

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 11th MARCH 2019 AT SARN LIFE LONG LEARNING CENTRE

PRESENT

Councillors: D Lewis (Vice-Chair)

S Hyde
E Jones
J Lewis
M Nott
Y Nott
G Thomas
M Williams

Apologies: Councillors N Evans, P Harris, J Phillips,
K Wilcox and F Watkins

Clerk: Ann Harris

Minute No:

122/18-19 ITEM 2 TO RECEIVE DECLARATIONS OF INTEREST

| Councillor Name | Minute Number | Declaration | Speak/Vote |
|-----------------|-------------------------------|--|------------|
| David Lewis | All relevant 134 (3) 18-19 | BCBC - incl. Development Control & Planning Member - Coity Wallia Conservators | No/No |
| Janice Lewis | All relevant | BCBC - incl. Development Control & Planning Member Sarn Centre | No/No |
| Mel Nott | 134 (4)18-19 | Tenant - Community Gardens | No/No |
| Gary Thomas | All relevant 134 (3) 18-19 | BCBC - incl. Development Control & Planning and LDP Chair - Coity Wallia Conservators | No/No |

123/18-19 ITEM 3 TO RECEIVE MS KAY HARRIES OF BAVO FOR A SHORT PRESENTATION

Mr Stuart Burge Jones of BAVO was unable to attend the meeting and Ms Kay Harries attended on his behalf. Ms Harries gave an informative presentation about the work of BAVO and the services it provides including HR Services, training courses, consultations etc.

124/18-19 ITEM 4 TO RECEIVE MR HUW GRIFFITHS AND MR JONATHAN JONES OF COITY WALLIA COMMONERS FOR A PRESENTATION RE. GRAZING RIGHTS AND THE PROPOSED REVISED LDP

Messrs Griffiths and Jones introduced themselves and the position they hold within the Commoners group of Secretary and Chair. Mr Griffiths explained the reason for their request to attend the meeting and the history behind the grazing rights on the section of common included in the revised LDP as a candidate site for retail and employment. They asked if they could return to a future meeting before the consultation period to give Members an update on the Commoners' response to the paper in order to seek support from the Community Council.

Resolved: It was agreed that the LDP would be included on the June 2019 agenda for further consideration.

125/18-19 ITEM 5 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE FEBRUARY 2019 ORDINARY MEETING MINUTES

Resolved: The council agreed to accept the minutes of the Meeting held on 11th February 2019 as a true and accurate record and the Chair signed the minutes.

126/18-19 ITEM 6 TO CONSIDER MATTERS ARISING FROM THE FEBRUARY 2019 MINUTES

Minute 109/18-19 Memorial Car Park Entrance

BCBC had visited the site whilst the contractors were carrying out the work and requested that some additional tactile paving be added and it moved further along the pavement area. The contractor required the contractor to remove part of the newly laid kerb and some of the base laid which had resulted in additional cost for materials and time to remove and carry out the additional work. The Clerk requested authority to pay the invoice once the work had been completed and approved by BCBC.

Minute 102/18-19 Memorial Hall Car Park

The work has now been completed and the Clerk requested authority to pay the invoice.

Resolved: The information was noted and the Clerk was given authority to pay both invoices before the end of the financial year and to submit the claim for match funding to BCBC before year end.

127/18-19 ITEM 7 TO RECEIVE REPORTS FROM PACT MEETINGS

The minutes of the Sarn and Bryncoch were included in the correspondence file. It was noted that meetings of the Bryncoch PACT are now taking place on the first Tuesday of each month.

Topics raised at the Sarn and Bryncoch meeting included the MUGA, the provision of disabled parking spaces outside residents' homes, skips for Jubilee Crescent and a flooding problem during heavy rain.

The crime figures for January 2019 were not yet available on the Police UK website for distribution.

Resolved: The information was noted. The Clerk would distribute the crime figures to Members for the April meeting.

128/18-19 ITEM 8 TO ADJOURN IF NECESSARY FOR PUBLIC QUESTIONS

There were no public in attendance.

129/18-19 ITEM 9 TO FURTHER DISCUSS FLORAL BASKETS AND FLORAL BED PROVISION FOR 2019/20

Councillor D Lewis, Chair of the Finance Committee updated Members on the Clerks visit to look at baskets and flower beds with Mr D Thomas including reducing the number of baskets to 58 along the main bus route through the wards.

Resolved: The information was noted. It was agreed that the number of floral baskets would

be reduced to 58 and that the flower beds would be planted with summer bedding for 2019 but to plant less plants in each bed than in previous years. The Clerk was asked to liaise with Mr Thomas to look at alternatives for the following year.

130/18-19 ITEM 10 TO DISCUSS SHRUB PRUNING BETWEEN QUEEN'S AVENUE AND HEOL CANOLA

Councillor E Jones requested that the Council obtain quotes for the shrubs on either side of the fields at the top of Queen's Avenue be cut back as they are overgrown, particularly on the left side as you enter from Heol Canola.

Resolved: The Clerk was asked to obtain a quotation for the work, although it was likely the work could not be carried out until after the nesting season.

131/18-19 ITEM 11 TO DISCUSS BUS STOPS

Cleaning the bus shelters had been discussed at a previous meeting and the Clerk had made several attempts to obtain an update from BCBC.

Resolved: Councillor D Lewis said he would seek additional information from BCBC when he attends a meeting in the following week. Councillor G Thomas said he would be happy to help clean them.

132/18-19 ITEM 12 ESTABLISHING A CHILDREN'S CLUB

Councillor J Lewis informed the meeting that she had been approached by Mr Mark Holmes a local man who runs children's play sessions in other areas of Bridgend regarding establishing a Children's Club at Sarn Centre using outside space. Mr Holmes would like to run a play session at least one day a week in Sarn to get children playing outdoors. The sessions would be led by qualified staff and would be free to children of all ages and abilities.

Resolved: It was agreed that Councillor Lewis would invite Mr Holmes to the April meeting to give further information on the organization, funding, facilities needed etc.

133/18-19 ITEM 13 TO RECEIVE FEEDBACK ON A MUGA

Councillor D Lewis informed the meeting that the cost of a MUGA would be in the region of £40,000. Councillors D and J Lewis and the PCSOs would be attending a Funding Event in Maesteg on 15th March to look at possible funding opportunities. V2C have offered to carry out any maintenance associated with the MUGA as it would be installed on their land.

Resolved: The information was noted. The Clerk was asked to attend the Funding Event too to also look at funding opportunities for the MUGA and for the Children's Club.

134/18-19 TO CONSIDER DEFERRED FINANCIAL REQUESTS

The Clerk had distributed a table of deferred financial requests since November and some additional requests received in March. These included requests from: Noah's Ark, Llangollen International Eisteddfod, Marie Curie Cancer Care, Age Cymru Swansea Bay, Children's Wales Air Ambulance, Cancer Information and Support Services and Eisteddfod yr Urdd Caerdydd a'r Fro.

Resolved: Following consideration of each request it was agreed that no donations would be made.

134/18-19 ITEM 15 FINANCE & ACCOUNTS INCLUDING RECOMMENDATIONS BY THE FINANCE COMMITTEE

1. The Clerk requested authority to make the payments listed for February 2019 totaling £2,436.76. The balance carried forward to February 2019 was £5,186.36
2. It was noted that £41.45 interest had been received from the Swansea Building Society.
3. Funding Claims. The Clerk had prepared a claim for the Rights of Way Agency Agreement money, but asked to be given authority to include the maintenance of Footpath 19, as requested by Coity Wallia Conservators so that this work could be added to the claim before submission. The Clerk had submitted a VAT claim and would submit a claim for the T&CC Fund match funding for the work to the Car Park before the year end.
4. Recommendations by the Finance Committee.

Councillor D Lewis, Chair of the Finance Committee made the following observations and recommendations:

- There were no risks identified to the budget.
- That the renewal of the One Voice Wales Membership be discussed at full council.
- That the number of floral baskets be reduced to 58 and only placed along the main bus route through the 3 wards.
- That the flower beds are planted with fewer plants than in previous years and for this summer only. For next year the Clerk would liaise with the gardener to look for cheaper alternatives.
- That the Clerk would check that the Memorial Car Park is covered for all risks and if not to obtain a quotation.
- That the Clerk would seek to sell the bowser and obtain the best price.
- That the Clerk would draft an Allowances Policy to be considered at the April meeting.

- That the National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales increase effective 1st April 2019 and in line with the Clerk's contract be authorised - an increase of £179.40 pa.
- That the Clerks holiday entitlement be reviewed due to an error in the contract.
- That the Clerk registers the council with the Information Commissioner's Office as required by the Data Protection Act - a cost of £40 pa.
- That the Clerk would request that the Heol y Mynydd Community Garden rent is paid into the council's bank account before the year end and that a copy of the initial agreement is requested.

Resolved: The information was noted. Authority was given to make the payments listed totalling £2,436.76 and for the work to Footpath 19 to be carried out and added to the Agency Agreement claim for 2018/19. In addition, the Clerk was asked to ear mark the reserves for 2019/20 for discussion at the April meeting. All the Finance Committee recommendations were agreed. The renewal of the One Voice Wales Membership would be included on the April 2019 agenda and the Clerk was asked to provide a copy of her contract to all Members.

135/18-19 ITEM 16 CHAIR'S REPORT INCLUDING ANNOUNCEMENTS AND ENGAGEMENTS

There was no Chair's report as the Chair was absent from the meeting.

136/18-19 ITEM 17 CLERK'S REPORT

Clerk's Meeting BCBC

The Clerk had represented the Council at this meeting. Matters discussed included the review of electoral arrangements for Bridgend, CAT, Collaborative Working, Items for the T&CC Forum, Budget Proposals and the Council's Forward Work Programme.

Aberkenfig Food Bank

The spare selection boxes had been delivered to the food bank who were very grateful for the donation.

Internal Auditor

As agreed at the Annual Meeting in May 2018, the services of Mr N. Davies have been engaged to carry out the Internal Audit.

New Regulations

New regulations called The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 are coming into force. From 23rd September 2019 every new public sector website and app will need to meet certain accessibility standards and publish a statement saying they have been met. Existing websites have until 22nd September 2020 to comply.

Resolved: The information given by the Clerk was noted.

137/18-19 ITEM 18 CORRESPONDENCE

A list of correspondence received and a copy of the correspondence was tabled at the meeting and the Clerk drew Members' attention to the consultations, surveys and events and the Independent Remuneration Panel for Wales Annual Report.

Resolved: The correspondence was noted. The Clerk was asked to include the Independent Remuneration Panel for Wales Annual Report on the April agenda.

Note: Councillor G Thomas left the meeting at 8.09 pm

138/18-19 ITEM 19 PLANNING MATTERS

1.Applications and Decisions

A list of planning decisions and appeals received in the month and a copy of the requests was tabled at the meeting. There were no applications for consideration this month.

Resolved: The information was noted.

139/18-19 ITEM 20 ITEMS FOR THE APRIL 2019 ORDINARY MEETING

- One Voice Wales Membership Renewal
- Independent Remuneration Panel's Annual Report incl. Allowances Policy
- Finance & Accounts to include ear marked reserves

140/18-19 ITEM 21 DATE & VENUE OF THE NEXT MEETING

The next meeting of the St Brides Minor Community Council will take place on Monday 8th April 2019 at Sarn Life Long Learning Centre at 6.00 pm

The meeting closed at 8.14 pm

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Chair of Council

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8th April 2019