2020 VIA ZOOM

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### PRESENT:

Councillors:	D Lewis (Chair)  P Davies (from 6.27 pm) P Ford J Lewis M Nott Y Nott Y Walton-Davies M Williams
Apologies:	Councillors E Jones & F Watkins
No Apologies:	Councillors N Evans & G Thomas
Clerk:	Ann Harris
Public:	No public in attendance

Minute 63/20/21 - Apologies as above.

Minute No:

**64/20-21     ITEM 2 DECLARATIONS OF INTEREST**

<b>Councillor Name</b>	<b>Minute Number</b>	<b>Declaration</b>	<b>Speak/Vote</b>
David Lewis	All relevant	BCBC - incl. Development Control & Planning Sarn Centre Committee Member	No/No
Janice Lewis	All relevant	BCBC - incl. Development Control & Planning Sarn Centre Committee Member	No/No
Mel Nott	67/20-21	Community Garden Tenant	No/No
Yvonne Nott	67/20-21 68/20-21	Sarn Centre Committee Member	No/No

**65/20-21     ITEM 3 TO APPROVE THE MINUTES OF THE NOVEMBER 2020 ORDINARY MEETING**

**Resolved:** The council agreed to accept the minutes of the November 2020 Ordinary Meeting held on 9<sup>th</sup> November 2020 as a true and accurate record and the Chair signed the minutes.

**66/20-21     ITEM 4 TO CONSIDER MATTERS ARISING FROM THE NOVEMBER 2020 MINUTES**

**Minute 52/20-21/Bus Shelters:** The Clerk informed Members of an error on the costs of the bus shelter refurbishment, the quote should have read per bus shelter and therefore the invoice was greater than expected. As it was a BCBC administrative error they have agreed to pay the difference. However, this means that the cost of the next 4 shelter refurbishments is higher than expected. The Clerk informed Members of the costs.

**Minute 52/20-21/Motorbikes on the Common:** It was noted that the KA has now been removed from the car park.

**Minute 52/20-21/SW Wood Recycling:** The planning applications will be discussed at the planning meeting held on 21<sup>st</sup> January 2021. Councillor Davies has submitted a statement to be read out at the meeting.

**Minute 52/20-21/Sarn Cemetery:** A site meeting had been held with BCBC Officers and Councillors D Lewis and M Nott. On inspection of the memorial stone, it is not possible to relocate it due to its wording referring to the community gardens. In principle the BCBC Officers agreed to the installation of a memorial at the cemetery and a location was identified. The installation of a flower preparation table, new accessible taps and more accessible access was also agreed and the Clerk is awaiting further information from the Officers on this matter.

**Minute 52/20-21/By-pass Road:** Councillor D Lewis is going to seek further advice from BCBC on these matters.

**Minute 56/20-21/Town & Community Council Fund 2021/22:** A response to the list of works provided to the Clerk by Councillor Davies had been received from BCBC and circulated to Members.

**Minute 60/20-21/Correspondence:** Councillor J Lewis is waiting for a response on the Section 106 money, it was noted that the Round Table had not been able to include the Bryncethin ward on its Santa Sleigh route and therefore Councillor G Thomas had arranged for another sleigh to visit Bryncethin. It was agreed that this had been well received and should be considered for all wards for Christmas 2021 instead of the events organized in previous years. Councillor Walton-Davies was thanked for organizing the Round Table visit.

**Resolved:** The information and action of the Clerk was noted. The Clerk was asked to arrange for two bus shelters to be refurbished from the remainder of the bus shelter refurbishment budget for the year and 2 would be refurbished out of the next financial year's earmarked reserve. The response from BCBC to the highways work would be put on the January 2021 agenda for discussion. It was agreed to include Christmas 2021 events on the January 2021 agenda.

**67/20-21     ITEM 5 TO CONSIDER THE DRAFT PRECEPT BUDGET FOR 2021/22**

A draft budget by the Finance Committee and the forecasted figures to year end were provided to Members and these were discussed in detail.

**Resolved:** It was unanimously agreed to accept the budget and to request a precept for 2021/22 of £59,362, keeping the precept the same as the previous year.

**68/20-21     ITEM 6 FINANCE & ACCOUNTS incl. EXTERNAL AUDIT 2019/2020**

**1. Payments November 2020**

Authorization was requested for November payments totaling £9,268.04. The balance carried forward to December 2020 was £86,747.61.

**2. Income**

No income had been received this month.

### 3.External Audit

The conclusion of audit had been received. One issue was raised ref. the 2017/18 audit as a matter to note, but no actions were requested.

### 4.Appropriate Sum under Section 137

Notification had been received of the appropriate sum for the purposes of section 137 (4) of the Local Government Act 1972 for Community and Town Councils in Wales for 2021-22 of £8.41.

**Resolved:** The payments for authorization for November 2020 were accepted. Other Information was noted. The conclusion of audit was accepted.

Note: Councillor P Davies joined the meeting at 6.27 pm

### **69/20-21**     **ITEM 7 CLERK'S REPORT**

**OVW Training Course:** Councillor Walton-Davies has been booked on a Code of Conduct training course.

**Christmas Lights Sarn/Bryncoch:** It was noted that this year's lighting provision in both wards were very disappointing.

**Gate/Fence Heol Canola:** It was noted that these items were still broken and that fly tipping on the field was increasing.

**Bin Relocation Heol Canola:** The Clerk has requested the relocation by BCBC.

**Resolved:** The information and actions of the Clerk were noted. The Clerk was asked to investigate the possibilities for Christmas lighting in 2021, obtain quotes for consideration on ear marking reserves in April once the year-end figures are available and to organize the Christmas lighting provision for 2021.

### **70/20-21**     **ITEM 8 URGENT CORRESPONDENCE**

All correspondence had been forwarded by email to Members. With the consent of the Chair an additional sheet had been added to include correspondence received since the meeting papers had been circulated. The Clerk highlighted a financial request from CISS, the new 3 year audit cycle plan, the request to remove fly tipping by Newcastle Higher and the Bridgend Town consultation.

**Resolved:** The items of correspondence were noted. The Clerk was asked to defer the request from CISS to the March meeting, to include the Bridgend Town Centre Masterplan consultation

on the January agenda and to arrange for the fly tipping to be removed.

**71/20-21     ITEM 9 URGENT PLANNING MATTERS**

Application requests to BCBC had been circulated for information as had 1 decision and correspondence from Planning Aid Wales.

**Resolved:** No observations were made

**72/20-21     ITEM 10 URGENT ITEMS FOR THE JANUARY 2021 ORDINARY MEETING**

- Response to Highways matters
- Consultation on the Bridgend Town Centre Masterplan
- Christmas 2021
- Fields in Trust suggestions

The agenda would be kept open for any other items that may arise during the month.

**For the February Agenda:**

- Invite John Rees, BCBC to give a presentation on the Love It, Don't Trash It scheme

The next meeting of the St Brides Minor Community Council will take place on Monday 11<sup>th</sup> January 2021 at 6.00 pm via Zoom.

The meeting closed at 6.32 pm

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**Chair of Council**

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**11<sup>th</sup> January 2021**