

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 12TH MARCH 2018 AT SARN LIFE LONG LEARNING CENTRE

PRESENT

Councillors: E Jones (Chair)
P Harris
S Hyde
D Lewis
J Lewis
M Nott
Y Nott
J Phillips (left the meeting at 6.11pm)
L Richards
G Thomas
M Williams

Apologies: Councillor F Watkins

Clerk: Ann Harris

Public: No public in attendance

Minute No:

120/17-18 ITEM 2 TO RECEIVE DECLARATIONS OF INTEREST

Name	Minute Number	Declaration	Speak/Vote
David Lewis	136/17-18	BCBC - Development Control & Planning	No/No
Janice Lewis	136/17-18	BCBC - Development Control & Planning	No/No
G Thomas	136/17-18	BCBC - Development Control & Planning	No/No
L Richards	112/17-18	Co-option	No/No

121/17-18 ITEM 3 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE ORDINARY PRECEPT FEBRUARY 2018 MEETING MINUTES

Resolved: To accept the minutes of the Meeting held on 12th March 2018 as a true and accurate record.

122/17-18 ITEM 7 TO CONSIDER CO-OPTION FOR THE BRYNCOCH WARD

Councillor J Phillips put forward a motion to request that this item be brought forward to enable her to cast a vote as she could not stay for the remainder of the meeting, this was unanimously agreed.

The Clerk reminded Members of the guidance of Declaring and Interest.

A vote was taken - 11 Councillors were present, 1 declared a prejudicial interest and left the room. Of the 11 remaining Councillors 7 voted in favour of the successful applicant Ms Kay Willcox, 2 voted for the other applicant and the Chair was not required to use her casting vote.

Resolved: The Clerk was asked to write to the applicants to let them know the outcome of the vote.

Councillor J Phillips left the meeting at 6.11pm

123/17-18 ITEM 4 TO RECEIVE REPORTS FROM PACT MEETINGS

The minutes of the Bryncoch and Sarn Meeting were included in the correspondence. Issues to note was reported problems with the field gate at Heol Canola, school parking problems and youth annoyance. It was noted that the recent report of a man attacked in Pandy Park was untrue.

As the crime figures were no longer going to be provided by the SW Police, the Clerk suggested she prepare a graph and information each month which is available on the Police UK website.

Resolved: The information given was noted. It was agreed that the Clerk would provide a graph and information each month.

124/17-18 ITEM 5 TO CONSIDER MATTERS ARISING FROM THE FEBRUARY 2018 MINUTES

Minute 115/17-18 - Data Protection Officer

Confirmation has been received that the Clerk cannot take on the role of Data Protection Officer. Further information would be provided during April for CC's to consider.

Resolved: The information was noted.

125/17-18 ITEM 6 TO ADJOURN IF NECESSARY TO RECEIVE PUBLIC QUESTIONS

No members of the public were present.

126/17-18 ITEM 8 TO APPOINT A COMMUNITY COUNCIL REPRESENTATIVE FOR BRYNCETHIN PRIMARY SCHOOL BOARD OF GOVERNORS

Resolved: It was agreed to defer this decision until the Annual Meeting in May when all representatives for the Council are reviewed.

127/17-18 ITEM 9 TO CONSIDER FINANCIAL DONATION REQUESTS

Details of 6 financial requests were tabled for consideration and all were discussed.

Resolved: It was agreed not to donate to the Llangollen International Eisteddfod, Eisteddfod yr Urdd, Noah's Ark, Cancer Information Support Services and Tenovus and to donate £250 to the Children's Wales Air Ambulance.

128/17-18 ITEM 10 TO DISCUSS HEALTH AND SAFETY

The Clerk had recently attended a OVW Health & Safety Course and brought the following to the Community Council's attention:

- Any land or assets i.e. benches, bus shelters etc. should be risk assessed by an IOSH trained person.
- Employees should be given manual handling, first aid and fire safety training.
- All contractors used should provide a copy of their public liability insurance before carrying out work
- All contractors should provide written evidence that a risk assessment has taken place before work has been carried out.
- The CC should have a H&S policy in place
- H&S should be on the CC's agenda twice a year

Resolved: These were noted and the Clerk was asked to assess the needs of the CC and report back at a later date.

129/17-18 ITEM 11 TO DISCUSS THE PROVISION OF LITTER BINS

The Clerk provided maps provided by BCBC of the location of litter bins in the wards for the CC to review.

Resolved: It was agreed that the maps were not up-to-date and the Clerk was asked to contact BCBC to review before a full discussion could take place.

130/17-18 ITEM 12 TO DISCUSS THE ONLINE PETITION REGARDING TRAFFIC ON THE A4061

Councillor J Lewis gave an update and the issue was discussed.

Resolved: The Clerk was asked to write a letter on behalf of the CC in support of the petition and send to Huw Irranca-Davies, AM.

131/17-18 ITEM 13 TO CONSIDER FORTHCOMING/FUTURE COMMUNITY EVENTS

Councillor S Hyde suggested organizing a music event in Pandy Park and this was discussed.

Resolved: It was agreed that this was not something the CC would be interested in organizing and Members suggested that if such an event was organized in the area, a funding request could be considered.

132/17-18 ITEM 14 FINANCE & ACCOUNTS

The Clerk requested authorization to pay the £7,608.73 of invoices for February 2018 and this was agreed. The breakdown of the amounts were as follows:

Expenditure February 2018

<i>Ref.</i>	<i>Payee</i>	<i>Description</i>	<i>£</i>	<i>p</i>
BP45	HMRC	PAYE & NI January 2018	171	27
BP46	Clerk	February 2018 Salary	614	36
BP47	Sarn Centre Assoc.	Annual Hire of Premises PACT Meetings	121	00
BP48	Centre Great	Christmas Lighting 2017	4,502	76
BP49	Clerk	Stationery Costs	12	18
BP50	Clerk	Travel Costs Oct, Nov, Dec & Jan	181	05
BP51	Sarn Centre Assoc.	Annual Storage Costs plus Annual Room Hire for Council Meetings	342	00
BP52	One Voice Wales	Advanced Local Government Finance Training Course	40	00
BP53	Clerk	Purchase of maps for Planning Application	30	96
BP54	Clerk	Staff Pension Costs October, Nov, Dec, Jan & Feb	890	15
BP55	ADM Nurseries	Winter Plants	703	00
Total			£7,608	73

2. Balance carried forward to March 2018

The total balance carried forward to March 2018 was **£59,386.34**. A budget monitoring sheet showing the total breakdown for the February expenditure was distributed to Members.

Resolved: The information given by the Clerk was noted. The payments for February 2018 totalling £7,608.73 were approved and authorised.

133/17-18 ITEM 15 CHAIR'S REPORT INCLUDING ANNOUNCEMENTS AND ENGAGEMENTS

The Chair had not attended any engagements on behalf of the CC, however she did bring the congestion on Heol Ganol near the Post Office to Members attention.

Resolved: This information was noted and Members were informed by Councillor D Lewis that the congestion is something BCBC is aware of.

134/17-18 ITEM 16 CLERK'S REPORT

Town and Community Council Fund

An application had been submitted to the fund for 50% of the cost for the car park tarmac.

Field Canola

The field has been churned up by a vehicle driving over it. The PCSO was contacted and had inspected the site with a representative of V2C.

Floral Baskets

3 quotations had been sought from local suppliers and the Clerk updated Members on the responses.

Resolved: The information given by the Clerk was noted. It was agreed to continue with the current landscaper for 2018/19 and to review next year.

135/17-18 ITEM 17 CORRESPONDENCE

No.	Sender	Details
1.	Wales Audit Office	<ul style="list-style-type: none">• Copy of Financial Management and Governance in Local Councils 2016-17 Report• Survey of all Welsh Town and Community Councils
2.	Clerks & Councils Direct	<ul style="list-style-type: none">• March 2018 Issue
3.	Independent Remuneration Panel Wales	<ul style="list-style-type: none">• Annual Report February 2018
4.	One Voice Wales	<ul style="list-style-type: none">• Tax Policy Work Plan 2018 and Developing New Taxes in Wales• Details of their Innovative Practice Annual Awards Ceremony• Vacancy - Lead Drupal Developer• Consultation on the Autism (Wales) Bill - closes 17th April 2018• Ageing Well in Wales - Strategic Partner Survey - closes 16th March 2018• IRPW invitation to a round table discussion event on its remuneration framework• Innovative Practice Annual Awards Ceremony• February Bulletin• Consultation on Edition 10 of Planning Policy Wales
5.	BAVO	<ul style="list-style-type: none">• Free BTEC Level in Education and Training - four day course being held in Aberkenfig

		<ul style="list-style-type: none"> • March volunteering e-bulletin
6.	Bridgend Town Council	<ul style="list-style-type: none"> • Information on two part-time vacancies
7.	Councillor L Richards	<ul style="list-style-type: none"> • Thank you for the letter of condolence received from the Community Council Members
8.	Local Democracy and Boundary Commission for Wales	<ul style="list-style-type: none"> • Guidance for Principal Councils on the Review of Communities
9.	BCBC	<ul style="list-style-type: none"> • Agenda for the next Town and Community Council Forum - 19/3/18 • Invitation to the Chair to attend a Palm Sunday service of remembrance at Margam Crematorium on 25/3/19 at 3.00 pm
10.	Kidney Wales	<ul style="list-style-type: none"> • Information re. Walk for Life (in the finance request pack)
11.	Welsh Government	<ul style="list-style-type: none"> • Invitation to attend one of two cross-sector events to help shape a 'made in Wales' approach to community asset transfers
12.	PACT	<ul style="list-style-type: none"> • Minutes of March 2018 Meeting

Resolved: The correspondence was noted and the Clerk drew Members' attention to the consultations, survey and events detailed.

136/17-18 ITEM 18 PLANNING MATTERS

1.Applications and Decisions

Reference	Proposal	Location
Applications:		
P/18/86/FUL	Construct a timber framed show centre for Dunraven products with UPVC fenestration and a rendered finish to external walling	McArthur Glen Designer Outlet The Derwen Bridgend CF32 9SU
P/18/119/DOC	Approval of details for conditions 4 & 5 of P/15/833/FUL	Land to the rear of 32 Heol Llansantffraid Sarn CF32 9NW
Decisions:		
P/18/13/FUL	Remove an entrance door and replace with glazing; new shop fascia, replace other entrance doors with new to amalgamate two units into one Decision: Conditional Consent	Units 64/65 Designer Outlet Village Cefn Hirgoed Bridgend CF32 9SU

P/17/958/FUL	Re-modelling of dwelling to include new roof shape, alterations, extension and loft conversion including dormers; raising of the ground levels to accommodate the erection of a detached garage,; installation of retaining walls to support change in ground levels Decision: Refused	Penybryn Bridgend Road Bryncethin CF32 9DG
P/17/880/FUL	Proposed gym with secure car park Decision: Conditional Consent	6 Aneurin Bevan Avenue Brynmenyn Industrial Estate CF32 9SZ
P/17/854/DOC	Approval of details for Conditions 1,2,3 & 4 of P/08/120/FUL Decision: DOC not agree	5 Blackmill Road Bryncethin CF32 9YW
P/17/38/FUL	Proposed covered way extension over existing recycling facility Decision: Conditional Consent	42b Aneurin Bevan Avenue Brynmenyn Industrial Estate CF32 9SZ
Appeal:		
P/17/557/FUL	Re-furbishment of existing dwelling, new entrance porch, raise height of roof to accommodate loft conversion/second floor, vehicle parking Appeal: Dismissed	Maesgwyn House 63 Blackmill Road Bryncethin CCF32 9YN

2.Planning Aid Wales (details sent out via email to Councillors)

- Pre-application community consultation: going beyond the requirements - details of an event being held on 21st March in Wrexham

Resolved: There were no objections to any of the planning requests. Other information was noted.

137/17-18 ITEM 19 ITEMS FOR THE APRIL 2018 MEETING

- Update on the proposed work to the exterior of Sarn Clinic

138/17-18 ITEM 20 DATE & VENUE FOR THE NEXT MEETING

The next Ordinary Meeting of the Community Council will take place on Monday 9th April 2018 at Sarn Life Long Learning Centre at 6.00 pm

The meeting closed at 7.25pm

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Chair of Council

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9th April 2018