

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 13th JULY 2020 VIA TELE-CONFERENCING

PRESENT:

Councillors: F Watkins (Chair)

P Davies
E Jones
D Lewis
J Lewis
M Nott
Y Nott
Y Walton-Davies
M Williams

Apologies: N Evans
G Thomas

No Apologies: Councillor P Harris

Clerk: Ann Harris

Public: No public in attendance

Minute 12/20-21 - Apologies

Minute No:

13/20-21 ITEM 2 DECLARATIONS OF INTEREST

Councillor Name	Minute Number	Declaration	Speak/Vote
Paul Davies	17/20-21	Lead on On-line Petition re Traffic in SBM	Yes/No
David Lewis	All relevant 15/20-21	BCBC - incl. Development Control & Planning Coity Wallia Conservators - Member	No/No Yes/No
Janice Lewis	All relevant	BCBC - incl. Development Control & Planning	No/No
M Nott	18/20-21	Community Gardens Tenant	No/No
M Williams	19/20-21	Chair Coity Higher Community Council	No/No

14/20-21 ITEM 3 TO APPROVE THE MINUTES OF THE JUNE 2020 ORDINARY MEETING

Resolved: The council agreed to accept the minutes of the Ordinary Meeting held on 8th June 2020 as a true and accurate record and the Chair signed the minutes.

15/20-21 ITEM 4 TO CONSIDER MATTERS ARISING FROM THE JUNE 2020 MINUTES

Minute 3/20-21 Item 4 Matters Arising from the March 2020 Minutes: No updated received from Coity Wallia Conservators as they had not met during the lockdown period.

Minute 5/20-21 Item 6 Winter Events: Councillor Thomas was not in attendance to give an update ref. Christmas requirements.

Minute 7/20-21 Item 8 Clerk's Report: The order for the 3 bus shelter refurbishments has been raised and accepted at BCBC. A completion date is not yet available as there are difficulties in obtaining the polycarbonate materials due to the pandemic.

Minute 8/20-21 Item 9 Correspondence: The Clerk had written to the Land & Mineral Management company regarding the council's concerns. An email reply had been received thanking the council for their comments saying these will be considered in any formal planning application submission to BCBC. When that application is made there will be a further opportunity for the Council to make comments directly to BCBC, if it wishes.

Resolved: The information and action of the Clerk was noted.

16/20-21 **ITEM 5 HALLOWEEN EVENT**

A discussion was held on this matter.

Resolved: It was agreed that if the current restrictions are lifted and parties can proceed in October, then the children's party would be held on 30th October 2020. Councillor J Lewis would speak to the entertainer to make a provisional booking.

17/20-21 **ITEM 6 TRAFFIC ST BRIDES MINOR**

A discussion written by Councillor Davies had been included in the papers for councillors' information. Councillor Davies was thanked for the work put into the document.

Resolved: Following a discussion it was agreed that a working group made up of Councillors Davies, Walton-Davies and Williams would meet to pull together a paper for further discussion by Full Council at the September 2020 meeting. In the meantime, all councillors were asked to provide any information they may wish to add to those on the discussion paper, to the working group asap.

18/20-21 **ITEM 7 ALLOTMENT GARDENS**

3 matters have been raised with the Clerk regarding the allotment gardens:

Comfrey Invasion: Tenants have been trying to eradicate comfrey from two of the plots for some time without success, thus rendering the plots unusable and untenanted. The committee have requested professional help with this matter. The Clerk and Councillor D Lewis offered some information they had found regarding its destruction. The Clerk had attempted to find a contractor who specializes in this work, but there do not seem to be any available.

Unusable Plots: The allotment committee had informed the Clerk that two of the plots at the rear of the gardens are unusable due to lack of sunlight. The committee had removed the plots and used the wood to repair rotten sleepers at the site and removed the soil to top up other plots.

Tenants in Isolation During Lockdown: 4 tenants have been unable to use their plots during the lockdown period as they were isolating. The committee requested that their rents totaling £28 are waived for the year.

Resolved: Councillor D Lewis will ask BCBC for guidance with the comfrey invasion. The information regarding the unusable plots was noted. As the Committee had also submitted a

financial request to aid the purchase of a noticeboard and an irrigation system, it was proposed, and unanimously agreed, to waive all the rent for 2020/21 which would enable the committee to use the rent collected to purchase the items the requested in their finance request - minute 19/20-21.

19/20-21 ITEM 8 FINANCE REPORT INCLUDING A FINANCIAL REQUEST

Payments: The Clerk asked for authority to make the following payments for June 2020 totaling £2,186.00

Income: VAT reclaims totaling £7,229.25 had been received as well as £89.14 in interest from the Swansea Building Society and allotment income from 2019/20 totaling £364.00.

Allowances Claimed: The Councillor Allowances return for 2019/20 had been completed and sent to the IRPW and published on the council's website under the Finance section.

Financial Request: A financial request had been received from the Community Gardens which had been dealt with in minute 18/20-21 above.

External Audit: the paperwork had been prepared by the Clerk and sent to the auditor.

Resolved: The information and actions of the Clerk was noted. Authority was given for the payments listed for June 2020 totaling £2,186.00

20/20-21 ITEM 9 CLERK'S REPORT

The Clerk had included her report in the meeting papers and the items were discussed.

Resolved: The information and actions of the Clerk were noted. The Clerk was given authority to engage the services of Taclus Confidential to collect the council's waste paper in line with the GDPR rules. The cost for collecting the papers accumulated during lockdown and future paper would be divided with two other local community councils.

21/20-21 ITEM 10 CORRESPONDENCE

All correspondence had been forwarded by email to Members and additional correspondence received since their distribution was included for discussion, with the Chair's consent.

Resolved: The items of correspondence were noted. The Clerk was asked to take up the MD of Cenin Renewables' offer to attend a future meeting to answer any questions on the work being carried out on land west of Heol y Cyw, part of the Dunraven Estate.

22/20-21 ITEM 11 PLANNING MATTERS

Application requests to BCBC had been circulated for information as had one decision. There had been no appeals received in the month. One additional request received since the papers had been distributed was considered with the Chair's consent.

Resolved: No observations or objections were made regarding the planning information.

23/20-21 ITEM 12 ITEMS FOR THE SEPTEMBER 2020 ORDINARY MEETING

The agenda would be kept open for any other items that may arise during the month.

The next meeting of the St Brides Minor Community Council will take place on Monday 14th September 2020 at 6.00 pm venue/method tbc.

The meeting closed at 7.21 pm

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Chair of Council

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14th September 2020