

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 9th OCTOBER 2017 AT SARN LIFE LONG LEARNING CENTRE

PRESENT

Councillors: F Watkins (Vice-Chair/Acting Chair)

S Hyde
D Lewis
J Lewis
J Phillips
L Richards
M Williams

Apologies: S Dobbs
P Harris
E Jones (Chair)
M Nott
Y Nott
G Thomas

Clerk: Ann Harris

Public: No public in attendance

Minute No:

64/17-18 ITEM 2 TO RECEIVE DECLARATIONS OF INTEREST

Name	Minute Number	Declaration	Speak/Vote
David Lewis	75/17-18	BCBC - Development Control & Planning	No/No
Janice Lewis	75/17-18	BCBC - Development Control & Planning	No/No

65/17-18 ITEM 3 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE ORDINARY AND AUDIT COMMITTEE SEPTEMBER 2017 MINUTES

Resolved: To accept the minutes of the Meetings held on 11th and 28th September 2017 as a true and accurate record.

66/17-18 ITEM 4 TO RECEIVE REPORTS FROM PACT MEETINGS

An update on the Sarn and Bryncoch PACT meeting was given by Councillor D Lewis. It was noted that the crime figures had improved on recent months.

An update on the Bryncethin PACT meeting was given by Councillor F Watkins. It was noted that attendance numbers had dropped and that action was being taken to encourage better attendance.

Resolved: The information given was noted.

67/17-18 ITEM 5 TO CONSIDER MATTERS ARISING FROM THE SEPTEMBER 2017 MINUTES

The Clerk gave the following updates:

FOI request

A copy of the request mentioned at the last meeting has been requested but not yet received.

Memorial Hall Car Park

Confirmation had been received from BCBC that the Community Council does not need to re-apply for planning permission to carry out the proposed tarmac work on the car park.

Halloween Arrangements

Councillor J Lewis confirmed that all arrangements were now in place and the event would take place at 6.00 pm on Friday 27th October 2017.

Christmas Arrangements

Arrangements for the two Christmas parties/lights switch on were progressing and the Clerk had been in touch with the Tesco Community Grant Officer regarding the selection boxes and was awaiting a response.

Maternal Harmony and the Ogmores Valley Silver Band had been approached to attend but were unavailable. Councillor Watkins made some suggestions and offered to work with the Clerk on securing a choir.

A provisional running order had been received from Rev. Pare and 5 volunteers were needed to perform short readings. Councillor Watkins offered to do one.

Town and Community Council Fund

The Clerk had obtained further information from Guy Smith at BCBC and Councillor D Lewis had spoken to Sue Whittaker at BCBC too. Councillors E Jones and M Nott had passed on short statements to the Clerk to read out at the meeting in their absence.

An email received from Mr P Jones the Vice-Chair of Bryncethin RFC requesting that the Community Council apply for a match funded grant for the CAT currently being undertaken at the rugby club was read out by the Clerk and a proposal was suggested to make an application on behalf of the Community Council for funding towards the proposed work on the Memorial Hall Car Park. Following a discussion Members agreed to make one application to this fund in February 2018 for the proposed work on the car park.

Awen re Library Cost

Further to the last meeting the Clerk had looked into the history of the library costs and in the December 2016 minutes it was resolved to increase the payment to Awen in 2017/18 to support Sarn Library by 1,700 and it was further resolved that the contribution previously paid by the Centre will be paid by the CC in 2017/18. Authority was given to the Clerk to pay the invoice for £14,200.

Gate Repair Heol Canola

The work is being carried out and the gate should be put back in place very soon. The Clerk had also asked the contractor to inspect the gate on the other section of wooden fencing. The quotation was £150 + vat and the Clerk was given authority to make the payment.

Resolved: The information given by the Clerk and actions were noted. The Clerk would work with Councillor Watkins to engage a choir and then contact Ms D Richards to play the keyboard. The Clerk would reply to Mr P Jones to inform him of the Community Council's decision regarding the grant. The Clerk would make the two authorised payments.

68/17-18 ITEM 6 TO ADJOURN IF NECESSARY TO RECEIVE PUBLIC QUESTIONS

No members of the public were present.

69/17-18 ITEM 7 TO CONSIDER THE DRAFT FINANCIAL REGULATIONS

This policy had been distributed at the last meeting for consideration. It copied the One Voice Wales model policy.

Resolved: The policy had been considered and it was agreed to adopt it.

70/17-18 ITEM 8 TO CONSIDER HEALTH AND SAFETY AT NANT BRYNCETHIN

Councillor J Phillips expressed her health and safety concerns about the erosion at the site at Ffordd Leyshon and showed Members photos. Councillor J Lewis gave some information and said a floor monitoring exercise had been carried out there. After a discussion the Clerk was asked to write to Natural Resources Wales, BCBC and Charles Church/Persimmon to express the Community Council's concerns. Councillor Lewis said she would also raise it at the next PACT meeting.

Resolved: The Clerk was asked to write to Natural Resources Wales, BCBC and the land owner to express the Community Council's concerns.

71/17-18 ITEM 9 FINANCE & ACCOUNTS

The Clerk requested authorization to pay the £4,167.89 of invoices for September and this was agreed. The breakdown of the amount was as follows:

<i>Ref.</i>	<i>Payee</i>	<i>Description</i>	<i>£</i>	<i>p</i>
BP22	Clerk	September 2017 Salary	614	36
BP23	HMRC	PAYE & NI July 2017	171	81
BP24	Clerk	Postage	6	72
Chq 000037	ADM Nurseries	Plants/Baskets	3,075	00
Chq 000038	Bryncethin Allotments	Donation	300	00
Total			£4,167	89

2. Balance carried forward to October 2017

The total balance carried forward to October 2017 was £82,032.67. A budget monitoring sheet showing the total breakdown for September was distributed to Members.

3. VAT Claim 2016/17

This was submitted last month but payment had been delayed due to HRMC being unaware that the Community Council's bank details had changed since the last claim in 2015 so evidence had to be submitted.

4. Co-operative Bank

A letter had been received from the Co-operative Bank noting that the Community Council had not used their accounts for some time and held balances of nil. The Clerk requested authority to close the accounts.

5. Independent Remuneration Panel for Wales

There is a requirement on T&CCs to publish details of all payments made to individual councillors. This information is referred to as an Annual Statement of Payments and must be published on council websites and provided to the Independent Remuneration Panel for Wales by email by 30th September. The Clerk confirmed that this had been submitted and published for the year ending 31st March 2017.

6. Finance Committee

The Clerk reminded Committee Members that the next meeting will take place on 6th November at the Centre at 6.00 pm and will be a precept meeting. Councillor D Lewis gave his apologies.

Resolved: The information given by the Clerk was noted. The payments for September 2017 totalling £4,167.89 were approved and authorised. The Clerk was given authority to close the two Co-op bank accounts.

72/17-18 ITEM 10 CHAIR'S REPORT INCLUDING ANNOUNCEMENTS AND ENGAGEMENTS

The Vice-Chair who was acting Chair for the night informed Members that she had attended Code of
5

Conduct training at the Civic Offices on 13th October 2017.

Resolved: This information was noted.

73/17-18 ITEM 11 CLERK'S REPORT

T&CC Meeting at BCBC

The Clerk had attended a meeting of Town and Community Clerks at BCBC. Interesting items to note:

- The Scrutiny Committee meeting which will discuss the refuse and recycling contract with Kier will be webcast on 20th November 2017.
- A Patrol Along scheme is on offer from South Wales Police. Participants can go out with officers on stop search patrol and SWP is encouraging councillors to do this to understand how the system works and what issues the police face. Further details are on the SWP website.
- ACES Training is also available to T&CCs and a representative of SWPolice are happy to come to a meeting and show a short film and give further information.
- Scrutiny request forms are available to complete and you can ask the scrutiny committee to look into issues of concern.
- Community Action Fund given to Borough Councillors was explained further. Training is being carried out on 9th and 12th October. £5k to spend, lowest bid can be is £500, can't buy BCBC services with it i.e. extra grass cutting, can't have a prejudicial or personal interest in what they're funding, Councillors can pool it together and it can cross wards (the maximum pool is 6 councillors), 12 months to spend the £5k from 16th October and if it's not spent it's lost.
- Town and Community Council Charter is to be reviewed again.

Monitoring Officer BCBC

Clerks have been informed that the Monitoring Officer is experiencing a significant increase in incidences of Members going direct to him for advice. In future he proposes to direct all Members to the Clerks, whilst assuring Members that he is available to the Clerks should they wish to discuss the matter with him.

Remembrance Wreaths

Two have been ordered and will be collected in the next few days.

Hanging Baskets and Flower Beds

The baskets are now looking tired and need to be removed. The contractor will start to remove them this week. He told the Clerk that it had been a bit of a battle with the weather this year and it had been a shame that the first half of September had been so wet and cold as it shortened the length of the display. He also said the busy lizzies in the beds had been affected by the damp weather throughout July and mildew caused them to die back, but thankfully the rest of the plants were unaffected and still looked good.

Resolved: The information given by the Clerk was noted.

74/17-18 ITEM 12 CORRESPONDENCE

No.	Sender	Details
1.	BAVO	<ul style="list-style-type: none">• Autumn 2017 issue of Involve Magazine (print and electronic versions)• How to get involved in collecting stories about NHS from members of the public
2.	Sarn and Bryncoch PACT	<ul style="list-style-type: none">• Minutes of Meeting 2nd October 2017
3.	BCBC	<ul style="list-style-type: none">• Civic Charity Appeals Standing Committee - Information regarding A Grand Charity Banquet being held on 24th September 2017• Temporary Road Closure Order, Notice and Plan Abergarw Road, Brynmenyn• Reminder about the St David Awards
4.	One Voice Wales	<ul style="list-style-type: none">• Public Appointment of Independent Members to a Special Health Authority• AGM Motions 2017• Consultation document ‘ Taking Forward Wales’ Sustainable Management of Natural Resources• Independent Review Panel - Call to Evidence• Consultation (ends 21st December 2017) Guidance for Principal Councils on the Review of Communities• SE WALES RET autumn newsletter• Larger Council’s Committee - Minutes of last meeting, Agenda for next meeting to be held on 18th October in Llandrindod Wells and Chair/Vice-Chair Nomination Form
5.	Welsh Government	<ul style="list-style-type: none">• Letter and Report from Jayne Bryant AM re. Loneliness Roundtable• Independent Remuneration Panel draft Annual Report 2018/19
6.	Bridgend Carers Centre	<ul style="list-style-type: none">• Information leaflet and a covering general information letter

7.	Bridgend Town Council	<ul style="list-style-type: none"> • Invitation to Civic Service on 24th September 2017 - no copy in file as Chair has original
8.	Community Furniture Aid	<ul style="list-style-type: none"> • A request to attend a future meeting to inform Members about their charity.
9.	Bryncethin RFC	<ul style="list-style-type: none"> • Email from the Vice-Chair, Phil Jones, regarding Town & Community Council Fund 2017/18
10.	Countryside Alliance	<ul style="list-style-type: none"> • Details of how to nominate in the Rural Oscars.

Resolved: The correspondence was noted. Councillor M Williams gave an update on the One Voice Wales Conference which he'd attended. It was agreed to invite a representative of Community Furniture Aid to the January meeting to give a short 10 minute presentation and Q&A. The excellent service given by Bridgend Carers Centre was discussed and noted.

75/17-18 ITEM 13 PLANNING MATTERS

1.Applications and Decisions

Reference	Proposal	Location
Applications:		
P/17/738/FUL	Proposed covered way extension over existing recycling facility	42b Aneurin Bevan Avenue Brynmenyn Industrial Estate CF32 9SZ
Decisions:		
P/17/574/FUL	Proposed car parking area and stopping up of highway use on the land Decision: Conditional Consent	Land west of former Ogmores Vale Bakery site Abergarw Industrial Estate Brynmenyn CF32 9LW
T/17/49/TPO	Maintain hedge to side of driveway Decision: Granted no conditions	11 Highland Court Bryncethin CF32 9US
P/17/634/FUL	Proposed rear extension and orangery Decision: Conditional Consent	2 Cefn Carfan Cottages Heol Laethog Bryncethin CF32 9JE
P/16/995/FUL	Proposed 224sq.m. extension to the existing factory to create additional workshop / manufacturing space, loss of 10 car parking spaces on main site,	Pin-It Pastry Ltd Abergarw Industrial Estate Brynmenyn CF32 9LW

	proposal for 36 new car parking spaces on adjacent site Decision: Conditional Consent	
P/16/730/FUL	Proposed residential development of 3 no. detached houses and garage and partial demolition of the two storey outbuilding Decision: Conditional Consent	Land at Maesgwyn House Blackmill Road Bryncethin CF32 9LN
Appeals:		
None to date.		

2.Planning Aid Wales

- Community Engagement Event 25th September 2017 in Swansea and other information
- An Introduction to Planning 17th October 2017 in Bridgend

Resolved: No objections to the applications or decisions were given.

76/17-18 ITEM 14 ITEMS FOR THE NOVEMBER 2017 MEETING

- Update on Coity Wallia Conservators Funding

77/17-18 ITEM 15 DATE & VENUE FOR THE NEXT MEETING

The next Ordinary Meeting of the Community Council will take place on Monday 13th November 2017 at Sarn Life Long Learning Centre at 6.00 pm

The meeting closed at 7.10 pm

.....
Chair of Council

.....
13th November 2017