

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 13TH NOVEMBER 2017 AT SARN LIFE LONG LEARNING CENTRE

PRESENT

Councillors: E Jones (Chair)

S Dobbs
P Harris
S Hyde
D Lewis
J Lewis
M Nott
Y Nott
J Phillips
G Thomas

Apologies:

L Richards
F Watkins
M Williams

Clerk: Ann Harris

Public: No public in attendance

Minute No:

78/17-18 ITEM 2 TO RECEIVE DECLARATIONS OF INTEREST

Name	Minute Number	Declaration	Speak/Vote
David Lewis	89/17-18	BCBC - Development Control & Planning	No/No
Janice Lewis	89/17-18	BCBC - Development Control & Planning	No/No
Gary Thomas	84/17-18	Coity Wallia Conservators	Yes/No
	89/17-18	BCBC - Development Control & Planning	No/No

79/17-18 ITEM 3 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE OCTOBER 2017 MINUTES

Resolved: To accept the minutes of the Meeting held on 9th October 2017 as a true and accurate record.

80/17-18 ITEM 4 TO RECEIVE REPORTS FROM PACT MEETINGS

An update on the Sarn and Bryncoch PACT meeting was given by Councillor D Lewis. Various crimes were noted including rubbish collection, a broken gate, V2C grass cutting, children playing chicken, lights out in Bakers Way. Councillor J Lewis said she'd been unable to attend the PACT meeting and therefore would raise the problems at Nant Bryncethin at the next meeting. The time and format of meetings was discussed and it was agreed that the meetings should continue in their current format, at the same venue and at the same time.

Resolved: The information given was noted.

81/17-18 ITEM 5 TO CONSIDER MATTERS ARISING FROM THE OCTOBER 2017 MINUTES

The Clerk gave the following updates:

Memorial Hall Car Park

The Clerk had contacted Eric Averil to chase up the filling of the pot holes in the Memorial Hall car park and he had confirmed they would be repaired on the following weekend, at an estimated cost of £100.

Christmas Arrangements

- The Christmas lights have been installed, the trees are due to be installed in the next week and the Clerk confirmed that the paperwork for the electricity supply had been received.
- The only available Tesco Community Grant this year is a £10 voucher and the Clerk has made an application.
- The Garw Ladies have been confirmed as the singers at the Carol Service. Donna Richards will play the keyboard.
- Letters of invitation have been sent to Chris Elmore MP, Huw Irranca-Davies AM, BCBC Leader, Huw David and the Mayor of Bridgend County, Pam Davies.
- 4 more reading volunteers are needed to perform short readings at the Carol Service. Councillor J Phillips volunteered and it was suggested that the Clerk asks PCSO Lesley Kerrigan and others double up.
- The Clerk asked how many selection boxes Bryncethin needed and it was agreed to purchase 250 to be shared between Bryncethin and the Sarn Christmas events.

Town and Community Council Fund

Huw Griffiths is assisting the Clerk with obtaining local tarmac contracting companies' contact details to obtain quotes for the Town and Community Council grant application.

Gate Repair Heol Canola

The repair has been carried out and the gate has now been re-installed.

Correspondence: Furniture Aid

Marianne Cash has accepted the invitation to make a short presentation to the Community Council at the start of the January meeting.

Resolved: The information given by the Clerk and actions were noted. The Clerk would contact the PCSO regarding the reading and would purchase 250 selection boxes and Councillor Thomas was asked to invite Father Christmas to attend the children's event. Councillor J Lewis would email a copy of the Christmas poster to the Clerk to include on the website. The estimated repair costs to the pot holes of £100 was agreed.

82/17-18 ITEM 6 TO ADJOURN IF NECESSARY TO RECEIVE PUBLIC QUESTIONS

No members of the public were present.

83/17-18 ITEM 7 TO CONSIDER THE DRAFT STANDING ORDERS

A draft of the amended Standing Orders was tabled for consideration. They were based on the OVV model and it was noted that all matters in bold are statutory.

Resolved: The new Standing Orders were considered and it was agreed that the Community Council would adopt them. The Clerk was asked to email copies to the absent Councillors.

84/17-18 ITEM 8 UPDATE ON COITY WALLIA CONSERVATORS FUNDING

Councillor Thomas informed the meeting that £15,000 will be given to the Conservators.

Resolved: The information was noted.

85/17-18 ITEM 9 FINANCE & ACCOUNTS INCLUDING CONSIDERATION OF FINANCIAL REQUESTS

The Clerk requested authorization to pay the £15,425.28 of invoices for October and this was agreed. The breakdown of the amount was as follows:

<i>Ref.</i>	<i>Payee</i>	<i>Description</i>	<i>£</i>	<i>p</i>
BP25	Clerk	Postage/stationery/website charges	31	28
BP26	Clerk	October 2017 Salary	614	36
BP27	HMRC	PAYE & NI August & September 2017	342	54

BP28	Clerk	June/July/Aug/Sept Mileage	222	96
Direct Charge to Debit Card	Bizland	Bizland website charges	13	77
Direct charge to Debit Card	Lloyds Bank	Non-standard transaction fee for Bizland dollar payment above	0	37
BP29	Awen Cultural Trust	Library Contribution	14,200	00
Total			£15,425	28

2. Balance carried forward to November 2017

The total balance carried forward to November 2017 was £76,115.35. A budget monitoring sheet showing the total breakdown for October was distributed to Members.

4. Expenditure to Note

Two overspends:

- Library Services by £400 due to the increase in costs
- Travel costs by £88.48

5. BCBC Invoice

An invoice has been received from BCBC for £250.00 which refers to an email dated 10th March and a contribution to the RNLI service at Porthcawl. No reference has been found to date.

6. Finance Committee

The Finance Committee met on 7th November to discuss a draft precept budget and a second draft budget has now been prepared for the December Precept Meeting of the Full Council.

Action points for the Clerk and recommendations to come out of the meeting:

- Consider an Allowance Scheme before the December Precept Meeting - this was tabled for consideration. There is now a statutory requirement to either accept or decline an allowance scheme and a minute must be made declaring the decision which must be unanimous. If the scheme is adopted, Members do not have to accept the payments but must put their decision in writing to the Clerk.
- Find out if another cemetery grass cut is due by BCBC before the winter
- To meet with the Filco Manager to try and obtain a discount on the Christmas Selection Boxes.
- Check if the bowser is included on the Community Council's insurance
- Contact Awen to request information about the planned Library Services cost increase for next year

- Check with Communities First re obtaining a key for the Notice Boards
- Meet with Rowan Garden Designs to discuss a quotation for next year - a meeting has been set up for 14th November with Rowan, the Chair and the Clerk attending.

7. Finance Requests

The following requests had been received and each application was discussed and considered:

- St Brides Minor Memorial Hall and Institute - a donation towards recent maintenance costs
- Tuesday Night Ladies - a donation towards their Christmas trip, room hire and Christmas lunch
- PACT Meetings - a donation towards the room hire for the year

Resolved: The information given by the Clerk was noted. The payments for October 2017 totalling £15,425.28 were approved and authorised. It was agreed that no payment for RLNI service was due and consideration was given to an Allowance Scheme but it was agreed not to adopt such a scheme. The selection boxes at Filco were already discounted and no further discount could be given, in addition the Clerk had spoken to Awen and they estimate an increase of 1.5% for 2018/19 resulting in a cost of £14,413 for library services in the next financial year.

It was agreed to give a donation of £200 to the Memorial Hall and Institute, to give a donation to cover the cost of room hire for PACT meetings for the year and give a donation of £200 to the Tuesday Night Ladies. The Clerk would arrange for the Centre to invoice the Community Council for the PACT room hire and the Clerk was asked to inform the Tuesday Ladies that the £200 was also towards their room hire.

86/17-18 ITEM 10 CHAIR'S REPORT INCLUDING ANNOUNCEMENTS AND ENGAGEMENTS

The Chair had attended a Town and Community Council Forum at the Civic Offices where amongst other things cut backs had been discussed. The documents from the meeting were available if any other Member wished to read them.

The Chair had attended the Community Council's Halloween event which had been a great success and she thanked Councillors Lewis and their daughter Keira for all the work they put into the decoration and event. Special thanks also goes to Keira for designing the poster for the children's Christmas event.

The Chair had also attended a preview of the Tondu Arts Society's work.

Resolved: This information was noted.

87/17-18 ITEM 11 CLERK'S REPORT

One Voice Wales

As mentioned in the Correspondence section last month under OVW criteria SBM is now classed as a larger council as it has over 2500 dwellings. OVW are now asking all larger councils to nominate a representative to attend the larger council quarterly meetings which are held in mid Wales. The next meeting will be held on 24th January in Llandrindod Wells.

Website

The website has now moved over to Wordpress, it is much easier to use and is now on the cheaper hosting tariff.

Disabled Spaces at the Memorial Car Park

A blue badge holder is experiencing reoccurring problems with non-badge holders parking in the disabled spaces and becoming abusive when questioned during school pick up time.

Owen Watkin

The Vice-Chair in her absence had asked the Clerk to announce that Owen Watkin had achieved his first full cap for the Wales team against Australia in the previous week's Autumn International.

Resolved: The information given by the Clerk was noted. It was decided not to nominate an OVW larger council representative and to ask the PCSO to monitor the disabled spaces in the car park at school pick up time as well as mentioning the problem at Bryncethin Primary School Governors meeting. The Clerk was asked to write to congratulate Owen Watkin.

88/17-18 ITEM 12 CORRESPONDENCE

No.	Sender	Details
1.	PACT: Sarn and Bryncoch	<ul style="list-style-type: none">• Report of meeting held on 6th November 2017
2.	Bois Goetre-Hen	<ul style="list-style-type: none">• Invitation to the Chair and Consort to attend their Voices and Brass Concert at Coleg Cymunedol y Dderwen on 18th November at 7.00 p
3.	BCBC	<ul style="list-style-type: none">• Request for information re. firework displays and bonfires for inclusion on the BCBC website• Bridgend County Civic Charity Appeals Standing Committee events - Coffee Morning 17th November 2017 and a Charity Lunch on 20th October 2017• Email from Mark Galvin at BCBC regarding the Planning Workshop being held on 18th December in Bridgend

		<ul style="list-style-type: none"> • Bridgend Public Services Board draft Wellbeing Plan Consultation - links to the full plan, more information and a survey • Agenda T&CC Forum Meeting 16th October 2017 • Advance notice of Temporary Closure of Heol Canola junction, Sarn • Info and Copy Notice and Plan for temporary closure of unnamed road off A4063, Shwt from 25th October 2017 • Energy Impact Awards - details of grant awarded for Caerau Mine Water • Launch of new project 'My Sporting Days'
4.	One Voice Wales	<ul style="list-style-type: none"> • Burial Charges for Children • Email announcing the publication of its Revised Proposals for changes to Parliamentary constituencies in Wales. • Link to CADW war memorial grant schemes • Town and Village Greens consultation (closes 2/2/18) • Invitation to Tax Forum meeting 6th November 2017 • Capturing Planning in Images (closes 10/11/17) • Consultation on Proposed Amendments to the Local Authorities (Capital Finance & Accounting) (Wales) Regulations 2003 (closes 12/1/18) • Local Approaches to Poverty Reduction: The Well-Being of Future Generations Act and Public Service Boards • October 2017 News Bulletin • Wales Centre for Public Policy - change to Communications Functions • OVW Innovative Practice National Awards 2018 • Review of Community and Town Council Sector - consultations across Wales, 5th December in Pencoed from 7 - 9 pm (Cllr S Hyde - attending) • Future of Work in Wales - a link to an on-line report • Details of Cardiff & Vale Area Committee 23RD October, Agenda, Draft Minutes and Associated Papers
5.	Boundary Commission for Wales	<ul style="list-style-type: none"> • Letter of invitation to the Chair or a representative to a presentation at Civic Offices, Bridgend on 9th January at 5.30 pm to explain the review process of electoral arrangements. Need to rsvp. • Letter announcing the publication of its Revised Proposals for changes to Parliamentary constituencies in Wales. Any representations to be received by 11th December 2017.
6.	ABM CHC	<ul style="list-style-type: none"> • Annual review questionnaire

7.	Tyregen	<ul style="list-style-type: none"> Information about their proposal and a request to attend a future Community Council meeting to give a short presentation
8.	Cardiff Conservation Volunteers	<ul style="list-style-type: none"> Letter introducing their work and how they can carry out work for a nominal fee of £150.
9.	Clerks & Councils Direct	<ul style="list-style-type: none"> November 2017 Issue

Resolved: The correspondence was noted. The Chair would attend the Bois Goetre-Hen Concert, the Planning Aid Workshop and the presentation of the Review of Electoral Arrangements at the Civic Offices. Councillors Hyde and Nott agreed to attend the Review of the Community and Town Council Sector consultation event being held in Pencoed on 5th December. The request from Tyregen to attend a future meeting was not agreed as this is not the usual protocol for proposed planning applications and the Clerk was asked to write to advise them that they should just go ahead with their application through the usual channels.

89/17-18 ITEM 13 PLANNING MATTERS

1.Applications and Decisions

Reference	Proposal	Location
Applications:		
P/17/906/FUL	Part conversion of existing outbuildings to 1 no. holiday let with associated external alterations (re-submission)	The Coppings Bryncethin Bridgend CF32 9YR
P/17/822/FUL	Remove existing garage; retention of new garage with overhead storage and new driveway	24 Heol Bryncwils Bryncethin CF32 9UD
P/17/790/FUL	Change of use from Class B1 to uses falling in Classes B1, B2 and B8	Unit 1-3 4 Attlee Street Brynmenyn Ind. Estate CF32 9TQ
Decisions:		
A/17/33/ADV	Proposed new signage Decision: Cond. Consent (advert)	Sainsbury's Supermarket The Derwen Bridgend CF32 9ST
Appeal:		
P/17/507/FUL	Appeal Ref: 1818 - comments to be received by 20 th November Proposed kennels and cattery and temporary dwelling	Ty Risha Farm Pen-y-Cae Penyfai CF32 9SN

2.Planning Aid Wales

- Details of Free Planning Training 18th December in Bridgend (2 free places per Community Council - 1 reserved for Councillor Jones)
- Pre-application Consultation: Maximising your Community Influence

Resolved: The Chair objected to the resubmitted application number P/17/906/FUL the decisions were noted.

90/17-18 ITEM 14 URGENT ITEMS FOR THE DECEMBER PRECEPT 2017 MEETING

Resolved: No items, but anything urgent could be added later in the month

91/17-18 ITEM 15 DATE & VENUE FOR THE NEXT MEETING

The next Meeting of the Community Council will be a Precept Meeting and will take place on Monday 11th December 2017 at Sarn Life Long Learning Centre at 6.00 pm

The meeting closed at 7.32 pm

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Chair of Council

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13th November 2017